

## **Hanover Township Diversity And Engagement Task Force**

### **MINUTES of the MEETING**

**November 20, 2019**

The meeting was called to order by Chairman Eugene Martinez at 6:36 p.m.

**Roll Call:** David Torres, Syed Haq, Khurram Syed, Jeffrey Petro, Ray Alvarez, Jagan Bukkaraju, Khaja Moinuddin and Eugene Martinez. Also present Suzy Callahan, Administrative Services Coordinator, Caleb Hanson, Director of Facilities and Road Maintenance, Amanda Teachout, Mental Health Board Manager, and Kristen Smith Director of the Office of Community Health.

**Approval of the Agenda:** Motion to approve the agenda was made by Mr. Alvarez, seconded by Mr. Syed. The motion was approved by unanimous vote.

**Public Comment:** None

**Presentations:** Caleb Hanson, Director of Facilities and Road Maintenance, presented on his department and their services they provide to the Township. Amanda Teachout, Mental Health Board Manager, presented and provided handouts on the board and their role within the Township; emphasizing their funding of mental health agencies. Kristen Smith, Director of the Office of Community Health, presented on her department with provided handouts and expounded upon the services offered to residents. Discussion ensued and the three presenters answered questions from Task Force members.

**Unfinished Business:** None

**New Business:**

**Approval of Regular Meeting Minutes of September 19, 2019:** Mr. Syed moved to approve the meeting minutes from September 19, 2019. Mr. Torres seconded the motion. Motion was approved.

**Discussion and Assessment of Hanover Township promotion and acceptance of all culture within the community:** Trustee Martinez prompted the Task Force for their opinions of Hanover Township's cultural acceptance and promotion. Discussion ensued about the variety of communication efforts with the lack of success in reaching the majority of Township residents. Suggestions for improving resident participation and engagement include social media sharing and outreach.

**Review and Discussion Task Force Goals and Feedback for Improvements:** Trustee Martinez continued discussion for improvements by asking the Task Force their opinions on the Task Force Goals. Discussion reiterated the Township's success at identifying and filling gaps in service, but recognized the Township's struggle to promote those services effectively.

**Assessment of Hanover Township Community Events:** Trustee Martinez requested review of the Township's community events from Task Force members. Discussion ensued in commendation of the Township's event variety and multitude. Suggestions to increase participation at special events include hosting more child friendly events and suggestions for increasing resident engagement include organizing a volunteer committee for the whole of the Township.

**Other Business:** Trustee Martinez requested Task Force members create individual lists of recommendations and bring suggestion ideas for next month's meeting on December 19, 2019.

**Adjournment:** Mr. Torres moved to adjourn the meeting. Mr. Syed seconded the motion. Motion was approved. Meeting adjourned at 8:29 p.m.

Respectfully Submitted,

Khurram Syed  
Secretary