

Hanover Township Mental Health Board
Minutes of the Meeting
September 21, 2010

The meeting was called to order by Brian Gorcowski, chairman, at 5:00 p.m.

Roll Call: Brian Gorcowski, Linda Best, Bill Burke, Kristen Cruthers, Marvin Kramer, Julie Runzel, and John Sampey present. A quorum was established. Also present: Danise Habun, Executive Director, and James Barr, Township Administrator.

Approval of the Agenda: Motion to approve the agenda moved by Mr. Burke, seconded by Mr. Kramer. The motion was approved by unanimous vote.

Approval/Corrections of regular minutes: Motion to approve the minutes of the August 16, 2010, regular meeting as presented moved by Mr. Kramer; seconded by Mr. Burke. The motion was approved by unanimous vote.

Approval of February, 2010, Financials: Motion to approve the August 2010 financials as presented moved by Ms. Best, seconded by Mr. Kramer. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Marvin Kramer	Yes
Linda Best	Yes	Julie Runzel	Yes
Bill Burke	Yes	John Sampey	Yes
Kristen Cruthers	Yes		

Executive Director's Report: The Executive Director's report was presented and reviewed.

Building Committee Report: Ms. Runzel discussed proposals for interior renovation of the Hanover Township Mental Health Resource Center at 1535 Burgundy Parkway in Streamwood and recommended that the board accept the proposal from Jakl-Brandeis Architects for design services. Mr. Kramer moved that the proposal by Jakl-Brandeis be accepted and an initial payment of \$1000 be issued with balance due to be paid at conclusion of the project as outlined in the payment schedule provided. Motion seconded by Mr. Sampey. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Marvin Kramer	Yes
Linda Best	Yes	Julie Runzel	Yes
Bill Burke	Yes	John Sampey	Yes
Kristen Cruthers	Yes		

Planning Committee Report: Ms. Best reported that the Planning Committee met and reviewed the 2007 strategic planning document in order to determine recommended priorities for 2010-2011. There was consensus that the 2007 plan remains strategic and should be continued. Specific plans would include maintenance of service for current population, careful review of funding for existing programs, support for collaborative work groups identified during community assessment meetings and focus on a demographic study of services funded and needed in the township. Ms. Best moved that the strategic plan adopted in 2007 continue as the foundation for the work of Hanover Township Mental Health Board for 2010-2011. Ms. Runzel seconded the motion. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Marvin Kramer	Yes
Linda Best	Yes	Julie Runzel	Yes
Bill Burke	Yes	John Sampey	Yes
Kristen Cruthers	Yes		

Update on State Funding Impact: Ms. Habun reported that funding for local services to children have not been impacted as a result of the state budgetary crisis. She is awaiting reports from adult services.

Consideration of Capital Grant Request from Little City: Additional materials requested at the August meeting from Little City for consideration of the Capital Grant and Staff Development grant were received for review. Mr. Kramer made a motion to approve a capital grant of \$9,100 to support the purchase of computer equipment for staff training at Little City. Subsequent discussion

indicated a concern that the equipment would have minimal effect on services to residents of Hanover Township. A roll call vote was taken. The motion did not pass.

Brian Gorcowski	No	Marvin Kramer	No
Linda Best	No	Julie Runzel	No
Bill Burke	No	John Sampey	No
Kristen Cruthers	No		

Mr. Kramer made a motion to approve a Staff Development Grant of \$1,500 to support staff training on the computers. Mr. Sampey seconded the motion. Discussion occurred. A roll call vote was taken. The motion did not pass.

Brian Gorcowski	No	Marvin Kramer	No
Linda Best	No	Julie Runzel	No
Bill Burke	No	John Sampey	No
Kristen Cruthers	No		

New Business

Capital Grant Requests

Ms. Best made a motion to approve a Capital Grant of \$2,500 to support a website redesign project for the Ecker Center. Mr. Kramer seconded the motion. Discussion occurred. A roll call vote was called. The motion carried. Brian Gorcowski

Yes	Marvin Kramer	Yes	
Linda Best	Yes	Julie Runzel	Yes
Bill Burke	Yes	John Sampey	Yes
Kristen Cruthers	Yes		

Mr. Kramer made a motion to approve a Capital Grant of \$1,500 for Kenneth Young Center to purchase laptops for use in collaborative documentation project. Discussion occurred. A roll call vote was called. The motion carried.

Brian Gorcowski	Yes	Marvin Kramer	Yes
Linda Best	Yes	Julie Runzel	Yes
Bill Burke	Yes	John Sampey	Yes
Kristen Cruthers	Yes		

Challenge Grant Request

Mr. Kramer made a motion to approve a Challenge Grant of \$25,000 to Shelter, Inc. to provide for a support worker for the Hanover Township Healthy Families program. Ms Runzel seconded the motion. Discussion occurred. A roll call vote was called. The motion carried.

Brian Gorcowski	Yes	Marvin Kramer	Yes
Linda Best	Yes	Julie Runzel	Yes
Bill Burke	Yes	John Sampey	Yes
Kristen Cruthers	Yes		

Staff Development Grant Request

Mr. Burke made a motion to approve a Staff Development Grant to the Epilepsy Foundation to provide funds for outreach staff serving Hanover Township to attend the American Epilepsy Society Meeting in Dallas. Motion seconded by Mr. Kramer.

Discussion occurred. A roll call vote was called. The motion carried.

Brian Gorcowski	Yes	Marvin Kramer	Yes
Linda Best	Yes	Julie Runzel	Yes
Bill Burke	Yes	John Sampey	Yes
Kristen Cruthers	Yes		

Request to withdraw application for Capital Grant

A request from Journeys from PADS to HOPE to withdraw the agency's application for a capital grant was presented. Mr. Burke made a motion to accept the withdrawal notice. Mr. Samper seconded the motion. Discussion occurred. A roll call vote was called. The motion carried.

Brian Gorcowski	Yes	Marvin Kramer	Yes
Linda Best	Yes	Julie Runzel	Yes
Bill Burke	Yes	John Sampey	Yes
Kristen Cruthers	Yes		

Agency Grant Hearings: Ms. Habun reported that Agency Hearings are scheduled for Monday, October 18, immediately following the Hanover Township Mental Health Board regular meeting.

Executive Session: Mr. Burke moved to go into executive session pursuant to paragraph 2(c)1 (Personnel) Illinois Open Meetings Act. Motion was seconded by Mr. Kramer. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Marvin Kramer	Yes
Linda Best	Yes	Julie Runzel	Yes
Bill Burke	Yes	John Sampey	Yes
Kristen Cruthers	Yes		

The board adjourned into executive session at 5:59 p.m.

The Chair called the meeting back to order at 7:19 p.m.

Personnel Action: Mr. Burke made a motion to affirm personnel action. Mr. Sampey seconded the motion. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Marvin Kramer	Yes
Linda Best	Yes	Julie Runzel	Yes
Bill Burke	Yes	John Sampey	Yes
Kristen Cruthers	Yes		

Open Comment: Mr. Gorcowski expressed a special welcome to new board member, Kristen Cruthers. The board concurred. Support for the Walk Out of Darkness fundraiser for suicide prevention was recommended. Ms. Best suggested that a press release be issued regarding the grants issued in August and September. Ms. Habun noted a release had been sent, but will send out another.

Adjournment: Mr. Gorcowski called for a motion to adjourn. Ms. Best made the motion; Mr. Kramer seconded the motion. Motion passed. Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Linda Best
Secretary