



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
November 2nd, 2021
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustees’ Committee Reports
 - E. Department Reports
- V. Bill Paying
- VI. Unfinished Business
- VII. New Business
 - A. Regular Meeting Minutes of October 4, 2021
 - B. Executive Session Minutes of October 4, 2021
 - C. Resolution to Approve an Agreement between Hanover Township and James Barr
 - D. Resolution Declaring November as Family Caregivers Month
 - E. Approval of Fiscal Year 2021 Audit
 - F. Approval of 2022 Township Board Meeting Dates
 - G. Approval of 2022 Township Holiday Closures
 - H. Izaak Walton Reserve Project Update
- VIII. Executive Session
- IX. Other Business
- X. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for September 2021

SERVICE PROVIDED	SEPTEMBER 2021	SEPTEMBER 2020*	FYTD 2022	FYTD 2021*
<i>Passports</i>	211	108	2,017	394
Photo fees	\$2,060	\$1,390	\$19,840	\$4,320
Fee deposits	\$8,575	\$3,780	\$79,660	\$13,800
<i>Fishing/Hunting licenses</i>	5	3	39	27
<i>Handicap Placards</i>	18	15	94	63
<i>Human Resources Requests</i>	117	124	747	801
<i>New Employee Orientations</i>	1	1	15	7
<i>Technology work orders</i>	52	49	315	279
<i>Resident Contacts</i>	1,924	2,113	12,371	8,327
<i>Percent of Budget Expended (33% of year)</i>	8.3%	8.5%	33%	32%

*COVID-19 partial closure

Department Highlights

- Township Administrator Barr and Assistant Township Administrator Vana participated in second round interviews for the Aging Services Home Care Coordinator position on September 8.
- Township Administrator Barr and Assistant Township Administrator Vana participated in second round interviews for the Human Services Case Manager position on September 9.
- Township Administrator Barr, Assistant Township Administrator Vana, and Graduate Management Intern Chambers attended the Illinois Association of Township Administrators meeting at Worth Township on September 15.
- Township Administrator Barr and Assistant Township Administrator Vana, along with Director Kuttenberg, Mental Health Board Manager Teachout participated in a call with staff from UP Holdings and Ecker Center for Behavioral Health to discuss the commercial space use for the Hanover Landing permanent supportive housing facility.
- Human Resources Manager Callahan completed 1 new hire orientation with Community Health Nurse James Kramer from the Office of Community Health.
- Human Resources Manager Callahan and Facilities and Road Maintenance Director Hanson participated in first round interviews for the Facilities Technician position.
- Human Resources Manager Callahan, Program Manager Perrone, and Aging Services Director Conway participated in first round interviews for the Program Specialist position.
- Human Resources Manager Callahan, Transportation Manager Kazeos, and Aging Services Director Conway participated in first round interviews for the Dispatcher position.
- Human Resources Manager Callahan facilitated the annual all-staff Sexual Harassment training with Elaine Hand from InnerView, LLC on September 20.
- Human Resources Manager Callahan participated in a Managing Benefits in BambooHR webinar on September 22.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for September 2021

SERVICE PROVIDED	SEPTEMBER 2021	SEPTEMBER 2020	FYTD 2022	FYTD 2021
<i>Programming Division</i>				
Planned programs	152	101	788	440
Participants	725	548	3,760	3,100
Participants (unduplicated)	275	186	455	323
Wait listed (unduplicated)	45	0	190	0
Art & Computer classes	28	38	238	159
Art & Computer class participants	173	177	1,065	676
New volunteers	1	3	14	9
Total volunteers (unduplicated)	94	59	123	73
Volunteer hours reported	1,197	541	4,966	2,265
<i>Nutrition Division</i>				
Meals Served	1,117	1,141	7,324	6,303
Meals delivered by volunteers	2,764	2,719	15,843	18,017
<i>Social Services Division</i>				
Clients served (unduplicated)	234	259	634	703
Clients served (duplicated)	363	397	1,506	2,122
Energy Assistance	105	44	144	231
Prescription drugs & health insurance assistance	83	80	659	509
Social Service programs	11	14	76	50
Social Service program participants	154	101	494	557
Lending Closet transactions	123	129	693	462
<i>Transportation Division</i>				
One way rides given	1,005	803	5,435	3,389
Individuals served (unduplicated)	113	81	183	115
New riders	14	14	183	115
Unmet requests for rides	24	11	123	25

Department Highlights

- Social Services received \$500 from St. John’s Evangelist Church “Respect Life Committee” for the 2021 Adopt-A- Senior program.
- Recruitment for a Transportation Dispatcher occurred in September. Two rounds of interviews were conducted, and Driver Juanita Espinosa accepted the position on October 6.
- Staff participated in the Fall Food Truck Festival on September 16. Funds raised from the beverage sales will support the Home Delivered Meals program.
- The Senior Committee Café Cruisin’ event at My Cocina on September 23 raised \$250.
- Social Services began scheduling appointments for the Medicare Open Enrollment Period on September 27. The Medicare Open Enrollment Period is from October 15- December 7.
- The Programming Division reopened the Library on September 27.
- Four grant applications were submitted to the Township Mental Health Board on September 20. Director Conway and Community Health Director Smith presented to the Board on September 28 about the In-Home Care Pilot Program. The Mental Health Board notified the Department on September 29 that \$25,000 in Challenge Funding was approved for the In-Home Care Program.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for September 2021

SERVICE PROVIDED	SEPTEMBER 2021	SEPTEMBER 2020	FYTD 2022	FYTD 2021
<i>Administration</i>				
Office visits	203	287	1,024	829
Building permits processed	740	676	3,221	3,112
Change of Name	8	1	26	9
Property tax appeals	0	0	211	0
Certificate of Errors	89	53	362	396
Property location updates	0	1	2	4
Sales Recording	372	185	1,868	1,121
New owner mailing	453	195	903	649
<i>Exemptions</i>				
Homeowner exemptions	18	21	92	153
Senior homeowner exemptions	27	17	106	67
Senior Freeze exemptions	34	6	136	105
Disabled Veteran exemptions	1	6	9	30
Disabled person exemptions	9	3	21	40
Miscellaneous exemptions	4	1	16	8

Department Highlights

- Extended Tuesday hours provided assistance to 4 visitors after 4:30 pm in September.
- The total number of email addresses on the Assessor's Office contact list is 3,278. Two new email contacts were added in September.
- The Cook County Treasurer has tentatively set a date for the 2018 delinquent tax sale. It is scheduled for November 2021. The 2018 scavenger sale is scheduled for February 2022. The 2019 delinquent tax sale is scheduled for May 2022.
- Tax bills were mailed August 16 with an October 1 due date.
- Deputy Christopher worked the Assessor's tent at the Fall Food Truck Festival September 16.
- Chief Deputy Glascott and Deputy Christopher attended Sexual Harassment training September 20.
- Chief Deputy Glascott and Deputy Christopher attended employee wellness program activity on September 22.
- On September 28, Chief Deputy Glascott and Deputy Christopher attended a Zoom meeting with the Cook County Township Assessor's Association concerning Certificate of Errors and tax bills.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for September 2021

SERVICE PROVIDED	SEPTEMBER 2021	SEPTEMBER 2020	FYTD 2022	FYTD 2021
<i>Website Visits (total)</i>	7,400	6,519	42,543	35,717
<i>Website Visits (unique)</i>	5,300	4,481	29,915	26,633
<i>Facebook Likes</i>	51	39	178	206
<i>Facebook Reach</i>	66,997	50,640	178,617	280,070
<i>Twitter Followers (new)</i>	8	4	29	24
<i>YouTube Views</i>	139	257	1,743	1,939
<i>Media Releases</i>	6	5	25	14
<i>Total Resident Contacts (Elgin office)</i>	N/A	29	405	92

Department Highlights

- Director Kuttенberg joined Supervisor McGuire and Trustee Essick, along with Township Foundation Directors, on September 2 at Mariano’s in Hoffman Estates for a check presentation for the Township Food Pantry. Mariano’s also donated two pallets of food for the pantry.
- Director Kuttенberg met with Elgin Councilwoman Rose Martinez on September 3.
- Director Kuttенberg attended Representative Anna Moeller’s Town Hall Meeting with Illinois House Speaker Emmanuel “Chris” Welch on September 14 at Elgin Community College. Rep. Moeller recapped her legislative achievements in 2021 while Speaker Welch previewed the upcoming Veto.
- Director Kuttенberg and Administrator Barr hosted Elgin Assistant City Manager Karina Nava on September 15 at the Town Hall for a meeting to discuss intergovernmental issues.
- The Office of Community Affairs coordinated the Township’s Fall Food Truck Festival on September 16.
- Director Kuttенberg joined Director Hanson for a walk through at the Izaak Walton Reserve on September 17 with representatives from the Izaak Walton League – Elgin Chapter.
- Director Kuttенberg virtually attended the Hoffman Estates Chamber’s Legislative Roundtable on September 17.
- Director Kuttенberg joined Administrator Barr, and other Township staff, as well as representatives from Ecker Center and UPHoldings on September 20 for a Hanover Landing meeting.
- Director Kuttенberg joined Administrator Barr and Supervisor McGuire to participate virtually in the MTA Executive Committee meeting on September 21.
- Director Kuttенberg virtually attended the September 22 Elgin Hispanic Network meeting and shared information on Township programs and special events.
- Director Kuttенberg chaired the Township’s Food Truck Festival After-Action meeting on September 23 to discuss issues, concerns, and improvements for the 2022 Fall Food Truck Festival.
- Communications Specialist Smith attended a virtual training on September 27 to learn about Facebook’s new page management system.
- Director Kuttенberg joined Supervisor McGuire on September 29 in meeting with newly elected Dundee Township Supervisor Arin Thrower to discuss best practices for Township operations.
- Director Kuttенberg joined Supervisor McGuire for a virtual meeting the County Assessor’s staff and staff from Commissioner Kevin Morrison’s on September 30 office to discuss an in-person event in November with County Assessor Kaegi and local business owners.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for September 2021

SERVICE PROVIDED	SEPTEMBER 2021	SEPTEMBER 2020	FYTD 2022	FYTD 2021
<i>Appointments</i>				
ProTimes	6	12	35	50
TB skin test	1	3	16	9
Cholesterol	53	7	60	8
Pharmaceutical Assistance Programs	0	2	1	5
Miscellaneous labs	5	9	38	65
Wellness Screening (BP, diabetes, anemia)	43	16	79	40
Other*	63	52	236	212
<i>Clinic Clients</i>				
Senior Center/ home visits	113	87	401	286
Astor Avenue	0	4	2	22
Offsite clinics	15	0	15	0
Total clients (unduplicated)	56	47	218	181
<i>Public Education & Health Promotion</i>				
Media coverage	1	0	1	1
Informational seminars/Program	4	5	20	13
Program Participants	201	62	1,348	243
<i>Primary Care Provider Support</i>	1	0	6	4

* Includes individuals who were vaccinated at the COVID vaccine clinic

Department Highlights

- James Kramer started on September 1 as the new Community Health Nurse for the department.
- Director Smith and Community Health Nurse Kramer provided 7 home visits for residents in the month of September.
- Director Smith performed 13 rapid antigen COVID screenings in the month of September.
- Community Health Nurse McVoy provided “Hands Only” CPR/AED training for 10 employees in the month of September.
- Director Smith participated in interviews in September for the Home Care Coordinator position for the Senior Home Care Pilot Program.
- The Office of Community Health hosted the 14th Annual Just for the Health of It Health and Wellness Expo on September 9. Residents who attended received free health screenings as well as health related information and resources. Community Health Nurses McVoy and Kramer provided 41 cholesterol screenings for participants.
- Community Health Nurse Kramer resumed the community wellness screenings at the Victory Centre of Bartlett on September 16 and provided wellness screenings for 15 residents.
- Director Smith and Community Health Nurse Kramer attended the Hanover Township Food Truck Festival for on September 16 and provided participants with department information and resources.
- Community Health Nurse Kramer provided wellness screenings for 14 residents at the Village of Bartlett on September 29 for World Heart Day.

*Office of Community Health Mission Statement:
Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for September 2021

SERVICE PROVIDED	SEPTEMBER 2021	SEPTEMBER 2020	FYTD 2022	FYTD 2021
<i>Hours</i>				
Volunteer Detail Hours	720	405	2,953	8,087
Volunteer Work Hours	224	857	825	1,369
Volunteer Training Hours	147	202	853	747
<i>Total Volunteer Hours</i>	1,091	1,465	4,631	10,204
<i>Details</i>				
Emergency Call Outs	8	8	54	50
Safety Patrols	3	3	17	216
Township Sponsored Events	1	0	11	0
Other Community Events	8	1	9	22
Miscellaneous	0	0	2	2
<i>Total Details</i>	20	18	93	280

Department Highlights

- HTES provided scene lighting, hose management and decontamination for a structure fire in Elgin on September 4.
- HTES provided traffic management in Hoffman Estates on September 10.
- HTES provided lighting for traffic control at the scene of an investigation in Bartlett on September 13.
- HTES provided lighting for a structural fire in Streamwood on September 16.
- HTES provided hose management and decontamination at a structural fire in Elgin on September 23.
- HTES provided traffic management in Barrington Hills on September 28.
- HTES provided traffic management at the Streamwood High School fields on September 10, 13 and 17.
- Director Crews met with the operations Lieutenant from the Illinois State Police to discuss a new partnership.
- HTES provided traffic and security at the Township Food Truck event on September 16.

*Hanover Township Mission Statement:
To continuously improve the quality of life of Hanover Township residents.*

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for September 2021

SERVICE PROVIDED	SEPTEMBER 2021	SEPTEMBER 2020	FYTD 2022	FYTD 2021
<i>Administration</i>				
Vehicle service calls	2	4	9	14
Work orders	351	309	2,039	1,444
Event set-ups/tear downs	89	216	436	269
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,201	5,026	30,381	29,329
Town Hall	8,400	6,240	54,600	38,820
Senior Center	40,287	34,003	216,283	214,598
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	0.00	0.0	276.65	382.85
Town Hall	10.49	8.40	874.06	1,066.84
Senior Center	1,237.14	1,014.88	6,382.38	6,048.54
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	20

Department Highlights

- Facilities and Road staff completed the renovation and received occupancy for the Emergency Services Headquarters. Headquarters has been turned over to the Department of Emergency Services, and overnight staffing has started. Facilities and Road Maintenance staff continues work on completion of the training room. This space was not required for occupancy.
- Facilities and Roads staff, along with seasonal staff, completed the setup, event staffing, and breakdown of large and small tents and tables and chairs for the Fall Food Truck Festival.
- Facilities and Road staff completed setup and takedown of tents, tables, and chairs for the Just for the Health of It Expo assisting the Office of Community Health.
- Facilities staff continues daily complete spray sanitation of buses, twice daily disinfecting of all facilities as part of department coronavirus precautions.
- Director Hanson and Operations Manager Nelson established and attended the weekly construction meeting with Hitchcock Design and E.P. Dole Construction for the Izaak Walton OSLAD grant project. Construction on both the East and West side has started with excavation for amphitheater areas as well as tree clearing and preparation for path and boardwalk installation.
- The annual Brush Pickup Program continued the first full week of September. Road Associate Crane and Facilities Associate Marcenik chipped 5 truckloads of mulch for a total of 15 tons of mulch, bringing the season total to 125 tons. All mulch was delivered to residents of the Township through the Resident Mulch Delivery Service
- Director Hanson and Director Kuttentberg met with representatives from the Izaak Walton League to address concerns regarding realignment of the access trail to the Izaak Walton Reserve archery range.

DEPARTMENT OF HUMAN SERVICES



Report for September 2021

SERVICE PROVIDED	SEPTEMBER 2021	SEPTEMBER 2020	FYTD 2022	FYTD 2021
<i>General Assistance</i>				
General Assistance clients	6	10	43	64
General Assistance appointments	10	22	93	140
Emergency Assistance appointments	13	23	144	129
Emergency Assistance approved	0	4	12	20
Crisis intake clients	159	390	949	1,989
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	46	61	132	169
Circuit Breaker/Benefit Access	0	0	0	0
<i>Social Services</i>				
ComEd Hardships	1	4	31	27
Weatherization	0	1	0	1
<i>Food Pantry</i>				
Served (Households)	654	703	3,689	4,808
New applications	25	4	122	31
Food Donations	40	60	335	403
<i>Community Center Walk-Ins</i>	69	32	318	150

Department Highlights

- Human Services staff is awaiting status updates regarding Veteran Service Officer PIV card. Once the PIV card is activated Human Services will be able to begin providing support to local Veterans.
- LIHEAP (Low Income Home Energy Assistance Program) opened September 1 with no priority periods.
- Volunteer Employment Specialist Karen Flaxman continues to serve residents with employment needs. Currently she is assisting 7 residents with job searches and working with 7 companies to fill positions. Additionally, 1 resident found employment in September.
- Due to COVID-19 and expected shortages of holiday toys, the 2021 Holiday Program online registration opened September 1. Currently, there are 201 families registered for a total of 552 children. Toy Donation Boxes were distributed at the beginning of October.
- Director Imperato attended the Village of Streamwood Principal’s Breakfast.
- Human Services staff participated in the CEDA Roundtable meeting as well as the Hanover Township Food Truck Festival and Just for the Health of It.
- Partners for Our Communities continue to keep office hours on Wednesdays from 8:30 a.m. to 4:30 p.m. to assist residents with immigration and legal issues.
- Mario Keane from Senator Castro’s office is at Astor Avenue Community Center every Tuesday from 1:00 p.m. to 6:00 p.m. to assist residents experiencing issues with State programs.
- Senator Castro and Hanover Township will co-host a flu shot clinic on October 23 from 9:00 a.m. to 12:00 p.m. at the Astor Avenue Community Center. Registration is required.

OFFICE OF THE MENTAL HEALTH BOARD



Report for September 2021

SERVICE PROVIDED	AUGUST 2021	AUGUST 2020	FYTD 2022	FYTD 2021
<i>Grant Funding</i>				
New clients	112	173	1,593	1,185
Ongoing clients	751	698	3,120	4,022
Closed cases	38	63	202	288
Prevention programming presentations	10	5	110	118
Number in audience	1,216	19	1,490	95
<i>TIDE</i>				
Participants	25	25	25	21
Rides	121	103	620	459
<i>Resource Center</i>				
Organizations providing services	4	6	6	6
Clients served	30	21	60	39

Department Highlights

- The Mental Health Board met on September 28, 2021 and awarded the following:
 - \$25,000 in Challenge Funding to Hanover Township Aging Services for their new Home Care Program.
 - \$3,000 in Staff Development Funding to Community Alternatives Unlimited to attend the ARC of Illinois Training on Living with Autism.
- Communicated with several agencies applying for Annual Funding about their applications.
- Represented the Mental Health Board at the Food Truck Festival and Just for the Health of It Health Expo.
- Attended the Village of Streamwood’s Annual Principal’s Breakfast and presented on the Mental Health Board.
- Participated in a phone meeting regarding Hanover Landing with Ecker Center for Behavioral Health and UPHoldings.
- Highlighted several funded agencies on social media that provide services in Spanish in honor of Hispanic Heritage Month.
- Organized final focus groups for the Community Needs Assessment with the Northern Illinois University Center for Governmental Studies.
- Provided copies of all Annual Service Contract Funding requests to members of the Mental Health Board.
- Worked with a disabled resident to find transportation to work.
- Attended a webinar discussion on helping agencies obtain American Rescue Plan Act Funds.
- Assisted a funded agency in obtaining a bariatric wheelchair for a resident that utilizes their services.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for September 2021

SERVICE PROVIDED	SEPTEMBER 2021	SEPTEMBER 2020	FYTD 2022	FYTD 2021
<i>Outreach & Prevention</i>				
Open Gym participants	n/a*	110	n/a*	513
Open Gym participants (unduplicated)	n/a*	44	n/a*	91
Alternative to Suspension referrals	126	67	223	67
Alternative to Suspension participants	0	0	369	269
Alternative to Suspension participants (unduplicated)	0	0	67	92
<i>Clinical</i>				
Therapy clients	349	387	2,233	1,522
Therapy clients (unduplicated)	93	76	521	309
New clients (unduplicated)	4	3	37	22
Clinical hours	340	248	2,044	1,093
Group session participants	0	0	190	71
<i>Tutoring Participants</i>				
Total	0	0	248	17
Unduplicated	0	0	103	7

*Open Gym Program has temporarily been paused until the program can be resumed in person in schools.

Department Highlights:

- Manager Dickinson met with Elgin Police Department Rope Officer, Doug Neff, on September 2 to discuss partnership for teen programming at Izaak Walton Youth Center.
- Youth and Family Services staff participated in the Just for the Health of It event on September 9.
- Youth and Family Services and Streamwood Park District partnered to host a Back to School Ice Cream Social on September 10 with 51 participants.
- Youth and Family Services staff participated in the Fall Food Truck Festival on September 16.
- Youth and Family Services staff on September 20 participated in the Sexual Harassment Training provided by the Township.
- Youth and Family Services held its annual fall all-staff off-site retreat on Wednesday, September 22 at Riverwood’s Camp in St. Charles, IL. The retreat focused on teambuilding, action plan goal attainment and discussion, and getting to know you activities.
- Six individuals participated in September’s free drop-in Depression Screenings.
- Director Houdek and Manager Dickinson met virtually with Streamwood Park District on September 23 to discuss partnership with the Streamwood Park District’s Trunk or Treat event to be held on October 29.
- All Youth and Family Service staff participated in a focus group on September 28 in order to gather information regarding the Izaak Walton Youth Center’s new programming.
- Prevention Staff conducted 380 screenings throughout the month of September in order to determine participants for Alternative to Suspension, Substance Abuse Prevention and Boys Social Skills groups.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 10/4/21 - 11/1/21

	<u>Total</u>
Total Town Fund	109,509.81
Total Senior Services Fund	47,284.04
Total General Assistance Fund	16,277.84
Total Road Maintenance Fund	10,422.76
Total Committee for Senior Citizens Services	
Total Mental Health Board Fund	11,147.64
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	38,606.00
Total Capital Fund	189,572.61
 Total All Funds	 <u><u>422,820.70</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

October 4 through November 1, 2021

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	10/12/2021	143540	Access 1 Source	Inv# 84832 Time & Attendance Monthly Software Fee	271.00
Total 1014430 · Computer Equipment & Software					271.00
1014540 · Facility Lease					
Check	10/26/2021	143718	Bartlett Volunteer Fire Association	Semi-Annual Lease Fire Barn	10,000.00
Total 1014540 · Facility Lease					10,000.00
Total 101CAP · Capital Expenditures					10,271.00
101CHN · Community Health					
1014452 · Office Supplies					
Check	10/05/2021	143405	Accurate Office Supply Co	Inv# 553078 Coffee Supplies	3.22
Total 1014452 · Office Supplies					3.22
1014453 · Printing					
Check	10/05/2021	143412	Braden Interact Business (DD6308370301-1)	Inv# 736338 Copy Charges Sept	8.75
Check	10/05/2021	143414	COTG	Inv# 2975804 Copy Charges 8/25-9/24	34.13
Check	10/29/2021	143763	COTG	Inv# 3057600 Copy Charges 9/25-10/24	9.03
Total 1014453 · Printing					51.91
1014454 · Travel & Training					
Check	10/29/2021	143773	Kramer, James	Mileage Reimbursement	14.96
Total 1014454 · Travel & Training					14.96
1014457 · Furniture and Computer Equip					
Check	10/05/2021	143429	Leaf (618-008)	Inv# 12381565 Copier Lease Lower Level	60.00
Check	10/26/2021	143740	Quench USA, Inc.	Inv# 3256056 Water Cooler Rental Aug-Oct	113.55
Total 1014457 · Furniture and Computer Equip					173.55
1014459 · Professional Services					
Check	10/26/2021	143741	Quest Diagnostics	Inv# 9194984036 Client Labs	221.55
Check	10/26/2021	143741	Quest Diagnostics	Inv# 9194984036 Client Labs	260.00
Total 1014459 · Professional Services					481.55
1014465 · Medical Supplies					
Check	10/05/2021	143433	McKesson Medical Surgical	Inv# 28672012 Sharps, Needles, TB Tests	491.23
Check	10/05/2021	143433	McKesson Medical Surgical	Inv# 29147537 First Aid Kit, Needles	131.92
Check	10/05/2021	143433	McKesson Medical Surgical	Inv# 29970588 Cholesterol & Hemoglobin Tests	369.69
Check	10/05/2021	143433	McKesson Medical Surgical	Inv# 30622430 Cholesterol Tests, Disinfectant Wipes	168.52
Check	10/05/2021	143433	McKesson Medical Surgical	Inv# 30627639 Gloves, Gowns, Biohazard Bags	114.74
Check	10/26/2021	143730	McKesson Medical Surgical	Inv# 31593614 BP Cuffs	47.57

Hanover Township Board Audit Report

October 4 through November 1, 2021

Type	Date	Num	Name	Memo	Amount
Check	10/26/2021	143743	Stericycle, Inc	Inv# 4010484040 Medical Waste Disposal Service	487.37
Check	10/29/2021	143766	McKesson Medical Surgical	Inv# 31931157 Masks/Hand Sanitizer/Sharps Container	642.35
Total 1014465 · Medical Supplies					2,453.39
1014491 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	1,714.92
Total 1014491 · Health Insurance					1,714.92
1014492 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	142.07
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	15.90
Total 1014492 · Dental, Vision & Life Insurance					157.97
Total 101CHN · Community Health					5,051.47
101CVA · Community Affairs					
101CMA · Community Relations					
1014614 · Printing					
Check	10/12/2021	143545	Braden Interact Business (DDElgin-IBP)	Inv# 736538 Copy Charges Sept 2021	5.03
Total 1014614 · Printing					5.03
1014617 · Equipment & Furniture					
Check	10/19/2021	143590	Canteen Refreshment Services	Inv# ORD123089 Water Machine Rental Jay St 10/11-11/7	44.95
Check	10/19/2021	143620	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Sept	36.01
Check	10/26/2021	143748	Leaf (618-009)	Inv# 12445763 Kyocera Copier Lease - CA 11/13	212.73
Check	10/29/2021	143770	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Oct	36.01
Total 1014617 · Equipment & Furniture					329.70
1014619 · Office Supplies					
Check	10/27/2021	143755	Staples	Inv# 3489705775 Folders	8.28
Check	10/27/2021	143755	Staples	Tax Exempt	-0.49
Check	10/29/2021	143769	Staples	Inv# 3490213541 Ink/Paper	107.72
Check	10/29/2021	143769	Staples	Tax Exempt	-6.34
Total 1014619 · Office Supplies					109.17
1014621 · Satellite Office Utilities					
Check	10/05/2021	143417	City of Elgin	Acct# 413720-6423 Water Monthly Charges 8/9-9/8	29.31
Check	10/26/2021	143720	Com Ed 010	Acct# 6997418010 Monthly Charges 9/8-10/7	459.05
Check	10/29/2021	143762	City of Elgin	Acct# 413720-6423 Water Monthly Charges 9/8-10/7	67.05
Total 1014621 · Satellite Office Utilities					555.41
1014623 · Satellite Office Phone & Intrnt					
Check	10/19/2021	143607	Kuttenberg, Thomas	Cell Phone Reimbursement Aug-Nov 2021	200.00

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Type	Date	Num	Name	Memo	Amount
Total 1014623 · Satellite Office Phone & Intrnt					200.00
1014627 · Community Affairs					
Check	10/26/2021	143742	Signs by Tomorrow	Inv# 28537 Adhesive Patch	25.00
Check	10/26/2021	143745	Universal Marketing, LLC	Inv# 4873 Volunteer T-Shirts	338.33
Total 1014627 · Community Affairs					363.33
1014691 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	571.64
Total 1014691 · Health Insurance					571.64
1014692 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	90.86
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 1014692 · Dental, Vision & Life Insurance					101.46
1014701 · Veterans Honor Roll					
Check	10/12/2021	143539	A1 Trophies & Awards	Inv# 16848 Veteran Plate	4.00
Total 1014701 · Veterans Honor Roll					4.00
Total 101CMA · Community Relations					2,239.74
Total 101CVA · Community Affairs					2,239.74
101ES · ES - Expenditures					
1014802 · Equipment					
Check	10/05/2021	143406	Airgas USA LLC	Inv# 9117072821 Oxygen Bottle	29.11
Check	10/05/2021	143407	Air One Equipment, Inc.	Inv# 172851 Adapter	29.95
Check	10/19/2021	143586	Air One Equipment, Inc.	Inv# 173653 Passport Tags	20.20
Check	10/19/2021	143609	Mark Your Space, Inc.	Inv# 7568 Table Graphic Installed	250.00
Check	10/19/2021	143612	RollINRack LLC	Inv# 21235 Power Roller	544.00
Check	10/26/2021	143732	Municipal Emergency Services	Inv# 1631298 Flares	471.16
Check	10/26/2021	143747	W.S. Darley & Co	Inv# 17447962 Hoses (7)	369.85
Total 1014802 · Equipment					1,714.27
1014803 · Uniforms					
Check	10/05/2021	143438	Ray O'herron Co., Inc.	Inv# 2144877 Uniform Shirt/Pants	135.97
Check	10/26/2021	143732	Municipal Emergency Services	Inv# 1631818 Uniform Pieces (8)	517.40
Total 1014803 · Uniforms					653.37
1014809 · Pre-Volunteer Screening					
Check	10/05/2021	143446	Verify (XHANEM)	Inv# 1427376 Background Checks Aug 21	44.00
Total 1014809 · Pre-Volunteer Screening					44.00
1014813 · Vehicle Fuel & Maintenance					

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Type	Date	Num	Name	Memo	Amount
Check	10/05/2021	143415	Carol Stream Lawn and Power	Inv# 472901 Small Engine Tune Up	91.91
Check	10/05/2021	143418	Friendly Ford, Inc	Inv# C74696 Oil Change	64.03
Check	10/19/2021	143622	Village of Hanover Park (Fuel)	Inv# 2021-591 Sept 2021 Fuel	1,532.29
Check	10/27/2021	143757	Illinois Secretary of State	Title Fees	158.00
Total 1014813 · Vehicle Fuel & Maintenance					1,846.23
1014814 · Communications					
Check	10/05/2021	143413	Comcast (773 ES)	Acct# 877110083 0226773 ES Internet Charges 9/18-10/17	193.02
Check	10/19/2021	143610	Motorola Solutions, Inc.	Inv# 6031320210901 Monthly Radio Service October 2021	586.00
Check	10/19/2021	143620	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Sept	50.15
Check	10/26/2021	143719	Comcast (773 ES)	Acct# 877110083 0226773 ES Internet Charges 10/18-11/17	193.02
Check	10/29/2021	143770	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Oct	50.11
Total 1014814 · Communications					1,072.30
1014891 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23
1014892 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	124.00
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	8.48
Total 1014892 · Dental, Vision & Life Insurance					132.48
Total 101ES · ES - Expenditures					6,445.88
101ISE · Insurance & Employee Benefits					
1014503 · General Insurance					
Check	10/27/2021	143751	Arachas Group LLC	Inv# 20354 Annual Supervisor Bond	6,121.00
Total 1014503 · General Insurance					6,121.00
Total 101ISE · Insurance & Employee Benefits					6,121.00
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	10/19/2021	143606	Airdo Werwas LLC	Inv# 190-0001-34472 Legal Services	12,805.99
Check	10/19/2021	143606	Airdo Werwas LLC	Inv# 190-0001-34473 Legal Services	171.78
Check	10/19/2021	143606	Airdo Werwas LLC	Inv# 190-0001-34474 Legal Services	6,037.01
Check	10/19/2021	143606	Airdo Werwas LLC	Inv# 190-0001-34476 Legal Services	1,334.00
Check	10/19/2021	143606	Airdo Werwas LLC	Inv# 190-0001-34477 Legal Services	507.48
Total 1014502 · Legal Services					20,856.26
Total 101LEA · Legal & Auditing					20,856.26
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					

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Type	Date	Num	Name	Memo	Amount
Check	10/05/2021	143409	Bade Supply	Inv# 47580 Can Liners/Roll Towels/Toilet Paper	381.00
Check	10/05/2021	143409	Bade Supply	Inv# 47676 Air Fresheners & Glass Cleaner	162.18
Check	10/26/2021	143717	Bade Supply	Inv# 46119 Paper Towels, Bleach, Gloves	249.78
Total 1014205 · Janitorial Supplies					792.96
1014209 · Building Contracts					
Check	10/05/2021	143435	Midwest Mechanical	Inv# 000120242 HVAC Preventative Maintenance Sr Ctr Sept-Nov	840.00
Total 1014209 · Building Contracts					840.00
1014210 · Building Maintenance - Town					
Check	10/05/2021	143425	Johnson Controls Security Solutions	Inv# 36376612 Security Monitoring YFS Oct-Dec	359.27
Check	10/12/2021	143559	Johnson Controls Security Solutions	Inv# 36398897 Security Monitoring ES HQ Sept-Nov	229.50
Total 1014210 · Building Maintenance - Town					588.77
1014211 · Building Maintenance - Senior					
Check	10/12/2021	143575	The Home Depot	Inv# 0031352 Sr Ctr Break Room Sink Repair	4.83
Check	10/26/2021	143746	World Security & Control, Inc	Inv# 32010 Fire Alarm Service Call - Tamper Fault	195.00
Total 1014211 · Building Maintenance - Senior					199.83
1014212 · Building Maintenance - Astor					
Check	10/26/2021	143731	Menards - Hanover Park	Inv# 70933 Light Fixture	69.99
Total 1014212 · Building Maintenance - Astor					69.99
1014213 · Equipment Maintenance - Town					
Check	10/26/2021	143723	Fox Valley Fire & Safety	Annual Fire Extinguisher Inspection Town Hall	353.25
Total 1014213 · Equipment Maintenance - Town					353.25
1014214 · Equipment Maintenance - Senior					
Check	10/05/2021	143435	Midwest Mechanical	Inv# 122123701 Repairs to RTU3 Senior Ctr HVAC	745.34
Check	10/12/2021	143554	Fox Valley Fire & Safety	Inv# 468462 Senior Center Kitchen Hood Suppression System Inspection	159.50
Check	10/12/2021	143554	Fox Valley Fire & Safety	Inv# 468463 Senior Center Annual Fire Extinguisher Inspection	139.90
Total 1014214 · Equipment Maintenance - Senior					1,044.74
1014219 · Vehicle Fuel - Town					
Check	10/19/2021	143622	Village of Hanover Park (Fuel)	Inv# 2021-591 Sept 2021 Fuel	712.99
Total 1014219 · Vehicle Fuel - Town					712.99
1014221 · Cell Phone/Communications					
Check	10/19/2021	143620	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Sept	216.06
Check	10/29/2021	143770	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Oct	216.06
Total 1014221 · Cell Phone/Communications					432.12
1014222 · Trash Removal - Town					

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Type	Date	Num	Name	Memo	Amount
Check	10/27/2021	143754	Groot, Inc.	Acct# 3107-68246 Monthly Charges Oct	334.51
Total 1014222 · Trash Removal - Town					334.51
1014223 · Trash Removal - Senior					
Check	10/27/2021	143754	Groot, Inc.	Acct# 3107-61390 Monthly Charges Oct	428.83
Total 1014223 · Trash Removal - Senior					428.83
1014224 · Trash Removal - Astor					
Check	10/27/2021	143754	Groot, Inc.	Acct# 3107-69323 Monthly Charges Oct	802.85
Total 1014224 · Trash Removal - Astor					802.85
1014225 · Grounds/Reserve Maintenance					
Check	10/12/2021	143543	Alta Equipment Company	Inv# SP4/38017 String Timer Head/Spool Inserts/ Fuel Tank	220.28
Check	10/12/2021	143573	Sherwin-Williams	Inv# 0714-9 Runzel Reserve Bridge & Gazebo Sealer & Sundries	200.73
Total 1014225 · Grounds/Reserve Maintenance					421.01
1014228 · Building Maintenance - Izaak					
Check	10/12/2021	143575	The Home Depot	Inv# 8032472 Batteries, Wasp Spray, Cleaner	32.62
Check	10/26/2021	143713	Alarm Specialties and Protection	Inv# 6034 Quarterly Security & Fire Monitoring IWC Sept-Dec	165.00
Total 1014228 · Building Maintenance - Izaak					197.62
1014230 · Trash Removal - Izaak					
Check	10/27/2021	143754	Groot, Inc.	Acct# 3107-54379 Monthly Charges Oct	163.65
Total 1014230 · Trash Removal - Izaak					163.65
1014291 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	2,343.72
Total 1014291 · Health Insurance					2,343.72
1014292 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	316.11
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	37.10
Total 1014292 · Dental, Vision & Life Insurance					353.21
Total 101MAIN · Facilities Maintenance					10,080.05
101PAN · Pantry					
1014161 · Utilities					
Check	10/12/2021	143564	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 8/13-9/13	41.48
Check	10/12/2021	143565	Nicor 75	Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 8/13-9/15	41.49
Check	10/12/2021	143582	Village of Hanover Park	Acct 3940-001 Water/Sewer Read Date 9/27	42.08
Check	10/19/2021	143595	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 9/1-10/1	608.69

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Type	Date	Num	Name	Memo	Amount
Total 1014161 · Utilities					733.74
1014191 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
1014192 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	112.63
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
Total 1014192 · Dental, Vision & Life Insurance					126.58
Total 101PAN · Pantry					2,060.76
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	10/05/2021	143408	AT&T 152	Inv# 84717527309 Monthly Line 9/22-10/21	94.49
Check	10/05/2021	143410	Barr, James C	Quarterly Phone Reimbursement July-Sept	150.00
Check	10/19/2021	143592	Comcast (185)	Inv# 131979426 Monthly Service Oct 2021	406.29
Check	10/26/2021	143716	AT&T 803	Acct# 630 Z99-0161 803 Monthly Charge 10/16-11/15	43.88
Total 1014402 · Telephone - Town					694.66
1014403 · Utilities - Town					
Check	10/12/2021	143567	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 8/16-9/14	137.25
Check	10/19/2021	143596	Com Ed 006 (Town)	Acct 7826009006 Monthly Charge/Supply Services 8/31-9/30	1,007.88
Check	10/19/2021	143621	Village of Bartlett	Acct# 63818 Water/Sewer Runzel Reserve 9/15	51.74
Check	10/26/2021	143726	Hinckley Springs	Inv# 100821 Water Service ES HQ	40.90
Total 1014403 · Utilities - Town					1,237.77
1014405 · Internet Access - Town					
Check	10/19/2021	143587	AT&T 824	Acct# 253810824 Back-up Internet 9/28-10/27	83.77
Check	10/29/2021	143765	Comcast (098)	Inv# 132687099 Monthly Ethernet Internet 10/15-11/14	934.95
Total 1014405 · Internet Access - Town					1,018.72
1014416 · Equipment Rental - Town					
Check	10/19/2021	143590	Canteen Refreshment Services	Inv# ORD123090 Water Machine Rental Town 10/11-11/7	44.95
Check	10/19/2021	143620	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Sept	40.67
Check	10/26/2021	143748	Leaf (618-009)	Inv# 12445763 Kyocera Copier Lease - Main Copier 11/13	421.31
Check	10/26/2021	143748	Leaf (618-009)	Inv# 12445763 Kyocera Copier Lease - Passports 11/13	138.39
Check	10/29/2021	143770	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Oct	36.01
Total 1014416 · Equipment Rental - Town					681.33
Total 101THE · Town Hall Expense					3,632.48
101TOE · Town Office Expense					
1014401 · Postage					

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Type	Date	Num	Name	Memo	Amount
Check	10/26/2021	143722	Easy Permit Postage	Postage Refill 10/15	2,413.91
Total 1014401 · Postage					2,413.91
1014404 · Office Supplies					
Check	10/19/2021	143615	Staples	Inv# 3487124413 Tape	31.78
Check	10/19/2021	143615	Staples	Inv# 3487124415 Breakroom Coffee Supplies	16.49
Check	10/19/2021	143615	Staples	Inv# 3487124416 Rubber Bands, Label Maker Supplies	59.87
Check	10/19/2021	143615	Staples	Inv# 3488187738 Black Printer Toner	100.89
Check	10/19/2021	143615	Staples	Inv# 3488187739 Binders, Blue Copy Paper, Black Ink	130.77
Check	10/19/2021	143615	Staples	Inv# 3488187740 Index Cards	22.47
Check	10/29/2021	143764	Canteen Refreshment Services	Inv# ORD124952 Coffee Pot	75.00
Check	10/29/2021	143769	Staples	Inv# 3490213561 Paper Clips	11.29
Check	10/29/2021	143769	Staples	Inv# 3490213566 Toilet Bowl Brush/Pens	25.28
Check	10/29/2021	143769	Staples	Inv# 3490213557 Report Cover	18.59
Check	10/29/2021	143769	Staples	Inv# 3490213559 Copy Paper/Scissors/Markers	144.15
Check	10/29/2021	143769	Staples	Inv# 3489705787 Shipping Labels	184.95
Total 1014404 · Office Supplies					821.53
1014406 · Printing					
Check	10/19/2021	143589	Braden Interact Business (DD6303723780)	Inv# 737749 Copy Charges Overage	304.61
Total 1014406 · Printing					304.61
1014412 · Travel Expenses					
Check	10/12/2021	143547	Callahan, Suzanna M	Mileage Reimbursement	18.33
Check	10/19/2021	143591	Chambers, Micah M.	Mileage Reimbursement	20.42
Check	10/29/2021	143772	Matick, Hailey	Mileage Reimbursement	39.32
Check	10/29/2021	143774	Imperato, Alexandra M	Mileage Reimbursement	29.35
Total 1014412 · Travel Expenses					107.42
1014429 · Miscellaneous					
Check	10/19/2021	143614	Shred First Inc	Inv# 129272 On-Site Document Destruction	535.00
Check	10/29/2021	143778	Government Finance Officers Association	Inv# 8329 FY21 GFOA Certificate of Achievement	460.00
Total 1014429 · Miscellaneous					995.00
1014530 · Financial Administration					
Check	10/05/2021	143422	Governmental Accounting, Inc	Inv# 59039 Monthly Contract Billing	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014560 · Emergency Contingency Fund					
Check	10/05/2021	143433	McKesson Medical Surgical	Inv# 28026849 Masks	386.80
Check	10/05/2021	143433	McKesson Medical Surgical	Inv# 30622275 Shield Masks	28.91
Check	10/05/2021	143433	McKesson Medical Surgical	Inv# 30699877 Masks	79.68
Check	10/26/2021	143717	Bade Supply	Inv# 46826 Covid-19 Supplies	880.00
Check	10/26/2021	143718	Bartlett Volunteer Fire Association	Additional Space Lease COVID-19 Coverage April-Sept 2021	8,000.00

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Type	Date	Num	Name	Memo	Amount
Total 1014560 · Emergency Contingency Fund					9,375.39
1014591 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	3,852.87
Total 1014591 · Health Insurance					3,852.87
1014592 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	358.91
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	41.51
Total 1014592 · Dental, Vision & Life Insurance					400.42
1014596 · Ancillary Benefits					
Check	10/12/2021	143553	CUNA Mutual Retirement Solutions	Semi-Annual 457b Contribution	4,150.00
Total 1014596 · Ancillary Benefits					4,150.00
Total 101TOE · Town Office Expense					27,821.15
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	10/05/2021	143442	Staples	Inv# 3487124412 Toner	260.99
Check	10/05/2021	143442	Staples	Inv# 3487124414 Calendar Refils/Toner	156.84
Total 1044405 · Office Supplies					417.83
1044407 · Printing					
Check	10/05/2021	143427	Kwik Print	Inv# 69806 Envelopes (2,000)	230.60
Total 1044407 · Printing					230.60
1044411 · Equipment					
Check	10/12/2021	143569	Noventech, Inc.	Inv# 11949 Annual Cook County Assessors VPN Connection	475.00
Total 1044411 · Equipment					475.00
1044491 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
1044492 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	261.42
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	19.08
Total 1044492 · Dental, Vision & Life Insurance					280.50
Total 104ASR · Assessor's Division					4,273.57
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					

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Type	Date	Num	Name	Memo	Amount
1094614 · Printing					
Check	10/19/2021	143618	TTSG Leasing	Inv# 63796 Copy Charges 8/13-9/12	53.51
Check	10/19/2021	143618	TTSG Leasing	Inv# 64756 Staples for Copier	125.00
Total 1094614 · Printing					178.51
1094617 · Equipment Maintenance					
Check	10/05/2021	143448	Houdek, Tina M	Cell Phone Reimbursement July-Sept	120.00
Check	10/19/2021	143599	De Lage Landen Financial Services	Inv# 73995303 Copier Lease 10/15-11/14	188.02
Total 1094617 · Equipment Maintenance					308.02
1094618 · Psychiatric Backup					
Check	10/12/2021	143541	Alexian Bros (Psych Bkp) Behavior Health	Psychiatric Backup August 2021	937.00
Total 1094618 · Psychiatric Backup					937.00
1094621 · Recruitment and Pre Employment					
Check	10/12/2021	143578	Verify (XHANYF)	Inv# 1415057 Balance - Background Check	18.00
Total 1094621 · Recruitment and Pre Employment					18.00
1094623 · Travel					
Check	10/05/2021	143421	Gomez, Patricia	Mileage Reimbursement Sept	20.88
Check	10/12/2021	143555	Garcia, Genesis	Mileage Reimbursement Sept	13.34
Check	10/12/2021	143558	Herrera, Marina	Mileage Reimbursement Sept	29.58
Check	10/19/2021	143613	Tom Sedgwick	Mileage Reimbursement Sept	7.08
Check	10/26/2021	143727	Houdek, Tina M	Mileage Reimbursement July-Sept	59.74
Check	10/26/2021	143737	Petrov, Mary K	Mileage Reimbursement Sept	15.66
Total 1094623 · Travel					146.28
1094624 · Client Mgmt Software					
Check	10/19/2021	143605	Kenneth Young Center	Inv# T011876 CIS Oct 2021	300.00
Total 1094624 · Client Mgmt Software					300.00
1094626 · Equipment & Furniture					
Check	10/05/2021	143434	McSheffrey, Ryan K	Phone Reimbursement July-Sept	120.00
Total 1094626 · Equipment & Furniture					120.00
1094691 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	5,773.56
Total 1094691 · Health Insurance					5,773.56
1094692 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	454.30
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	47.70

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Type	Date	Num	Name	Memo	Amount
Total 1094692 · Dental, Vision & Life Insurance					502.00
Total 109ADM · Administration & Clinical					8,283.37
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	10/05/2021	143426	Konzal, Tessa	Mileage Reimbursement Sept	120.06
Check	10/05/2021	143432	Litz, Danielle	Mileage Reimbursement July-Sept	146.16
Check	10/05/2021	143434	McSheffrey, Ryan K	Mileage Reimbursement Sept	103.82
Check	10/05/2021	143444	Trujillo, Gisel	Mileage Reimbursement July-Sept	135.14
Check	10/26/2021	143733	Miguel, Michael	Mileage Reimbursement August-Sept	42.34
Total 1094644 · Travel					547.52
1094651 · Cellphones					
Check	10/19/2021	143620	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Sept	197.12
Check	10/29/2021	143770	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Oct	196.92
Total 1094651 · Cellphones					394.04
1094791 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	1,143.28
Total 1094791 · Health Insurance					1,143.28
1094792 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	258.39
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	29.85
Total 1094792 · Dental, Vision & Life Insurance					288.24
Total 109OUT · Outreach & Prevention					2,373.08
Total 109YFS · Youth & Family Services					10,656.45
Total 1014 · Town Fund - Expenditures					109,509.81
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	10/12/2021	143579	Verify (XHTSSE)	Inv# 1433018 Background Checks Sept 2021	36.00
Total 1104523 · Recruitment					36.00
1104524 · Utilities					
Check	10/12/2021	143566	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 8/24-9/22	998.95
Check	10/19/2021	143593	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 9/2-9/30	4,307.79
Check	10/19/2021	143621	Village of Bartlett	Acct# 62447 Water/Sewer Read Date 9/15	234.49
Total 1104524 · Utilities					5,541.23
1104525 · Telephone & High Speed Internet					

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Type	Date	Num	Name	Memo	Amount
Check	10/19/2021	143620	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Sept	61.13
Check	10/29/2021	143770	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Oct	60.93
Total 1104525 · Telephone & High Speed Internet					122.06
1104527 · Equipment					
Check	10/05/2021	143429	Leaf (618-008)	Inv# 12381565 Copier Lease Lower Level	60.00
Check	10/19/2021	143624	Wells Fargo Financial Leasing Inc	Inv# 5017178039 Main Copier Lease 10/2-11/1	289.85
Check	10/26/2021	143740	Quench USA, Inc.	Inv# 3256056 Water Cooler Rental Aug-Oct	113.55
Check	10/26/2021	143749	Pitney Bowes, Inc (Ink Cartridges)	Inv# 1019247221 Ink	226.08
Check	10/29/2021	143767	Quench USA, Inc.	Inv# 3534104 Water Cooler Rental Nov-Jan	227.10
Total 1104527 · Equipment					916.58
1104528 · Office Supplies					
Check	10/19/2021	143585	Accurate Office Supply Co	Inv# 554070 Paper/Binders/Ink	334.21
Check	10/26/2021	143712	Accurate Office Supply Co	Inv# 554380 Post It Notes	21.84
Total 1104528 · Office Supplies					356.05
1104533 · Printing					
Check	10/05/2021	143412	Braden Interact Business (DD6308370301-1)	Inv# 736338 Copy Charges Sept	25.14
Check	10/05/2021	143414	COTG	Inv# 2975804 Copy Charges 8/25-9/24	74.94
Check	10/05/2021	143414	COTG	Inv# 2975805 Copy Overage Charges 8/25-9/24	20.84
Check	10/05/2021	143427	Kwik Print	Inv# 69792 Business Cards	44.40
Check	10/26/2021	143729	Kwik Print	Inv# 69912 Business Cards (2 Sets)	89.20
Check	10/29/2021	143763	COTG	Inv# 3057600 Copy Charges 9/25-10/24	273.73
Total 1104533 · Printing					528.25
1104591 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	2,709.59
Total 1104591 · Health Insurance					2,709.59
1104592 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	188.75
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	24.55
Total 1104592 · Dental, Vision & Life Insurance					213.30
Total 1104ADM · Administration					10,423.06
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	10/05/2021	143420	Get Fresh Produce, Inc	Inv# 3870615 Congregate Food	144.53
Check	10/05/2021	143423	Highland Baking Company	Inv# 2538648 Congregate Food	80.08
Check	10/12/2021	143556	Get Fresh Produce, Inc	Inv# 3874173 Congregate Food	105.54
Check	10/12/2021	143556	Get Fresh Produce, Inc	Inv# 3874443 Congregate Food	114.15
Check	10/12/2021	143557	Gordon Food Service	Inv# 213347865 Congregate Food	643.13
Check	10/12/2021	143557	Gordon Food Service	Inv# 934092298 Congregate Food	63.67

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Type	Date	Num	Name	Memo	Amount
Check	10/12/2021	143557	Gordon Food Service	Credit# 15703376 Inv# 21315296 Congregate Food	-32.70
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3876791 Congregate Food	125.87
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3878814 Congregate Food	162.78
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3881233 Congregate Food	65.45
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3881608 Congregate Food	126.50
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3882889 Congregate Food	173.65
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3886137 Congregate Food	119.13
Check	10/19/2021	143601	Gordon Food Service	Inv# 213537231 Congregate Food	499.09
Check	10/19/2021	143601	Gordon Food Service	Inv# 213728986 Congregate Food	420.41
Check	10/19/2021	143601	Gordon Food Service	Inv# 213820231 Congregate Food	461.73
Check	10/26/2021	143724	Get Fresh Produce, Inc	Inv# 3887884 Congregate Food	80.93
Check	10/26/2021	143724	Get Fresh Produce, Inc	Inv# 3888622 Congregate Food	133.41
Check	10/26/2021	143724	Get Fresh Produce, Inc	Inv# 3888778 Congregate Food	75.00
Check	10/26/2021	143724	Get Fresh Produce, Inc	Inv# 3890801 Congregate Food	172.10
Check	10/26/2021	143724	Get Fresh Produce, Inc	Inv# 3893462 Congregate Food	9.33
Check	10/26/2021	143725	Gordon Food Service	Inv# 213912389 Congregate Food	869.51
Check	10/26/2021	143725	Gordon Food Service	Credit# 15774607 Inv# 213820231 Congregate Food	-7.50
Check	10/26/2021	143736	Perri {1}, Marilyn	Congregate Food	29.96
Total 1105551 · Congregate Food					4,635.75
1105553 · Congregate Supplies					
Check	10/12/2021	143556	Get Fresh Produce, Inc	Inv# 3874173 Congregate Supplies	32.95
Check	10/12/2021	143556	Get Fresh Produce, Inc	Inv# 3874443 Congregate Supplies	32.95
Check	10/12/2021	143557	Gordon Food Service	Inv# 213347865 Congregate Supplies	149.13
Check	10/12/2021	143557	Gordon Food Service	Inv# 934092298 Congregate Supplies	25.66
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3876791 Congregate Supplies	32.95
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3881233 Congregate Supplies	61.70
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3886137 Congregate Supplies	34.65
Check	10/26/2021	143724	Get Fresh Produce, Inc	Inv# 3890801 Congregate Supplies	46.18
Check	10/26/2021	143725	Gordon Food Service	Inv# 213912389 Congregate Supplies	51.12
Total 1105553 · Congregate Supplies					467.29
1105558 · Home Delivered Meals Food					
Check	10/05/2021	143420	Get Fresh Produce, Inc	Inv# 3870615 HDM Food	144.52
Check	10/05/2021	143423	Highland Baking Company	Inv# 2538648 HDM Food	80.07
Check	10/12/2021	143556	Get Fresh Produce, Inc	Inv# 3874173 HDM Food	105.53
Check	10/12/2021	143556	Get Fresh Produce, Inc	Inv# 3874443 HDM Food	114.15
Check	10/12/2021	143557	Gordon Food Service	Inv# 213347865 HDM Food	643.13
Check	10/12/2021	143557	Gordon Food Service	Inv# 934092298 HDM Food	63.66
Check	10/12/2021	143557	Gordon Food Service	Credit# 15703376 Inv# 21315296 HDM Food	-32.69
Check	10/12/2021	143572	Pur Foods LLC dba Mom's Meals	Inv# MM09302021-HT Special Dietary Meals Sept 2021	2,782.44
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3876791 HDM Food	125.87
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3878814 HDM Food	162.27
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3881233 HDM Food	65.45
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3881608 HDM Food	126.49
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3882889 HDM Food	173.65
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3886137 HDM Food	119.13

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Type	Date	Num	Name	Memo	Amount
Check	10/19/2021	143601	Gordon Food Service	Inv# 213537231 HDM Food	499.09
Check	10/19/2021	143601	Gordon Food Service	Inv# 213728986 HDM Food	420.41
Check	10/19/2021	143601	Gordon Food Service	Inv# 213820231 HDM Food	461.73
Check	10/26/2021	143724	Get Fresh Produce, Inc	Inv# 3887884 HDM Food	80.92
Check	10/26/2021	143724	Get Fresh Produce, Inc	Inv# 3888622 HDM Food	133.41
Check	10/26/2021	143724	Get Fresh Produce, Inc	Inv# 3888778 HDM Food	75.00
Check	10/26/2021	143724	Get Fresh Produce, Inc	Inv# 3890801 HDM Food	172.10
Check	10/26/2021	143724	Get Fresh Produce, Inc	Inv# 3893462 HDM Food	9.32
Check	10/26/2021	143725	Gordon Food Service	Inv# 213912389 HDM Food	869.50
Check	10/26/2021	143725	Gordon Food Service	Credit# 15774607 Inv# 213820231 HDM Food	-7.50
Check	10/26/2021	143736	Perri {1}, Marilyn	HDM Food	29.95
Total 1105558 · Home Delivered Meals Food					7,417.60
1105560 · Home Delivered Meals Supplies					
Check	10/12/2021	143556	Get Fresh Produce, Inc	Inv# 3874173 HDM Supplies	32.95
Check	10/12/2021	143556	Get Fresh Produce, Inc	Inv# 3874443 HDM Supplies	32.95
Check	10/12/2021	143557	Gordon Food Service	Inv# 213347865 HDM Supplies	149.12
Check	10/12/2021	143557	Gordon Food Service	Inv# 934092298 HDM Supplies	25.66
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3876791 HDM Supplies	32.95
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3881233 HDM Supplies	61.70
Check	10/19/2021	143600	Get Fresh Produce, Inc	Inv# 3886137 HDM Supplies	34.65
Check	10/26/2021	143724	Get Fresh Produce, Inc	Inv# 3890801 HDM Supplies	46.17
Check	10/26/2021	143725	Gordon Food Service	Inv# 213912389 HDM Supplies	51.11
Total 1105560 · Home Delivered Meals Supplies					467.26
1105792 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	42.54
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	5.30
Total 1105792 · Dental, Vision & Life Insurance					47.84
Total 1104NUT · Nutrition					13,035.74
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	10/05/2021	143439	Shannon Reiskis	Chair Yoga Class Instruction Nov-Dec 2021	140.00
Check	10/19/2021	143598	Giuseppa Crisopulli	Kitchen Class Supplies 10/6	57.28
Check	10/19/2021	143598	Giuseppa Crisopulli	Kitchen Class Supplies 10/13	59.18
Check	10/19/2021	143604	JR Media Group	Senior Presentation "Grandma Goes to Mongolia" 11/13/21	225.00
Check	10/19/2021	143617	Tranquility Yoga Studio	Yoga Instruction Nov 2021	854.99
Check	10/29/2021	143758	Juanita Strez	Program Games	26.33
Check	10/29/2021	143759	Giuseppa Crisopulli	Kitchen Class Supplies 10/21	68.10
Total 1104515 · Programming					1,430.88
1104520 · Volunteer Services					
Check	10/05/2021	143428	Andrew and Angela Lazzara	Home Delivered Meals Mileage Reimbursement Sept 2021	39.44
Check	10/05/2021	143430	Alan Lenoci	Home Delivered Meals Mileage Reimbursement Sept 2021	46.52

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Type	Date	Num	Name	Memo	Amount
Check	10/05/2021	143431	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement Sept 2021	44.66
Check	10/05/2021	143440	Phil Roth	Home Delivered Meals Mileage Reimbursement Aug/Sept	50.46
Check	10/05/2021	143441	Wayne Ruttensburg	Home Deliveres Meals Mileage Reimbursement Sept 2021	80.04
Check	10/12/2021	143544	Edward Baus	Home Delivered Meals Mileage Reimbursement Sept 2021	48.31
Check	10/12/2021	143560	Lori Knaub	Home Delivered Meals Mileage Reimbursement 6/18-10/1	120.93
Check	10/12/2021	143562	James Mattson	Home Delivered Meals Mileage Reimbursement Sept 2021	121.80
Check	10/12/2021	143577	Janice Trinco	Home Delivered Meals Mileage Reimbursement July-Sept	67.86
Check	10/19/2021	143588	Marlies Bellos	Home Delivered Meals Mileage Reimbursement August-Sept	112.00
Check	10/19/2021	143602	Lana Harvey	Home Delivered Meals Mileage Reimbursement 9/28-10/8	9.40
Check	10/19/2021	143611	Larry Piemonte	Home Delivered Meals Mileage Reimbursement Sept 2021	22.04
Check	10/19/2021	143619	Charles Valerio	Home Delivered Meals Mileage Reimbursement 9/9-10/7	44.66
Check	10/29/2021	143776	Pat Zickler	Home Delivered Meals Mileage Reimbursement Sept-Oct	142.68
Total 1104520 · Volunteer Services					950.80
1104526 · Senior Newsletter					
Check	10/29/2021	143777	USPS	Club 59 Newsletter Postage Jan/Feb	1,682.98
Total 1104526 · Senior Newsletter					1,682.98
1104532 · Visual Arts					
Check	10/19/2021	143608	Denise Laurin-Donatelle	Virtual Drawing Class November	150.00
Check	10/19/2021	143623	Jenny Vogt	Watercolor Class Instruction 11/2/21	160.00
Check	10/26/2021	143728	Krall, Marianne	Program Supplies Aug-Oct	45.42
Total 1104532 · Visual Arts					355.42
1104891 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	3,441.28
Total 1104891 · Health Insurance					3,441.28
1104892 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	264.17
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	15.90
Total 1104892 · Dental, Vision & Life Insurance					280.07
Total 1104PRO · Enrichment Programs					8,141.43
1104SOC · Social Services					
1104516 · Social Services					
Check	10/05/2021	143405	Accurate Office Supply Co	Inv# 552886 Copy Paper (6)/Ink Carts (40) - Reimbursed w/Grant	1,500.02
Check	10/26/2021	143722	Easy Permit Postage	Postage Refill 10/15	500.00
Total 1104516 · Social Services					2,000.02
1104991 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	1,245.15
Total 1104991 · Health Insurance					1,245.15

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Type	Date	Num	Name	Memo	Amount
1104992 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	148.32
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	21.20
Total 1104992 · Dental, Vision & Life Insurance					169.52
Total 1104SOC · Social Services					3,414.69
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	10/05/2021	143445	Valvoline	Inv# 36340 Oil Change	96.33
Check	10/19/2021	143597	Complete Fleet Services Inc.	Inv# 33211 Battery/Belt inspection/Tire Balancing	786.08
Check	10/19/2021	143597	Complete Fleet Services Inc.	Inv# 33227 Wheel Chair Lift Inspection	124.50
Check	10/26/2021	143715	American Welding & Power Washing Inc	Inv# 918096 Bus#140 Parts & Labor	600.00
Check	10/26/2021	143721	Complete Fleet Services Inc.	Inv# 33250 Vehicle Maintenance	709.86
Total 1104518 · Vehicle Maintenance					2,316.77
1104550 · Telephone					
Check	10/05/2021	143447	Verizon Wireless	Inv# 9888725423 Monthly Charges 9/19-10/18	446.92
Total 1104550 · Telephone					446.92
1104552 · Fuel					
Check	10/19/2021	143622	Village of Hanover Park (Fuel)	Inv# 2021-591 Sept 2021 Fuel	2,868.96
Total 1104552 · Fuel					2,868.96
1104691 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	6,025.10
Total 1104691 · Health Insurance					6,025.10
1104692 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	562.27
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	49.10
Total 1104692 · Dental, Vision & Life Insurance					611.37
Total 1104TRN · Transportation					12,269.12
Total 1104 · Aging Services - Expenditures					47,284.04
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	10/12/2021	143574	Staples	Inv# 3487639693 Chair Mat	38.99
Check	10/12/2021	143574	Staples	Inv# 3487639695 Copy Paper	46.99
Check	10/29/2021	143769	Staples	inv# 3489181492 Label Maker/Post Its	104.07
Check	10/29/2021	143769	Staples	Inv# 3489181490 Copy Paper	186.89
Check	10/29/2021	143769	Staples	Inv# 3489181495 Toner(2)/Stapler/Mouse	345.85

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Type	Date	Num	Name	Memo	Amount
Check	10/29/2021	143769	Staples	Inv# 3490213565 Copy paper/Stapler	54.28
Total 2024202 · Office Supplies					777.07
2024204 · Equipment					
Check	10/12/2021	143574	Staples	Inv# 3487639690 Chair, Chair Mat	285.98
Check	10/12/2021	143574	Staples	Inv# 3487639694 Laminator	66.99
Check	10/12/2021	143574	Staples	Credit# 3487639692 Chair mat	-38.99
Check	10/12/2021	143583	Waterlogic	Inv# 961267 Water Machine Rental 10/4-11/3	40.42
Check	10/26/2021	143748	Leaf (618-009)	Inv# 12445763 Kyocera Copier Lease - GA 11/13	221.52
Check	10/29/2021	143769	Staples	Inv# 3490213555 Paper Shredder	132.99
Total 2024204 · Equipment					708.91
2024205 · Travel & Training					
Check	10/29/2021	143775	Imperato, Mary Jo	Mileage Reimbursement	64.25
Total 2024205 · Travel & Training					64.25
2024210 · Printing					
Check	10/12/2021	143546	Braden Interact Business (DDHanover-IBP)	Inv# 736539 Copy Charges Sept 2021	41.28
Check	10/12/2021	143561	Kwik Print	Inv# 69708 Business Cards (2 Sets)	88.80
Check	10/12/2021	143561	Kwik Print	Inv# 69805 Letterhead/Envelopes	231.60
Check	10/12/2021	143561	Kwik Print	Inv# 69839 Business Cards - Employment Specialist	44.40
Total 2024210 · Printing					406.08
2024212 · Dues & Publications					
Check	10/12/2021	143576	Township Officials of Illinois	Associate Membership - N Leitner	50.00
Total 2024212 · Dues & Publications					50.00
2024507 · Professional Services					
Check	10/12/2021	143580	Verify (XHANOV)	Inv# 1433006 Background Checks Sept	26.00
Check	10/12/2021	143581	Verify (XHANGA)	Inv# 1433005 Background Checks Sept	62.00
Total 2024507 · Professional Services					88.00
2024509 · Volunteer Appreciation					
Check	10/29/2021	143760	A1 Trophies & Awards	Inv# 16924 Veteran Plate	7.99
Total 2024509 · Volunteer Appreciation					7.99
2024511 · Phone and Internet					
Check	10/29/2021	143761	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 10/25-11/24	212.60
Total 2024511 · Phone and Internet					212.60
2024591 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	571.64

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Type	Date	Num	Name	Memo	Amount
Total 2024591 · Health Insurance					571.64
2024592 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	126.08
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 2024592 · Dental, Vision & Life Insurance					136.68
Total 2024ADM · Administration					3,023.22
2024HOM · Home Relief					
2024102 · Rent					
Check	11/01/2021	5936	Cook County Treasurer	Property Tax Assistance	678.05
Check	11/01/2021	5939	Spring Lakes Estates	November 2021 Rent	640.00
Check	11/01/2021	5941	Larry Bennett	November 2021 Rent	500.00
Check	11/01/2021	5943	Michelle Breen	November 2021 Rent	500.00
Check	11/01/2021	5944	Foremost Insurance Company	Home Insurance Assistance	52.38
Check	11/01/2021	5945	Spring Lakes Estates	November 2021 Rent	645.00
Total 2024102 · Rent					3,015.43
2024103 · Utilities					
Check	11/01/2021	5935	Village of Streamwood	Utilities Assistance	71.95
Check	11/01/2021	5937	Com Ed GA Home Relief	Utilities Assistance	67.22
Check	11/01/2021	5938	NICOR GA Home Relief	Utilities Assistance	42.78
Check	11/01/2021	5942	Com Ed GA Home Relief	Utilities Assistance	52.94
Total 2024103 · Utilities					234.89
2024105 · Personal Essentials					
Check	11/01/2021	5947	Walmart	Personal Essentials	502.62
Total 2024105 · Personal Essentials					502.62
2024106 · Travel Expenses					
Check	11/01/2021	5940	State Farm Salah, Neal	Auto Insurance	22.30
Check	11/01/2021	5946	BP Gas Station	Fuel Assistance Cards	50.00
Total 2024106 · Travel Expenses					72.30
2024119 · Emergency Assistance					
Check	10/06/2021	5930	US Bank Mortgage	Emergency Assistance	1,788.88
Check	10/06/2021	5931	Bartlett Lake Apartments	Emergency Assistance	2,000.00
Check	10/08/2021	5932	Blackhawk Apartments	Emergency Assistance	1,718.68
Check	10/08/2021	5933	Blackhawk Apartments	Emergency Assistance	2,000.00
Check	10/22/2021	5934	Blackhawk Apartments	Emergency Assistance	1,921.82
Total 2024119 · Emergency Assistance					9,429.38
Total 2024HOM · Home Relief					13,254.62

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Type	Date	Num	Name	Memo	Amount
Total 2024 · Human Services - Expenditures					16,277.84
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	10/19/2021	143606	Airdo Werwas LLC	Inv# 190-0007-34475 Legal Services	948.90
Total 3034701 · Legal					948.90
3034709 · Uniforms & Safety Equipment					
Check	10/05/2021	143419	Fullife Safety Center	Inv# 56166 Protective Gloves for Road Staff	109.50
Total 3034709 · Uniforms & Safety Equipment					109.50
3034710 · Community Affairs					
Check	10/05/2021	143411	Battery Solutions	Inv# A682489 Community Battery Recycling	655.74
Total 3034710 · Community Affairs					655.74
3034711 · Utilities					
Check	10/12/2021	143551	Com Ed 039	Acct# 7826007039 Monthly Charges 8/31-9/30	224.56
Check	10/12/2021	143552	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 8/31-9/30	234.35
Check	10/26/2021	143734	Nicor 29	Acct# 29-26-62-8714 2 Monthly Charges 9/15-10/13	51.61
Check	10/26/2021	143735	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 9/15-10/13	62.87
Total 3034711 · Utilities					573.39
3034713 · Recruitment					
Check	10/12/2021	143580	Verify (XHANOV)	Inv# 1433006 Background Checks Sept	18.00
Total 3034713 · Recruitment					18.00
3034791 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	1,143.28
Total 3034791 · Health Insurance					1,143.28
3034792 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	90.86
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 3034792 · Dental, Vision & Life Insurance					101.46
Total 3034ADM · Administration					3,550.27
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	10/05/2021	143416	Earth, Inc	Inv# 22714 Topsoil for Old Lake St Culvert Restoration	20.00
Check	10/12/2021	143542	Allied Asphalt Paving Company	Inv# 238494 Surface Asphalt for Culvert Repair on Old Lake St	144.42
Check	10/12/2021	143563	Midwest Material Management	Inv# MM83565 Lake St Culvert Dirt/Clay Disposal	359.15

Hanover Township Board Audit Report

October 4 through November 1, 2021

Type	Date	Num	Name	Memo	Amount
Total 3034602 · Operating Supplies & Materials					523.57
3034603 · Fuel					
Check	10/19/2021	143622	Village of Hanover Park (Fuel)	Inv# 2021-591 Sept 2021 Fuel	562.75
Total 3034603 · Fuel					562.75
3034610 · Street Lighting					
Check	10/12/2021	143548	Com Ed 051	Acct# 5619024051 Monthly Charges 8/26-9/27	33.36
Check	10/12/2021	143549	Com Ed 152	Acct# 0045120152 Monthly Charges 9/2-10/4	360.21
Check	10/12/2021	143550	Com Ed 076	Acct# 7742763076 Monthly Charges 8/31-9/30	70.43
Total 3034610 · Street Lighting					464.00
Total 3034ROD · Road Maintenance					1,550.32
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	10/05/2021	143443	Suburban Tire Auto Care Centers	Inv# 518939 Replacement Tires	150.96
Check	10/05/2021	143445	Valvoline	Inv# 36140 Oil Change	74.84
Check	10/05/2021	143445	Valvoline	Inv# 36236 Oil Change	163.96
Check	10/26/2021	143738	Pomp's Tire Service	Inv# 640093905 Replacement Front Tires for Truck# 501	973.14
Check	10/26/2021	143739	Preventative Maintenance Systems, Inc	Inv# 15489 Winter Operations Preventative Maintenance Truck# 501	2,551.93
Check	10/26/2021	143739	Preventative Maintenance Systems, Inc	Inv# 15490 Replace Leaking Hydraulic Tank Vermeer Chipper	1,407.34
Total 3034609 · Maintenance Vehicles & Equip					5,322.17
Total 303EQM · Equipment					5,322.17
Total 3034 · Road Maintenance - Expenditures					10,422.76
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054591 · Health Insurance					
Check	10/27/2021	143756	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
5054592 · Dental, Vision & Life Insurance					
Check	10/27/2021	143752	Euclid Managers	Acct 5641581 Monthly Premium	167.53
Check	10/29/2021	143771	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
Total 5054592 · Dental, Vision & Life Insurance					181.48
Total 5054ADM · Administration					1,907.84
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	10/05/2021	143436	Nicor 84 (MHB)	Acct# 84-67-77-1000 0 Monthly Charges 8/12-9/12	48.13
Check	10/12/2021	143534	Groot, Inc (114943)	Acct# 3107-114943 Monthly Charges October 2021	151.28
Check	10/12/2021	143538	Village of Streamwood Water Billing Dept.	Acct# 105006200-1000053 Monthly Water/Sewer 9/14/21	26.31

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October 4 through November 1, 2021

Type	Date	Num	Name	Memo	Amount
Check	10/19/2021	143594	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges 9/3-10/5	313.90
Check	10/19/2021	143628	Nicor 84 (MHB)	Acct# 84-67-77-1000 0 Monthly Charges 9/13-10/11	85.45
Total 5054210 · Utilities					625.07
5054213 · Janitorial					
Check	10/12/2021	143535	JaniKing	Inv# CCHC10210204 Monthly Billing October 2021	414.00
Total 5054213 · Janitorial					414.00
5054286 · Agency Support Services					
Check	10/12/2021	143533	Comcast (823 MHB)	Acct 8771 10 084 0485823 Monthly Cable/Internet 10/2-11/1	235.25
Total 5054286 · Agency Support Services					235.25
Total 5054COM · HT Community Resource Center					1,274.32
5054SVC · Service Contracts					
5054130 · Northwest Casa					
Check	10/12/2021	143537	Northwest CASA	Sexual Assault Intervention September 2021	2,188.75
Total 5054130 · Northwest Casa					2,188.75
5054146 · Bridge YFS Crisis Intervention					
Check	10/19/2021	143626	The Bridge Youth & Family Services	Crisis Services Sept 2021	708.75
Total 5054146 · Bridge YFS Crisis Intervention					708.75
5054162 · Tide Transportation					
Check	10/12/2021	143532	A#1 Cab Dispatch Inc	Tide Transportation Services October	2,057.75
Total 5054162 · Tide Transportation					2,057.75
5054165 · Amita Alexian					
Check	10/19/2021	143625	Alexian Bros Center Mental Health (MHB)	Outpatient Psychiatric Services Sept 2021	1,604.73
Total 5054165 · Amita Alexian					1,604.73
5054201 · Journeys Hope Center					
Check	10/12/2021	143536	Journey from PADS to HOPE	Hope Center Counseling July	82.50
Check	10/12/2021	143536	Journey from PADS to HOPE	Hope Center Counseling August	198.00
Total 5054201 · Journeys Hope Center					280.50
5054204 · Easter Seals Family Support					
Check	10/19/2021	143627	Easter Seals DuPage & Fox Valley Region	Family Support Services Sept	1,125.00
Total 5054204 · Easter Seals Family Support					1,125.00
Total 5054SVC · Service Contracts					7,965.48
Total 5054 · Mental Health - Expenditures					11,147.64

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Type	Date	Num	Name	Memo	Amount
7004 · Vehicle Replcmnt - Expenditures					
7004408 · Vehicle Purchase					
Check	10/15/2021	143584	Parker County Emergency Services Dist 1	Squad Truck	38,406.00
Total 7004408 · Vehicle Purchase					38,406.00
7004540 · Bus Purchase					
Check	10/12/2021	143571	Pace	Inv# 596247 Bus Lease	100.00
Check	10/12/2021	143571	Pace	Inv# 596248 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					38,606.00
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Check	10/19/2021	143616	Thomas Engineering Group LLC	Inv# 21-288 Campus Expansion Property Engineering	21,873.81
Check	10/26/2021	143744	Thomas Engineering Group LLC	Inv# 21-289 Campus Expansion Property Engineering	1,500.00
Total 8084414 · Emergency Services Station					23,373.81
8084420 · Izaak Walton Ctr Improvements					
Check	10/05/2021	143449	Kompan Inc	Inv# 106812 Challenge Course Equipment IWC	10,873.65
Check	10/12/2021	143570	Nutoys Leisure Products	Inv# 51968 Benches (6)	6,648.00
Check	10/12/2021	143570	Nutoys Leisure Products	Inv# 51968 32 Gallon Litter Receptacle (3)	4,821.00
Check	10/12/2021	143570	Nutoys Leisure Products	Inv# 51968 Square Game Tables (2)	3,579.00
Check	10/19/2021	143603	Hitchcock Design Group	Inv# 26911 Izaak Walton Reserve Final Design Sept 2021	2,092.74
Check	10/27/2021	143753	E.P. Doyle & Son, LLC	Izaak Walton Reserve Project - Payment 1	120,382.20
Check	10/29/2021	143768	Soil and Materials Consultants, Inc	Inv# 46863 IWR Project Concrete Field Testing	1,151.00
Total 8084420 · Izaak Walton Ctr Improvements					149,547.59
8084425 · Building & Perm Improvements					
Check	10/05/2021	143424	Johnson Controls Security Solutions	Inv# 36279862 Fire Alarm Radio Installation ES HQ	250.00
Check	10/05/2021	143424	Johnson Controls Security Solutions	Inv# 36398513 Fire Alarm Radio Installation ES HQ	250.00
Check	10/05/2021	143437	Quality Roque's Inc	Tree Removal Over ES HQ 9/29/21	2,200.00
Check	10/12/2021	143568	Northwest Insulation	Inv# 12856949 Blown In Insulation ES HQ	2,630.00
Check	10/12/2021	143575	The Home Depot	Inv# 8030565 ES HQ Renovation Supplies	388.97
Check	10/12/2021	143575	The Home Depot	Inv# 7012885 ES HQ Renovation Supplies	36.55
Check	10/12/2021	143575	The Home Depot	Inv# 7013075 ES HQ Renovation Supplies	660.58
Check	10/12/2021	143575	The Home Depot	Inv# 6030777 ES HQ Renovation Supplies	397.89
Check	10/12/2021	143575	The Home Depot	Inv# 3013420 ES HQ Renovation Supplies	676.39
Check	10/12/2021	143575	The Home Depot	Inv# 1150523 ES HQ Renovation Supplies	184.29
Check	10/12/2021	143575	The Home Depot	Inv# 9031476 ES HQ Renovation Supplies	167.58
Check	10/12/2021	143575	The Home Depot	Inv# 6031767 ES HQ Renovation Supplies	570.46
Check	10/12/2021	143575	The Home Depot	Inv# 5011510 ES HQ Renovation Supplies	201.79
Check	10/12/2021	143575	The Home Depot	Inv# 5031880 ES HQ Renovation Supplies	45.72
Check	10/12/2021	143575	The Home Depot	Inv# 5031884 ES HQ Renovation Supplies	18.98
Check	10/12/2021	143575	The Home Depot	Inv# 4031936 ES HQ Renovation Supplies	288.03
Check	10/12/2021	143575	The Home Depot	Inv# 9032327 ES HQ Renovation Supplies	249.15

Hanover Township Board Audit Report

October 4 through November 1, 2021

Type	Date	Num	Name	Memo	Amount
Check	10/12/2021	143575	The Home Depot	Inv# 8044267 ES HQ Renovation Supplies	72.75
Check	10/12/2021	143575	The Home Depot	Inv# 5011733 ES HQ Renovation Supplies	574.06
Check	10/12/2021	143575	The Home Depot	Credit Inv# 9314664 ES HQ Renovation Supplies	-46.10
Check	10/12/2021	143575	The Home Depot	Credit Inv# 9314665 ES HQ Renovation Supplies	-12.98
Check	10/12/2021	143575	The Home Depot	Credit Inv# 5315015 ES HQ Renovation Supplies	-16.98
Check	10/12/2021	143575	The Home Depot	Credit Inv# 8310497 ES HQ Renovation Supplies	-11.98
Check	10/12/2021	143575	The Home Depot	Credit Inv# 3084434 ES HQ Renovation Supplies	-23.94
Check	10/26/2021	143714	Allied Asphalt Paving Company	Inv# 238828 Expansion Property Driveway Grinding	200.00
Check	10/26/2021	143750	SMC	Inv# 80-438-01 Town Hall Facilities Assessment Evaluation & Report	6,700.00
Total 8084425 · Building & Perm Improvements					16,651.21
Total 8084 · Capital Projects - Expenditures					189,572.61
TOTAL					422,820.70

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.
Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Camacho, and Martinez. Absent: Trustee Essick
Others present were Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community and Government Relations Director Tom Kuttentberg, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, and Attorney Mike Airdo. Also present was Village of Streamwood Trustee Mike Baumer.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Mr. McGuire closed the Town Hall.
- IV. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that he joined Assessor Elect Moinuddin in a celebration of Ghandi's 102 birthday observance. He noted that the Township boxes are out for toy collection for Christmas distribution.
 - B. Clerk's Report: Clerk Dolan Baumer reported that the Township Officials of Cook County Clerks Association meeting would be held on October 7 at 6:30 PM in Berwyn; all are welcome.
 - C. Assessor's Report: Assessor Smogolski was not present.
 - D. Department Reports: Reports were submitted for review by the Board; included in the highlights were that that Director Kuttentberg would be participating in religious organizations regarding Township services, starting with Christ Community Church on October 1. He is preparing for the in-person meeting for the public with the Assessor regarding taxes and is working with Commissioner Morrison's office. He met with Administrator Barr and the Dundee Township Supervisor to discuss bast GA practices. Manager Teachout reported that the Mental Health Board will fund a portion of the Township Home Health Care program. Reviews of applications for funds would start by the Mental Health Board during their next meeting. Director Houdek reported that Movie Night would be held on October 22. The department would co-host (with Human Services) a fall event on October 28. The Youth and Family Services department would participate in the Streamwood Park District's Safety Trunk or Treat event. Further, the department would hold virtual and an assembly at a grammar school to promote the National Bullying Prevention month. Director Imperato reported that a funding program for those facing eviction is available up to 18 month's assistances. Cash Manager Nicole Lightner started with the department this month. Online registration is available for Holiday programs and 350 children have been registered thus far. She would be holding an off-site auxiliary staff meeting on October 5. Director Conway reported that the Senior Citizens Services Apple Cider Donut pick up would be held on October 11. The O'Hare's Pub fundraiser netted \$250. The next fundraiser for the Committee would be held at My Cucina on Route 59 in Streamwood. Saturday transportation services are now offered. The library is open; BINGO is scheduled; the Adopt-A-Senior program applications are now being taken; and Medicare Open Enrollment opens on October 15. The Mental Health Board is funding \$25,000 for the Home Health Care program. The packet will be delivered to the State this week and then it would conduct a virtual review for the Home Health Care program. Community Health Director Smith reported that Covid 19 rates are decreasing in Illinois and specifically in our area. Booster shots for those 65 and older, and for those 18 years old in high-risk situations would be available. The FDA has not yet approved the Johnson & Johnson or Maderna booster shots. The department participated in the U46

Rescheduled Meeting Minutes of the Hanover Township Board

Monday, October 4, 2021

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Principals Breakfast recently. Staff would provide puberty education in U46 classrooms. Red Cross Blood Drive would be held on November 19. Assistant Administrator Vana reported that the Township's general liability coverage ends November 30 and she is currently reviewing coverage options for the new term. They are also reviewing risk management policies. Passports year to date are at \$99,500 over the 2019 a\$77,000 for the same period. Server and Microsoft issues were dealt this this past week. Director Crews reported that the department worked with the Streamwood 5K Run, the Bartlett Fire Department Open House, and a house fire in Bartlett where the drone was used to identify hot spots, all resulting in over 16 hours in one day of service. He is working with the Illinois State Police to establish a relationship. Director Hansen reported that he received no positive responses to a sale of the Christafano barn (for salvage wood). At this point, the Board concurred that that barn on the property should be demolished, and gave direction to the Director to make it so. Two full-time staff have been hired to complement the department. All roads and facility vehicles have had a preventative maintenance review and are ready for the winter season. The punch list for the Emergency State was completed. The carport has been delivered and is ready to be set-up. Administrator Barr reported that he was at a kick off discussion regarding the Christafano property annexation to Bartlett. The Finance Committee meeting would be announced this month. Milton Township would be visiting to review best practices of the Mental Health Board. The Supervisor asked for concurrence to cancel the October 19, 2021 meeting; concurrence of the Board was received and the meeting would be canceled. The Supervisor asked Director Crews to review the plans of the other building on the Christafano property to ascertain what portion of the work could be done by the department of Facilities and Road Maintenance.

VI. Bill Paying: Mr. Barr presented the bills for payment from September 21, 2021 through October 3, 2021 as follows:

a.	Town	\$23,253.95
b.	Senior Services	26,406.94
c.	General Assistance	4,274.80
d.	Road Maintenance	1,275.92
e.	Mental Health Board	196,831.48
f.	Capital Fund	<u>3,440.00</u>
	Total	<u>\$255,483.09</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from September 21, 2021 through October 3, 2021. Roll call: Ayes: Trustees Beattie, Martinez, and Camacho, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: Supervisor McGuire reminded the Board that it declined to add the bridge to the Izaak Walton Center Reserve renovations due to the cost. The Izaak Walton members, the Ikes of Elgin, have discussed the possibility of making a major donations to help make the bridge a reality. Hitchcock estimated \$175,000 for the bridge construction. We originally estimated it at \$75,000. He asked the Board for concurrence to increase the Township portion to \$100,000 for construction of the bridge, pending a donation from the Ikes, noting that we would name the bridge after the donor. The Board members concurred and further discussions would be held with the Ikes.

VIII. New Business:

- A. Board Meeting Minutes of September 7, 2021: Clerk Dolan Baumer presented the Board meeting minutes of September 7, 2021 for review and approval. Trustee Beattie moved to approve the Board meeting minutes of September 7, 2021; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez, and Camacho, and Supervisor McGuire. Nays: None. Motion carried.
- B. Executive Session Minutes of September 2, 2021: Clerk Dolan Baumer presented the Executive Session minutes of September 2, 2021 for review and approval by the Board. Trustee Camacho

Rescheduled Meeting Minutes of the Hanover Township Board

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moved to approve the Executive Session minutes of September 2, 2021 as presented; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez, and Camacho, and Supervisor McGuire. Nays: None. Motion carried.

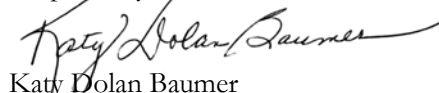
- C. Resolution declaring October Bullying Prevention Month: Trustee Martinez moved that the Board approve a resolution declaring October Bullying Prevention month in Hanover Township; motion seconded by Trustee Camacho and carried by roll call vote: ayes: Trustees Beattie, Martinez, and Camacho, and Supervisor McGuire. Nays: None.
- D. Appointments to the Committee on Youth: Supervisor McGuire asked if the Board would concur with appointments of Nazneen Hashmi (adult member) and Savannah Dene Widmann (youth member) to the Committee on Youth. Trustee Beattie moved to approve the appointments of Nazneen Hashmi and Savannah Dene Widmann to the Committee on Youth; second by Trustee Camacho. Roll call: Ayes: Trustees Beattie Martinez, and Camacho, and Supervisor McGuire. Nays: None. Motion carried and the Clerk would administer the oaths of office to the new members.
- X. Executive Session: Motion to go into Executive Session pursuant to §2c1 (The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body...) of the Illinois Open Meetings Act, was made by Trustee Martinez and seconded by Trustee Beattie. Roll call: Trustees Beattie, Martinez, and Camacho, and Supervisor McGuire. Nays: None. The staff and other elected officials were excused and Board moved into closed session at 7:26 p.m.

The Board returned to the open session of the Board meeting at 8:09 p.m. Roll call of those present: Trustees Beattie, Martinez, and Camacho, and Supervisor McGuire.

- XI. Other Business: No other business was brought forward.

- IX. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:11 p.m. was made by Trustee Beattie and seconded by Trustee Camacho, followed by a roll call vote. Ayes: Trustees Beattie, Martinez, and Camacho and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs

RESOLUTION _____

**A RESOLUTION
TO APPROVE AN AGREEMENT BETWEEN
HANOVER TOWNSHIP AND JAMES C. BARR**

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The Employment Agreement (hereinafter, the "Agreement") between Hanover Township (hereinafter, the "Township") and James C. Barr (hereinafter, "Mr. Barr"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk are hereby authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: November 2, 2021

APPROVED: November 2, 2021

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on November 2, 2021, and approved on November 2, 2021, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

EMPLOYMENT AGREEMENT

This Employment Agreement (the “Agreement”), is made and entered into this ___ day of _____, 2021, by Hanover Township, Cook County, Illinois (the “Township”) and James C. Barr (“Mr. Barr” or “Employee”) (collectively, the “Parties”).

WITNESSETH:

WHEREAS, the Township desires to continue to employ the services of Mr. Barr as Township Administrator of the Township; and

WHEREAS, it is the desire of the Supervisor and Board of Trustees of the Township (the “Township Board”) to provide certain benefits, to establish certain conditions of employment, and to set working conditions of said Employee; and

WHEREAS, Mr. Barr desires to continue to accept employment as Township Administrator of the Township pursuant to the terms and conditions set forth in this Agreement, and pursuant to the usual and customary duties carried out by the Township Administrator;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the Parties agree as follows:

1. Employment. The Township hereby agrees to employ Mr. Barr as Township Administrator of the Township. Mr. Barr agrees to act as the Township Administrator for the Township and to carry out to the best of his abilities all of the duties imposed upon that office in the ordinances of the Township and the statutes of the State of Illinois, and to perform such other legally permissible and proper duties and functions as the Township Board shall from time-to-time assign. The provisions of the Township’s Personnel Policy or other rules applicable to employees of the Township (the “Township Policies”) are applicable to Mr. Barr, but only to the extent that they do not conflict with the terms of this Agreement. Where the Township Policies and this Agreement are in conflict, the terms of this Agreement shall control. Mr. Barr acknowledges and agrees that the Township Policies are not part of this Agreement and are modifiable by the Township Board at will during the term of this Agreement.

2. Hours of Work. Mr. Barr agrees to perform the duties and functions of the Township Administrator as a full-time, exempt employee of the Township. It is recognized and agreed that Employee must devote a great deal of time outside the normal office hours to the business of the Township.

3. Outside Activities. Employee shall not engage or participate in non-Township connected business, including, but not limited to, such matters as teaching or consulting, without the prior approval of the Township Supervisor.

4. Salary and Benefits. The Township agrees to provide Mr. Barr with salary and benefits as set for below:

A. Salary. Mr. Barr shall be provided an annual base salary as set forth in the attached Exhibit A, payable in installments at the same time as other full-time, exempt employees of the Township are paid. Beginning in the Fiscal Year beginning April 1, 2023, Mr. Barr shall receive increases to his annual base salary in the percentage amount of the annual merit pool for full-time, exempt employees and at the same time as are provided to other full-time, exempt employees; provided, however, that Mr. Barr's annual base salary shall not exceed \$180,000.00.

B. Discretionary Bonus. Following the end of each fiscal year, the Township Supervisor, in consultation with the Township Board, may award Employee a discretionary bonus (the "Discretionary Bonus") based on Employee's performance and other factors deemed relevant by the Township Supervisor, in consultation with the Township Board. Such Discretionary Bonus shall be payable as determined by the Township Supervisor and only if Employee is employed by the Township as of the date such Discretionary Bonus is paid.

C. Retirement. Mr. Barr shall continue to participate in the Illinois Municipal Retirement Fund, in accordance with applicable law and Township Policies. Mr. Barr shall pay the Employee's contributions from his salary, and the Township shall contribute on Mr. Barr's behalf the employer's required payments, as required by applicable law and Township Policies.

D. Deferred Compensation. In addition to the compensation to be paid Mr. Barr under Section 4(a) and 4(b), the Township shall contribute a percentage of Mr. Barr's annual base salary, as set forth in the attached Exhibit A, to a deferred compensation plan or into other eligible investments, such as a mutual fund, certificate of deposit, bank savings, etc., as determined by the Township. The contribution to such deferred compensation plan or other eligible investments shall be payable on a semi-annual basis at the first (1st) and thirteenth (13th) pay periods of the fiscal year and only if Employee is employed by the Township as of the date such contribution is paid.

E. Insurance and Other Benefits. Except as otherwise provided herein, Mr. Barr will receive all health insurance benefits and other benefits provided to full-time, exempt employees of the Township under the Township Policies, as those benefits may change from time-to-time.

F. Vacation and Leave. Mr. Barr shall receive twenty-five (25) vacation days each year. Mr. Barr shall receive the same sick leave and personal days as are provided to regular full-time employees of the Township under the Township Policies, as those benefits may change from time-to-time.

G. Vehicle Allowance. The Township shall provide an automobile allowance to Employee as set forth in the attached Exhibit A (the "Vehicle Allowance"), during the term of this Agreement. In exchange for this Vehicle Allowance, Employee will not be eligible for reimbursement for gasoline, maintenance, or per mile rate allowances which may be in effect from time-to-time under the Internal Revenue Service regulations.

Employee shall carry property damage, liability, and comprehensive insurance for the vehicle with minimum liability coverage limits of two-hundred and fifty thousand dollars (\$250,000.00) per person and five-hundred thousand dollars (\$500,000.00) per accident. Such insurance shall name Hanover Township, the Hanover Township Supervisor and Board of Trustees, and their respective officials, officers, directors, employees, volunteers, agents, successors, and assigns (collectively, "Additional Insured") as additional insureds under such coverage, and such coverage shall be primary and noncontributory with respect to any applicable coverage maintained by the Township. Employee shall, upon request, furnish appropriate insurance certificates to the Township.

H. Dues and Subscriptions. The Township agrees to consider and budget for and to pay for professional dues and subscriptions of Employee necessary for his continuation and full participation in national, regional, state, and local associations and organizations necessary and desirable for his continued professional participation, growth, and advancement, and for the good of the Township.

I. General Expenses. The Township recognizes that certain expenses of a non-personal and generally job-affiliated nature are incurred by Employee, and hereby agrees to reimburse or to pay said general expenses, up to an amount as approved by the Township Board in the annual budget, and the Township Board is hereby authorized to disburse such monies upon receipt of duly executed expense or petty cash vouchers, receipts, statements, or personal affidavits.

J. Indemnification. In addition to that required under state and local law, the Township shall, to the extent permitted by law, defend, save harmless, and indemnify Employee against any tort professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as Township Administrator. Any such claim, demand, or legal action shall be defended by legal counsel of the Township's choosing. The Employee shall not compromise and/or settle any such claim, demand or legal action without the written consent and the approval of the Township. The Township will, to the extent permitted by law, pay the amount of any settlement or judgment of any such claim, demand, or legal action, as it is legally required to do so.

5. Performance Evaluation. The Township Board may review and evaluate the performance of the Employee at such times and in accordance with criteria as determined by the Township Board. A satisfactory or above performance evaluation does not entitle Employee to a pay increase, promotion, bonus, or guarantee of continued employment.

6. Term and Termination. This Agreement is for an indefinite term. Notwithstanding anything to the contrary herein, this Agreement and Employee's employment with the Township may be terminated at any time by the Township, acting through the Township Board, with or without cause. This Agreement may also be terminated by Mr. Barr upon written notice to the Township Board, at least thirty (30) days before, but not more than sixty (60) days before, the effective date of said notice of termination, unless otherwise agreed to in writing by the Township Board.

7. Severance Pay. In the event Employee is terminated by the Township during such time that Employee is willing and able to perform his duties under this Agreement, the Township agrees to pay Employee as severance pay an amount equal to twenty (20) weeks of Employee's annual base salary and twenty (20) weeks of premiums for major medical insurance (collectively, the "Severance Amount"). The Severance Amount will be paid to Employee in substantially equal installments over twenty (20) weeks, in accordance with and at the same time as the Township's regular payroll practices for other full-time, exempt employees. Employee shall also be compensated for all accrued paid leave benefits according to the Township Policies.

In the event the Township Board determines that Employee has been terminated for cause, the Township shall have no obligation to pay the Severance Amount. For purposes of this Agreement, "cause" shall mean:

- (A) Employee engages in "Misconduct," as that term is defined in Section 5 of the Government Severance Pay Act, 5 ILCS 415/5, including, but not limited to, the following:
 - (i) Conduct demonstrating conscious disregard of the Township's interests and found to be a deliberate violation or disregard of the reasonable standards of behavior which the Township expects of Employee. Such conduct may include, but is not limited to, willful damage to Township property that results in damage of more than \$50.00, or theft of Township property or property of a customer or invitee of the Township.
 - (ii) Carelessness or negligence to a degree or recurrence that manifests culpability or wrongful intent, or shows an intentional and substantial disregard of the Township's interests or of Employee's duties and obligations to the Township.
 - (iii) Chronic absenteeism or tardiness in deliberate violation of a known policy of the Township or one or more unapproved absences following a written reprimand or warning relating to more than one unapproved absence.
 - (iv) A willful and deliberate violation of a standard or regulation of the State of Illinois by Employee which violation would cause the Township to be sanctioned or have a license or certification suspended by the State.
 - (v) A violation of the Township's rule, unless Employee can demonstrate that:
 - (a) he did not know, and could not reasonably know, of the rule's requirements;
 - (b) the rule is not lawful or not reasonably related to the job environment and performance;
 - or (c) the rule is not fairly or consistently enforced.
 - (vi) \ Other conduct, including, but not limited to, committing criminal assault or battery on another employee, or on a customer or invitee of the

Township, or committing abuse or neglect of a patient, resident, disabled person, elderly person, or child in her professional care.

- (B) Employee dies or becomes disabled and is no longer able to perform the essential functions of the Township Administrator with or without reasonable accommodation. Employee shall be deemed to have become disabled under this section after he has been awarded long-term disability benefits by the Township's long-term disability benefits provider for a period to exceed one (1) year.

In the event Employee voluntarily resigns from his position as Township Administrator of the Township or otherwise terminates this Agreement, the Township shall have no obligation to pay the Severance Amount.

8. Notices. Notices pursuant to this Agreement shall be in writing and shall be delivered in person or by certified mail, return receipt requested, postage prepaid, and addressed as follows:

If to the Township: Hanover Township
250 S. IL Route 59
Bartlett, IL 60103
Attn: Supervisor

with a copy to: Michael A. Airdo
Airdo Werwas, LLC
111 E. Wacker Dr., Ste. 500
Chicago, IL 60601

If to Employee: James C. Barr
0 N 550 Wellington Court
Geneva, Illinois 60134

9. General Provisions.

a. Entire Agreement. This Agreement, including matters incorporated herein, represents the entire agreement between the Parties. There are no other covenants, warranties, representations, promises, conditions, or understandings, either oral or written, other than those contained herein.

b. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee.

c. Modifications. The Parties may modify this Agreement from time-to-time in writing through the execution of a separate Agreement or through the execution of a rider or other amendatory document.

d. No Waiver. The failure of the Township or Employee object to or to take

affirmative action with respect to any conduct of the other that is in violation of this Agreement shall not be construed as a waiver of that violation or any future violations of the provisions of this Agreement.

e. Governing Law. The validity, interpretations, construction and performance of this Release shall be governed by the laws of the State of Illinois, without giving effect to conflict of laws principles.

f. Dispute Resolution. In the event any dispute shall arise with respect to any matter related to or arising out of this Agreement, the Parties shall use their best efforts to resolve the dispute through an informal dispute resolution process, to include, but not limited to mediation. In the event that the Parties are unable to resolve the dispute informally within thirty (30) days, both Parties agree to waive their right to a jury trial and agree that either Party may elect to have the matter resolved by binding arbitration before a neutral arbitrator to-be-agreed upon by both Parties. In the event that both Parties are unable to agree upon a third party neutral arbitrator, the matter will be submitted by the Parties to a mutually determined neutral arbitration firm. In the event the Parties are unable to mutually agree upon such a neutral arbitration firm, the matter will be submitted by the Parties to the American Arbitration Association. Each Party shall be responsible for its own costs and expenses related to the arbitration, including, but not limited to, attorneys' fees, but the costs of the arbitration shall be shared equally by both Parties. The decision of the arbitrator shall be final and not appealable and subject to enforcement as a judgment under the Illinois Code of Civil Procedure. All rules of procedure, discovery, and evidence as set forth in the rules of employment arbitration as adopted by the American Arbitration Association, at the time that arbitration is required, shall be applicable to the proceedings, except to the extent those rules conflict with the requirements of applicable Illinois law. Any arbitration pursuant to this Agreement shall take place in Cook County, Illinois. This dispute resolution provision shall survive any termination of this Agreement.

g. Effective Date. This Agreement shall become effective upon the mutual signature of this Agreement by all Parties.

h. Counterparts. This Agreement may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least on (1) counterpart, even though no one (1) counterpart contains the signature of all the Parties.

i. Severability. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

IN WITNESS WHEREOF, Hanover Township, Cook County, Illinois has caused this Agreement to be signed and executed in its behalf by its Supervisor, and duly attested by its

Township Clerk, and James C. Barr has signed and executed this contract, both in duplicate, the day and year first above written.

HANOVER TOWNSHIP

JAMES C. BARR

Brian P. McGuire, Supervisor

Date: _____

Date: _____

ATTEST:

Katy Dolan Baumer, Clerk

EXHIBIT A

Salary, Deferred Compensation, and Benefits

Annual Base Salary: \$172,640.00 per year

Deferred Compensation: 5% of Annual Base Salary per year

Monthly Vehicle Allowance: \$400 per month



RESOLUTION

Declaring November 2021 Family Caregivers Month in Hanover Township

The Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, President Clinton signed the first National Family Caregivers Month Presidential Proclamation in 1997, and every president since has followed suit by issuing an annual proclamation recognizing and honoring family caregivers in November; and

WHEREAS, More than 1 in 5 adults, a total of 53 million adult Americans, serve as unpaid family caregivers, according to the National Alliance for Caregiving; and

WHEREAS, Caregivers work long days and spend countless hours running errands, coordinating and transporting family members to medical appointments, preparing meals, assisting with activities of daily living, and offering companionship; and

WHEREAS, the Township is committed to supporting the physical, cognitive, and mental health of older adults and their caregivers through an in-home care program, educational presentations, mental health supports like stress relief kits, and virtual and in-person monthly support meetings; and

WHEREAS, the Township believes caregiver support is crucial to the well-being and health of all people as they age and offers a variety of support groups, enrichment opportunities, and engagement programs to connect caregivers.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of November is declared Family Caregivers Month in Hanover Township.

Dated: November 2, 2021

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Denise Camacho

Clerk Katy Dolan Baumer

Trustee Craig Essick

Trustee Eugene N. Martinez

*Seal of
Hanover
Township*



2022 Board of Trustees Meeting Dates

Pursuant to 5 ILCS 120/2.0 and 2.03, the Hanover Township Board of Trustees generally meets on the first and third Tuesday, except as noted, of each month at 7:00 p.m. The Board meetings will generally be held at 240 S. Route 59, Bartlett, Illinois 60103. (Board Approved _____)

Tuesday, January 4, 2022

Tuesday, January 18

Tuesday, February 1

Tuesday, February 15

Tuesday, March 1

Tuesday, March 15

Tuesday, April 12 6:30 p.m.

Tuesday, April 12 – Annual Town Meeting (60 ILCS 1/30-5) 7:00 p.m

Tuesday, April 19

Tuesday, May 3

Tuesday, May 17

Tuesday, June 7

Tuesday, June 21

Tuesday, July 5

Tuesday, July 19

Tuesday, August 2

Tuesday, August 16

Tuesday, September 6

Tuesday, September 20

Tuesday, October 4

Tuesday, October 18

Tuesday, November 1

Tuesday, November 15

Tuesday, December 6

Tuesday, December 20



2022 Holiday Closing Dates

(Board Approved _____)

Monday, January 3 (New Year's Day Observed), 2022

Monday, January 17 (Martin Luther King Birthday)

Monday, February 21 (Presidents Day)

Monday, May 30 (Memorial Day)

Monday, July 4 (Independence Day)

Monday, September 5 (Labor Day)

Friday, November 11 (Veterans Day)

Thursday, November 24 (Thanksgiving)

Friday, November 25 (Day after Thanksgiving)

Friday, December 23 (Christmas Eve Observed)

Monday, December 26 (Christmas Observed)



2022 Committee on Youth Meeting Dates

The Hanover Township Committee on Youth meetings will generally be held at 250 S. Route 59, Bartlett, Illinois 60103 at on the fourth Monday of each month at 6:30 p.m.; please check postings. (Submitted October 25, 2021)

Monday, January 24, 2022
Monday, February 28
Monday, March 28
Monday, April 25
Monday, May 23
Monday, June 27
Monday, July 25
Monday, August 22
Monday, September 26
Monday, October 24
Monday, November 28

2022 Mental Health Board Meeting Dates

Pursuant to 5 ILCS 120/2.0 and 2.03, the Hanover Township Mental Health Board will meet on Tuesdays, except as noted, and held generally at 6:30 p.m., except as posted. The Board meetings will generally be held at the Hanover Township Senior Center 240 S. Route 59, Bartlett, Illinois 60103.

Tuesday, January 25, 2022
Tuesday, February 22
Tuesday, March 22
Tuesday, April 26
Tuesday, May 24
Tuesday, August 23
Tuesday, September 27
Tuesday, October 25
Monday, November 14
Monday, December 19

2022 Senior Citizens Services Committee Meeting Dates

The Hanover Township Senior Citizens Services Committee meetings will generally be held at 240 S. Route 59, Bartlett, Illinois 60103 at 1:00 p.m. (Submitted October 25, 2021)

Monday, January 10, 2022
Monday, February 14
Monday, March 14
Monday, April 11
Monday, May 9
Monday, June 13
Monday, July 11
Monday, August 8
Monday, September 12
Monday, October 10
Monday, November 14