



**Hanover Township Senior Center
Veteran's Hall
Meeting of the Senior Citizens' Services Committee
Monday, May 10, 2021 – 1:00 PM**

- **Call to Order and Roll Call**

- Meeting was called to order by acting Chairperson Larry Bretz at 1:00 PM on Monday, May 10, 2021.
- Roll call was conducted by Tom Lathara, Secretary.
- Present: Carla Fruhauf, Larry Bretz, Walter Gramiak, Peggy Bucaro, Tom Lathara, Craig Essick
- Present (Aging Services Team): Megan Conway, Frances Domingo, Florie Sposito
- Public: None
- Pledge of Allegiance

Larry Bretz, acting Chairperson led the pledge of allegiance recitation.

- **Public Comments:**

Responding to a query on cafeteria reopen, Director Megan Conway informed that state of Illinois has not provided any fresh guidance on in-person dining. Also, the reopen date has not yet been received. A survey is planned to gauge the Interest and comfort level of the clients for on-site dining.

- **Reports**

- **Chair Person's Report**

Chairperson Naomi Walters-Lenoci is going through one of the most difficult seasons of her life. Committee was informed of the funeral plans for her daughter and husband.

One of the recommendations for fund raising is a virtual auction of sports goods, signed memorabilia to be precise. This will require contracting services of an auction firm. Potential advantage of this process is that no payment is due til items are auctioned off and paid. 'Jim' of JVD sports will make a presentation on the details of the process at next month's meeting.

- **Treasurer's Report**

There were no deposits of disbursements during the reporting month. Treasurer Lynn Nelles presented a report for the period ending April 30 2021 and 'Profit & Loss Budget vs Actual' from April 2020 through April 2021.

A motion was moved to approve the treasurer's report as presented by Peggy Bucaro seconded by Carla Fruhauf. All the members voted 'Ayes'. Motion carried.

Director Megan Conway will work with the treasurer to transfer the current bank account to the township finance department. All transactions should be routed through the SS Committee before it is sent to township finance for processing. The SS Chairperson, Vice chairperson, Treasurer, Secretary will be primarily responsible for the review.

- **Trustee Liaison's Report**

Trustee Liaison Craig Essick informed the Board meeting will be on May 17th, 6:30 PM. May 6th will be celebrated as Older Adult Mental Health Awareness Day.

- **Director's Report**

Director Megan Conway presented the April 2021 report.

- July - August Newsletter is being prepared.
- Considering the warm weather and positive covid-19 outlook, we are proceeding to eventual reopening of the center with all the normal service offerings by July.

- In-person and virtual programs will be available Tuesday and Thursday evenings till 8:00 PM as well as Saturday from 8:30 am to 12:30 PM
- A new part-time receptionist is being considered.
- The AARP foundation Tax Aide program which ended on April 28, served 303 clients.
- The gift shop: Deborah is working with Naomi to reopen, which is currently operational on Tuesday and Thursday 10:00 AM to 3:00 PM. Extended hours are planned for later.
- All the items in the vending machine have expired. These items will be discarded after keeping track of the items. Some issues with vending machines are reported. A new mechanic will be contracted to assess the usability and viability of these machines.

- **Unfinished Business**

For fundraising purposes, a plain cheese cake sale is planned on July 26, national cheesecake day. Orders have to be placed by July 16th. This will be a 7" Cheesecake. Approx. cost will be \$4 and 20 percent discount is expected on bulk purchase. Further details to be confirmed in the next meeting.

- **New Business**

Minutes:

Acting Chairperson Larry Bretz presented the last meeting minutes for discussion and approval.

A motion was moved to approve the May 10, 2021 meeting minutes by Carla Fruhauf, seconded by Peggy Bucaro. All the members voted 'Ayes'. Motion carried.

- **Other Business**

None

Outstanding service Award:

In recognition of the exceptional service rendered by the Director of Community Health Kristen Smith was presented with an 'Outstanding Service Award'. This included a laudatory citation and gift certificate. Kristen's dedication and diligence helped to conduct the widely appreciated COVID-19 vaccination administration program. Acting Chairperson Larry Bretz Complimented Kristen Smith for her excellent leadership.

There was no other business on the agenda to transact.

Meeting adjourned by 2:35 PM.

Next meeting is scheduled for June 14, 2021.

Respectfully Submitted,

Thomas Lathara,

Secretary

Hanover Township Senior Citizen's Services Committee