

# Hanover Township Mental Health Board

## Minutes of the Meeting September 19, 2011

The meeting was called to order by Chairman Brian Gorcowski at 6:00 p.m.

**Roll Call:** Brian Gorcowski, Linda Best, Kristen Cruthers, and Marvin Kramer present. A quorum was established. Also present: James Barr, Township Administrator; Suzanne Powers, HTMHB Coordinator; Richard DeForest, Ecker Center; Sarah Cohen, Easter Seals.

**Approval of the Agenda:** Motion to approve the agenda moved by Mr. Kramer; seconded by Ms Best. The motion was approved by unanimous vote.

**Approval of minutes:** Motion to approve the regular meeting minutes of May 24, 2011, moved by Mr. Kramer; seconded by Ms Best. The motion was approved by unanimous vote.

**Approval of Financials for August 2011:** Motion to approve the financials for August 2011, as presented moved by Mr. Kramer, seconded by Mr. Gorcowski. Chairman Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Kristen Cruthers	Yes	Marvin Kramer	Yes

**Coordinators Report:** The Coordinator's report was presented and reviewed.

**Unfinished Business:** The schedule for future meeting dates was discussed. HTMHB will meet third Tuesday of the month at 6:30 pm.

### New Business

#### *Emergency/Capital Grant Requests*

Mr. Kramer made a motion to approve an Emergency Capital Grant of \$3,250 for The Larkin Center for purchase and installation of windows in the residential group home in the Hanover Township area. Ms Best seconded the motion. Discussion ensued. Mr. Gorcowski called for a roll call vote. The motion passed. .

Brian Gorcowski	Yes	Linda Best	Yes
Kristen Cruthers	Yes	Marvin Kramer	Yes

Mr. Kramer made a motion to approve an Emergency Capital Grant of \$10,000 to the Ecker Center to purchase servers necessary to maintain client records. Mr. Gorcowski seconded the motion. Discussion ensued. Mr. Gorcowski called for a roll call vote. The motion passed.

Brian Gorcowski	Yes	Linda Best	Yes
Kristen Cruthers	Yes	Marvin Kramer	Yes

**Staff Development Grant Request**

Mr. Kramer made a motion to approve a Staff Development Grant of \$750 to the Epilepsy Foundation of Greater Chicago for one staff member to attend the American Epilepsy Society conference. Ms Cruthers seconded the motion. It was noted that, while the organization requested funding for two staff, service statistics in Hanover Township could not justify funding for more than one staff. Mr. Gorcowski called for a roll call vote. The motion passed.

Brian Gorcowski	Yes	Linda Best	Yes
Kristen Cruthers	Yes	Marvin Kramer	Yes

**Challenge Grant Request**

Mr. Kramer made a motion to approve a Challenge Grant of \$15,000 to Easter Seals DuPage and Fox Valley Region for development of improved family support services at the Jayne Shover Center in Elgin. Mr. Gorkowski seconded the motion. Discussion ensued. Questions were raised regarding projected services and rationale for projected costs. HTMHB asked that action on the motion be postponed until such time as issues and questions regarding the proposal are addressed.

**Emergency Funding Request**

Mr. Kramer made a motion to approve an Emergency Grant of \$25,000 for The Larkin Center/Community Counseling and Services. Mr. Gorcowski seconded the motion. Discussion ensued regarding the continued viability of the program as it currently operates and its long range funding needs. Emergency funding is intended for short term needs. Mr. Gorcowski called for a roll call vote. The motion failed to pass.

Brian Gorcowski	No	Linda Best	No
Kristen Cruthers	No	Marvin Kramer	No

**Election of Officers:** The following nominations were made for officers: Brian Gorcowski, Chairman; Marvin Kramer, Vice-Chairman; Linda Best, Secretary. Ms Best made a motion to elect the nominated officers; motion seconded by Mr. Kramer. Motion was approved by unanimous vote.

**Meeting to Set Priorities:** HTMHB will meet Tuesday, October 25 to hear agency requests for funding. The workshop to establish priorities for current year will be held at the next monthly meeting, November 22.

**Transportation for Developmental Disability Program:** Proposal to move a majority of TIDE services for those with developmental disability needing transportation to and from work from A-1 Cabs to the Hanover Township Senior Service Transportation Department was discussed. As clients expressed a clear preference for the Cab service and cabs would still be needed in some situations, it was decided that there should be no changes in the current program and A-1 Cabs would continue to provide the service.

Proposal to move PACE transportation service over to the Hanover Township Senior Service Transportation Department starting January 2012 at the conclusion of current contract with PACE, December 31, 2011, was discussed. Mr. Kramer moved that the arrangement with PACE be discontinued and that arrangements be made for the Hanover Township Senior Department to take over the service. Motion was seconded by Ms Best. Discussion ensued. Mr. Gorcowski called for a roll call vote. The motion carried.

Brian Gorcowski	Yes	Linda Best	Yes
Kristen Cruthers	Yes	Marvin Kramer	Yes

**Executive Session:** No Executive Session was held.

**Other Business:** Criteria for inviting agency presentations was discussed. New programs, large increases in requested grants, any auditing issues or significant program changes should determine invitation list.

Committee structure and assignments will be on agenda at next meeting.

**Adjournment:** There being no further business, Mr. Kramer moved that the meeting adjourn. Mr. Gorkowski seconded the motion. The motion passed. Meeting adjourned at 7:38 p.m.

Respectfully submitted,

Linda Best  
Secretary