

**HANOVER TOWNSHIP DIVERISTY AND ENGAGEMENT TASK FORCE**  
**MINUTES of the MEETING**  
**February 18, 2021**

The meeting was called to order by Trustee Eugene Martinez at 6:40 p.m.

**Roll Call:** Amin Haider, Grecia Tures, Syed Haq, Ray Alvarez, Jagan Bukkaraju, Jeff Petros, Trustee Martinez, and Trustee Moinuddin. Also, present Deb Sirchia, Mental Health Board Secretary; Kristin Vana, Assistant Township Administrator; Hailey Matich, Administrative Assistant; Patrick Ullrich, Bartlett Police Chief; Geoff Pretkelis, Bartlett Police Deputy Chief; and Jim Durbin, Bartlett Police Deputy Chief.

**Approval of the Agenda:** Motion to approve the agenda was made by Mr. Alvarez, seconded by Mr. Haider. The motion was approved by unanimous vote.

**Public Comment:** None

**Presentation from Bartlett Police Department:** Chief Ullrich began the presentation by breaking down the demographics of the Bartlett Police Force, noting the force is made up of 85% white Caucasian officers, 5% African American officers, 5% Hispanic officers, and the final 5% is composed of a variety of other races. Approximately 22% of the Bartlett Police force are women, with two women in supervisory roles. Chief Ullrich next discussed Bartlett Police Department's accreditation with the Commission on Accreditation for Law Enforcement Agencies (CALEA). He explained that CALEA is one of the most valuable accreditations a police department can have and that only 7% of all police departments in the United States are accredited with CALEA. CALEA provides standards based off national best practices in policing to help police departments improve their service delivery. CALEA also rigorously assesses all police departments to ensure they are meeting all the necessary standards. This means providing CALEA with Proofs of Compliance, which are forms of physical documentation that prove Bartlett Police are complying with CALEA standards. CALEA also conducts site visits and officer "ride alongs" to fully assess a police departments compliance with standards. After reviewing CALEA's standards, Chief Ullrich provided insight on the training done at Bartlett Police Department. He explained the Department holds approximately 10,000 hours of trainings per year, with 14,441 hours of trainings in 2019. Trainings vary on topics from NARCAN administration, first aid, implicit bias, and cultural sensitivity trainings. Chief Ullrich also explained the importance of community engagement to the department and the various programs and events they participate in, in order to engage and be an active part of the community.

Trustee Martinez asked what is Bartlett Police Department's complaint process and if they involve a third part in reviewing complaints? Chief Ullrich explained the public complaints may be filed online, over the phone, or in person at the station. He explained that when a complaint is issued, supervisors will review it and issue the office a verbal or written reprimand, a counseling recommendation, or a 3-day suspension. More serious complaints will be given to Chief Ullrich for review, who can issue more serious consequences. The most serious complaints would be given to a third party or the Investigations Commander in Chief for review.

Mr. Haider asked Chief Ullrich if the department utilizes body cameras. Chief Ullrich explained that they do not use body cameras, but do have cameras located in every squad car. He explained that they are looking into obtaining body cameras, pending the passage of Illinois legislation that would charge officers with a class 3 felony if they reviewed body camera footage prior to writing a report. Chief Ullrich added that Bartlett Police Department currently requires officers to wait until they have had two sleep cycles before they review squad car footage and write reports, to ensure accurate report writing.

Trustee Moinuddin asked Chief Ullrich to explain what kind of cell phone scams they are seeing, as he saw a post on their website on the topic. Chief Ullrich explained that they had received several complaints from residents whose information had been used to file a false IDES unemployment claim. Bartlett Police

Department is investigating the data breach and, in the meantime providing residents with guidance on how they can protect their cyber information.

**Unfinished Business:** None

**New Business:**

**Approval of Regular Meeting Minutes of January 21, 2021:** Motion to approve the minutes was made by Mr. Haider, seconded by Mr. Alvarez.

**Review and Discuss Bartlett Police Department Presentation:** All Task Force members were impressed by the CALEA accreditation and expressed that the standards help to preserve proper police behavior. Trustee Moinuddin appreciated how transparent Chief Ullrich was in providing the diversity statistics of the police force and the community served. Trustee Martinez expressed that he valued their involvement with the community and Hanover Township, he explained they are positive role models and strive to act as “community guardians”. Mr. Alvarez and Mr. Petros inquired and discussed what kinds of aspects in a background check can disqualify a candidate from becoming an officer and the impacts the background checks may have on the force’s diversity.

**Review and Discuss Upcoming Task Force Report:** Trustee Martinez and Assistant Administrator Vana explained that a worksheet will be distributed along with all the previous police department presentations so the members may review the information and begin deciding what they would like included in the final report.

**Other Business:** None

**Adjournment:** Mr. Alvarez moved to adjourn the meeting. Mr. Haider seconded the motion. Motion was approved. Meeting adjourned at 8:21 p.m.

Respectfully Submitted,

Hailey Matich  
Staff Liaison