

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

January 25, 2022

The meeting was called to order by Chair Kristen Cruthers at 6:32 p.m.

Roll Call: Kristen Cruthers, Kathy Biesiadecki, Deb Sirchia, Matt Steichmann, Denise Camacho, Mary Jane Garvey* and Faiza Rahim. Also present, Amanda Teachout, Mental Health Board Manager, Kristin Vana, Assistant to the Administrator, James Barr, Township Administrator.

*Virtual Attendance

Approval of the Agenda: Ms. Biesiadecki moved to approve the agenda of the meeting of January 25, 2022 and Ms. Garvey seconded. A roll call occurred. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Mr. Steichmann	Yes	Ms. Rahim	Yes	Ms. Camacho	Yes
Ms. Garvey	Yes				

Public Comment: none

Approval of Regular Meeting Minutes of December 13, 2021: Ms. Garvey moved to approve the regular meeting minutes of December 13, 2021 and Ms. Rahim seconded. The motion was approved.

Approval of November 2021 Financial Statements: Ms. Sirchia moved to approve the financial statements of November 2021 and Ms. Camacho seconded. There was no discussion. A roll call occurred and the motion passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Mr. Steichmann	Yes	Ms. Rahim	Yes	Ms. Camacho	Yes
Ms. Garvey	Yes				

Approval of December 2021 Minutes: Ms. Biesiadecki moved to approve the financial statements of December 2021 and Ms. Cruthers seconded. There as no discussion. A roll call occurred and the motion passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Mr. Steichmann	Yes	Ms. Rahim	Yes	Ms. Camacho	Yes
Ms. Garvey	Yes				

Manager’s Report: The Manager’s Report was presented and reviewed. Manager Teachout highlighted an upcoming site visit and progress with Hanover Landing. Mr. Barr added to the discussion by informing the

Board that he discovered the approved budget had a revenue mistake under the property tax line item and some options to accommodate the error will be forthcoming in the next Mental Health Board meeting.

Unfinished Business: none

New Business: Allocation of Fiscal Year 2023 Service Contract Funding-- The allocation requests of 40 programs/29 agencies for FY 2023 were discussed. Available funds totaled \$1,000,000. Discussion ensued and allocations were made (see attached list). Motion to accept FY 23 Service Contract Funding in the amount of \$1,000,000 as listed was made by Mr. Steichmann and seconded by Ms. Biesiadecki. Ms. Cruthers called for a roll call vote. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Mr. Steichmann	Yes	Ms. Rahim	Yes	Ms. Camacho	Yes
Ms. Garvey	Yes				

Executive Session: none

Other Business: Ms. Cruthers reminded the Board the next meeting will take place on February 22 in Veteran's Hall.

Adjournment: There being no other business, Ms. Biesiadecki moved to adjourn the meeting at 8:10 and Ms. Camacho seconded. The motion passed.

Respectfully Submitted,

Deb Sirchia, Mental Health Board Secretary