

Hanover Township Diversity and Engagement Task Force

MINUTES of the MEETING

August 22, 2019

The meeting was called to order by Chairman Eugene Martinez at 7:00 p.m.

Roll Call: David Torres, Syed Haq, Khurram Syed, Grecia Tures, Jeffrey Petro, Hi Nguyen, Ray Alvarez, Jagan Bukkaraju, Khaja Moinuddin and Eugene Martinez. Also present Kristin Vana, Assistant Township Administrator, Suzy Callahan, Administrative Services Coordinator, and Tom Kuttenberg, Director of Community and Government Relations.

Approval of the Agenda: Motion to approve the agenda was made by Mr. Alvarez, seconded by Mr. Syed. The motion was approved by unanimous vote.

Public Comment: None

Presentation: Tom Kuttenberg, Director of Community and Government Relations, presented on the Township's communications and outreach initiatives. Director Kuttenberg provided handouts that illustrated the avenues Hanover Township utilizes to communicate with Township residents and community partners. Forums included social media posts, newsletters, press releases, the Hanover Township webpage, and others. Director Kuttenberg also addressed questions from members of the Task Force.

Unfinished Business: None

New Business:

Approval of Regular Meeting Minutes of July 18, 2019: Mr. Syed moved to approve the meeting minutes from July 18, 2019. Mr. Bukkaraju seconded the motion. Motion was approved.

Discussion and Assessment of Hanover Township Communications and Community Engagement: Trustee Martinez prompted the Task Force for their opinions of Hanover Township's communication effectiveness. Discussion ensued about the variety of communication efforts and their varying levels of inclusion in regards to language and availability. Suggestions included religious institution involvement and overall more community connectedness through advertisement of upcoming local events or opportunities.

Other Business: Trustee Moinuddin reminded the Task Force of the upcoming International Expo on September 21 and distributed fliers for the event. Mr. Bukkaraju shared an opportunity to attend Music for Meditation and Healing Concert on September 7. Director Kuttenberg reviewed the history of the Izaak Walton property; acquired in 2013 in order to more readily serve the western side of the Township. Trustee Martinez requested Task Force members to survey two individuals about their knowledge of the Township. Assistant Administrator Vana reminded members of the next meeting of the Task Force to take place on September 19 at 7:00 PM at the Hanover Township Senior Center.

Adjournment: Mr. Alvarez moved to adjourn the meeting. Mr. Bukkaraju seconded the motion. Motion was approved. Meeting adjourned at 8:18 p.m.

Respectfully Submitted,

Khurram Syed
Secretary