**Hanover Township Senior Center**

**Veteran’s Hall**

**Meeting of the Senior Citizens’ Services Committee**

**Monday, November 9, 2020 – 1:00 PM**

* **Call to Order and Roll Call**
* Meeting was called to order by Chairperson Naomi Walters-Lenoci at 1:00 PM on Monday, November 9, 2020
* Roll call was conducted by Tom Lathara, Secretary.
* Present: Carla Fruhauf, Larry Bretz, Naomi Walters-Lenoci, Walter Gramiak, Peggy Bucaro, Craig Essick, Tom Lathara.
* Present (Aging Services Team): Megan Conway, Jamie Zbrzezny, Marilyn Perri, Devora Murillo.
* Public: Myra Wilkins
* Pledge of Allegiance

Chairperson Naomi Walters-Lenoci led the pledge of allegiance recitation.

* Public Comments:

 None.

* **Reports**
* **Chair Person’s Report**

Chairperson Naomi Walters-Lenoci extended loving wishes to Lynn Nelles as herthe husband goes through a tough treatment regimen.

* **Treasurer’s Report**

On behalf of Treasurer Lynn Nelles, Larry Bretz presented a report for the period ending October 31, 2020 and ‘Profit & Loss Budget vs Actual’ from April 2020 through October 2020.

There was a short discussion on the various items. Expenditure incurred for snack machine repair ($430) was slightly over the estimated amount. This is due to the additional defects identified during the repair process. However, this is still under the budget allocated for this purpose. We also negotiated for 18 months of warranty period instead of the usual 12 months.

A motion was moved to approve the treasurer’s report as presented, by Larry Bretz, seconded by Peggy Bucaro.

All the members voted ‘Ayes’. Motion carried.

* **Trustee Liaison’s Report**

Trustee Liaison Craig Essick informed that the board meeting scheduled for 3rd November could not be conducted due to the election. The next meeting is planned for November 17, 2020.

* **Director’s Report**

Director Megan Conway highlighted some of the salient events and activities as presented in director's report

* As Christmas is fast approaching, a holiday program is being developed. Holiday packages will be made available for December 18th holiday party.
* Director Megan Conway reminded everyone that the open enrollment period is coming up soon and that it will be prudent to check and understand changes of various terms. Senior service team will be available for consultation in person or remotely.
* There will also be a donation box outside of the main entrance of the township to ensure contact-less drop off.
* A nutrition plan is also being developed to better serve our community.
* Peggy Bucaro proposed a donation of $400 towards the Christmas Party.
* Health department conducted an inspection of our catering facilities and passed with flying colors. Congratulations to the hard-working Nutrition Service team.

A motion was moved to approve the $400 donation by Peggy Bucaro, seconded by Larry Bretz.

 All the members voted ‘Ayes’. Motion carried.

* **Unfinished Business**

**Vending Machine:**

The vending machine service repair maintenance activities are now completed.

* **New Business**

SS Committee annual holiday breakfast event is deferred for a future date due the current Covid-19 protocol indoor dining restrictions.

Budget discussions are scheduled for the January 11, 2021 meeting. We may add the items we could not perform this year to the 2021 projects.

**Minutes:**

Chairperson Naomi Walters-Lenoci presented the last meeting minutes for discussion and approval.

A motion was moved to approve the Monday, October 12, 2020 meeting minutes as published by Larry Bretz, seconded by Carla Fruhauf.

 All the members voted ‘Ayes’. Motion carried.

 **Outstanding service Award:**

In recognition of the exceptional service rendered, Myra Wilkins, was presented with 'Outstanding service award'. This included a laudatory Citation and gift certificate. Chairperson Naomi Walters-Lenoci complimented her commitment, dedication and customer focus in serving the senior service community transport operations. Myra consistently goes the extra mile to assist folks using the transportation department services.

There was no other business on the agenda to transact.

Meeting adjourned by 1:50 PM.

Next meeting is scheduled for Monday, January 11, 2021.

Respectfully Submitted,

**Thomas Lathara,**

**Secretary**

**Hanover Township Senior Citizen’s Services Committee**