

Hanover Township Mental Health Board
Minutes of the Meeting
May 24, 2011

The meeting was called to order by Brian Gorcowski, chairman, at 6:00 p.m.

Roll Call: Brian Gorcowski, Linda Best, Darrell Bice, Bill Burke, Kristen Cruthers, and Julie Runzel. A quorum was established. Also present: Suzanne Powers, HTMHB Coordinator; James Barr, Township Administrator; Jerry Murphy, ACMHAI; Steve Spejcher, Hanover Twp. Facilities and Maintenance; Ron Jordon, Executive Director for CEDA; Allison Moran, Staff Writer for Shelter Inc.; Tom Eagan, Associate Director, Shelter Inc.; Leslie Edstrom, Program Administrator, Senior Service Associates; Carrie McHaley, Development Director, Bridge Youth and Family Services; Daniela Krivak, Grants Administrator, Maryville Academy.

Approval of the Agenda: Motion to approve the agenda moved by Ms Best; seconded by Ms. Cruthers. The motion was approved by unanimous vote.

Approval of minutes: Motion to approve the regular meeting minutes of March 21, 2011, moved by Mr. Burke; seconded by Mr. Bice. The motion was approved by unanimous vote.

Approval of Financials for March & April 2011: Motion to approve the March 2011 financials as presented moved by Mr. Burke, seconded by Ms Cruthers. Mr. Gorcowski called for a roll call vote. The motion carried.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

Motion to approve the April 2011 financials as presented moved by Ms Runzel, seconded by Mr. Burke. Mr. Gorcowski called for a roll call vote. The motion carried.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

Coordinators Report: The Coordinator's report was presented and reviewed.

Unfinished Business

Membership in ACMHAI: Mr. Jerry Murphy from the Board of Directors for ACMHAI, the Association of Community Mental Health Authorities of Illinois, discussed the benefits of membership in the organization. Discussion ensued. Mr. Burke made a motion that the Hanover Township Mental Health Board not become a member of ACMHAI. Ms. Cruthers seconded the motion. Mr. Gorcowski called for a roll call vote. The motion carried.

Brain Gorcowski	Yes	Linda Best	No
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

New Business

Challenge Grant Requests

Mr. Burke made a motion to approve a grant of \$9000 for Little City for a Strength and Balance Program. Ms. Runzel seconded the motion. Discussion ensued. The long term finances and sustainability of the program was questioned. Mr. Gorcowski called for a roll call vote. The motion failed to pass.

Brain Gorcowski	No	Linda Best	No
Darrell Bice	No	Bill Burke	No
Kristen Cruthers	No	Julie Runzel	No

Ms Runzel made a motion to approve a grant of \$25,000 for CEDA for emergency housing assistance. Mr. Burke seconded the motion. Discussion ensued. It was noted that, while housing issues pose substantial stress, emergency assistance for housing is outside the purview of the HTMHB charter. Mr. Gorcowski called for a roll call vote. The motion failed to pass.

Brain Gorcowski	No	Linda Best	No
Darrell Bice	No	Bill Burke	No
Kristen Cruthers	No	Julie Runzel	No

Ms Best made a motion to approve a grant of \$12,000 for CEDA for Child Care Assistance. Ms Runzel seconded the motion. Discussion ensued. Adequate child care is considered important in prevention of abuse and in promotion of mental health for children living in poverty. This would be a new program and \$12,000 was designated for the start-up effort. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

Mr. Burke made a motion to approve a grant of \$25,000 for Shelter Inc. for their Healthy Families child abuse prevention program. Ms. Runzel seconded the motion. Discussion ensued. It was noted that Shelter's grant request is for a second year of funding. The program was funded by a Challenge Grant in 2010. Issues related to the timing of second year requests for programs awarded Challenge grants were discussed. These grants need to be clarified with agencies as for one year only. Once granted, the program in its second year should be incorporated in the regular grant cycle. The merits of the Healthy Families program were discussed. Funds for the grant are available in the contract support balance. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

Ms Runzel made a motion to approve a grant of \$9,000 for Senior Services Associates, Inc. for services to Laotian seniors. Mr. Gorcowski seconded the motion. Discussion ensued. As senior services are coordinated through the Township Senior Services office, it was generally thought that the agency should work with the programs in place

and determine with Twp Senior services what special needs may be present for the Laotian population. Mr. Gorcowski called for a roll call vote. The motion failed to pass.

Brain Gorcowski	No	Linda Best	No
Darrell Bice	No	Bill Burke	No
Kristen Cruthers	No	Julie Runzel	No

Staff Development Grant Request

Mr. Burke made a motion to approve a grant of \$1,500 for Bridge Youth and Family Services for staff development. Discussion ensued. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

Capitol Development Grant Request

Mr. Burke made a motion to approve a grant of \$25,000 to Maryville Academy for purchase and installation of equipment in an outdoor sanctuary at the Maryville Bartlett campus to be used in the Casa Salama program. Ms Best seconded the motion. Discussion ensued. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

Emergency Funding Grant Request

Ms Runzel made a motion to approve a grant of \$25,000 to the Community Crisis Center. Ms Best seconded the motion. Discussion ensued. The grant is needed to bridge the gap in release of funds from the state. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes
Kristen Cruthers	Yes	Julie Runzel	Yes

Mr. Burke made a motion to approve a grant of \$25,000 to the Association for Individual Development. Mr. Bice seconded the motion. Discussion ensued. It was noted that the agency serves a very limited number of Hanover Township residents; need for the funding was not documented. Mr. Gorcowski called for a roll call vote. The motion failed to pass.

Brain Gorcowski	No	Linda Best	No
Darrell Bice	No	Bill Burke	No
Kristen Cruthers	No	Julie Runzel	No

Mental Health Resource Center Renovation: The proposals for renovation of the Mental Health Resource Center were reviewed. Ms Runzel made a motion to reject all of the bids submitted for the renovation of the Mental Health Resource Center. Mr. Bice seconded the motion. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski	Yes	Linda Best	Yes
Darrell Bice	Yes	Bill Burke	Yes

Kristen Cruthers Yes Julie Runzel Yes

Four proposals for handling the renovations as an in-house project by the township facilities manager were discussed. Proposal #4 which incorporates the majority of the renovations envisioned in the original proposal was recommended by the HTMHB Building Committee. Ms. Runzel made a motion to implement renovation proposal #4 and to authorize the HTMHB Chair to sign contracts under \$20,000 as necessitated for work to proceed. Mr. Burke seconded the motion. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski Yes Linda Best Yes
Darrell Bice Yes Bill Burke Yes
Kristen Cruthers Yes Julie Runzel Yes

Ordinance Adopting the Hanover Township Mental Health Board Identity-Protection Policy: A proposed ordinance regarding Indentity Protection was introduced and discussed. Mr. Burke made a motion to approve the Ordinance Adopting the Hanover Township Mental Health Board Identity-Protection Policy as presented. Mr. Gorcowski seconded the motion and called for a roll call vote. The motion passed.

Brain Gorcowski Yes Linda Best Yes
Darrell Bice Yes Bill Burke Yes
Kristen Cruthers Yes Julie Runzel Yes

Prevailing Wage Ordinance: Proposed ordinance for a policy of ascertaining prevailing wages as enacted by the State of Illinois was presented and discussed. Ms Runzel made a motion to approve the Ordinance Ascertaining Prevailing Wages as presented. Mr. Burke seconded the motion. Mr. Gorcowski called for a roll call vote. The motion passed.

Brain Gorcowski Yes Linda Best Yes
Darrell Bice Yes Bill Burke Yes
Kristen Cruthers Yes Julie Runzel Yes

Executive Session: No Executive Session was held.

Other Business: The need for a Board workshop to discuss priorities and goals was discussed. Ms Powers will circulate a calendar to establish the best date for workshop. The next Mental Health Board meeting will be held [Monday, August 29, at 6 p.m.](#)

General Comment: An invitation was issued inviting everyone to attend the Township’s Freedom Bash in honor of veterans and military on June 10 & 11.

Adjournment: There being no further business, Ms Best moved that the meeting adjourn. Mr. Gorcowski seconded the motion. The motion passed. Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Linda Best
Secretary