

Hanover Township Diversity And Engagement Task Force

MINUTES of the MEETING

July 18, 2019

The meeting was called to order by Chairman Khaja Moinuddin at 7:00 p.m.

Roll Call: David Torres, Syed Haq, Khurram Syed, Grecia Tures, Jeffrey Petro, Hi Nguyen, Ray Alvarez, Melissa Perez, Jagan Bukkaraju, Khaja Moinuddin and Eugene Martinez. Also present Kristin Vana, Assistant Township Administrator and Mackenzie Peshek, Graduate Management Intern.

Approval of the Agenda: Motion to approve the agenda was made by Mr. Alvarez, seconded by Mr. Torres. The motion was approved by unanimous vote.

Public Comment: None

Unfinished Business: None

New Business:

Approval of Regular Meeting Minutes of June 20, 2019: Mr. Alvarez moved to approve the meeting minutes from June 20, 2019. Mr. Torres seconded the motion. Motion was approved.

Review of Hanover Township Services: Trustee Moinuddin asked Assistant Administrative Vana to review each department of the Hanover Township and the services they offer. Discussion ensued throughout the presentation to clarify services and obtain further information.

Discussion of Hanover Township Communication Methods: Trustee Moinuddin prompted the Task Force for their opinions of Hanover Township's communication effectiveness. Discussion ensued and majority of participants agreed that the Township had versatile and effective outreach methods; however, further efforts to break down any potential language barriers should be researched and utilized.

Discussion of Local Government Response to Cultural Needs: Trustee Moinuddin prompted the Task Force for their experiences in regards to local governments' response to different cultures and their needs. Discussion ensued and Mr. Syed further emphasized the need for language accommodations for the growing Asian community in Hanover Township.

Solicit Feedback Regarding Improvements for Local Government Communication and Engagement: Trustee Moinuddin requested feedback for any improvements Hanover Township could make moving forward to enhance their outreach across multiple cultures. Mr. Alvarez suggested diversity, ally and cultural sensitivity training be conducted in each Hanover Township department. Assistant Administrator Vana and Graduate Intern Peshek will do further research regarding the training opportunities for staff and will report back to the Task Force at a future meeting.

Other Business: Trustee Martinez requested advisory on sharing Task Force member's contact information. All members agreed to share contact information. Assistant Administrator Vana reminded the Task Force that the next meeting was scheduled for Thursday, August 22, 2019 at 7:00 p.m. at Izaak Walton Reserve location.

Adjournment: There being no other business, Mr. Syed moved to adjourn the meeting. Mr. Alvarez seconded the motion. Motion was approved. Meeting adjourned at 8:16 p.m.

Respectfully Submitted,

Khurram Syed
Secretary