**Hanover Township Senior Center**

**Veteran’s Hall**

**Meeting of the Senior Citizens’ Services Committee**

**Monday, October 12, 2020 – 1:00 PM**

* **Call to Order and Roll Call**
* Meeting was called to order by Chairperson Naomi Walters-Lenoci at 1:00 PM on Monday, October 12, 2020.
* Roll call was conducted by Tom Lathara, Secretary.
* Present: Carla Fruhauf, Lynn Nelles, Larry Bretz, Naomi Walters-Lenoci, Walter Gramiak, Peggy Bucaro, Tom Lathara.
* Present (Aging Services Team): Megan Conway, Jamie Zbrzezny, Linda Steininger, Marilyn Perri.
* Public: None.
* Pledge of Allegiance

Chairperson Naomi Walters-Lenoci led the pledge of allegiance recitation.

* Public Comments:

None

* **Reports**
* **Chair Person’s Report**

Chairperson Naomi Walters-Lenoci opened her remarks welcoming all. She expressed warm appreciation for all the volunteers who participated in Taffy Apple and Donut sale in a variety of ways - purchasing, packing, labeling, distribution etc. in support of the fund raising efforts. An amount of $700 was received for the bookings. The total receipts will be available soon. We also received donations during the fund raising.

* **Treasurer’s Report**

Treasurer Lynn Nelles presented a report for the period ending September 30, 2020 and ‘Profit & Loss Budget vs Actual’ from April 2020 through September 2020.

There was a short discussion on the current checking account balance of about 40K. Treasurer Lynn commented that in normal times, this amount will be lower due to expense disbursements. It was agreed to leave the amount in the checking account for now, considering expenses expected for the holiday season.

A motion was made to approve the treasurer’s report as presented by Larry Bretz, seconded by Walter Gramiak.

All the members voted ‘Ayes’. Motion carried.

* **Trustee Liaison’s Report**

On behalf of Trustee Liaison Craig Essick, Megan Conway informed the committee that the board meeting is planned for the next week. She thanked everyone who attended the tree dedication in the memory of Charlene Ahlin on October 6. She also expressed her appreciation to all volunteers for helping out with the Taffy apple/Donut sale today.

* **Director’s Report**

Director Megan Conway highlighted some of the salient events and activities as presented in director's report

* She started her report on a sad note remembering the services of Dan Kupkowski, who passed away on October 2, 2020. Dan served as a computer instructor for almost seven years. His compassion, kindness and passion for service will be deeply missed. There will be a memorial service via Facebook on October 17 at 1:00 PM.
* Director Megan Conway reminded everyone that the open enrollment period is coming up soon and that it will be prudent to check and understand changes of various terms. Aging Services team will be available for consultation in-person or remotely.
* The Senior Center is one of the polling centers and will be closed on November 3rd. In addition, the center will also close on November 11 due to Veterans' day.
* One of the local restaurants 'Blue Heron' use to provide hot meals for Thanksgiving with support from student volunteers for distribution. Director Megan Conway announced that Blue Heron will not be able to provide the service this year. Committee suggested that Director Conway work with Chairperson Naomi Walters-Lenoci to evaluate the feasibility of continuing the service this year with support from this committee.
* Transportation: Transportation service is in progress with safety protocols in place both for the riders and bus operators. Number rides are steadily increasing.

* **Unfinished Business**

**Vending Machine:**

The vending machine service representative is expected in the coming week to calibrate the device and perform other maintenance activities.

**Taffy Apple and Donut Fundraiser Update**

The fundraiser will conclude today. There were over 75 pre-orders. Final accounting will be provided next meeting.

* **New Business**

**Minutes:**

Chairperson Naomi Walters-Lenoci presented the minutes for discussion and approval.

A motion was made to approve the September 14, 2020 meeting minutes as presented by Larry Bretz, seconded by Lynn Nelles.

All the members voted ‘Ayes’. Motion carried.

**Outstanding service Award:**

In recognition of the exceptional service rendered, Marilyn Perri was presented with 'Outstanding service award'. This included a laudatory Citation and gift certificate. Chairperson Naomi Walters-Lenoci complimented her expertise, dedication and unmatched stamina serving the senior service community operations. Under Marilyn's leadership, SC center catering service has garnered a greater level of satisfaction, acceptance and appreciation.

**Special Event Calendar Discussion**

The group decided to hold the Paczki Fundraiser on February 8, the date of the February meeting. Chairperson Naomi Walters-Lenoci suggested to try samples from Franco’s and Mariano’s to determine which bakery to order from in January. The Committee agreed not to purchase the prune flavor. An article will be shared in the January/February Club 59 newsletter.

**By-Laws:**

Chairperson Naomi Walters-Lenoci expressed appreciation to Director Conway for making the recommended changes. The decision to include the Senior Service Committee secretary was postponed to next year due to the bank's requirement that all the signatories reconvene to effect the changes.

A motion was moved to pass the by-laws as stated by Larry Bretz, seconded by Peggy Bucaro.

All members voted Ayes. Motion carried.

There was no other business on the agenda to transact.

Meeting adjourned by 1:50 PM.

Next meeting is scheduled for Monday, November 9, 2020.

Respectfully Submitted,

**Thomas Lathara,**

**Secretary**

**Hanover Township Senior Citizen’s Services Committee**