Supervisor

**Brian P. McGuire**

Clerk

**Katy Dolan Baumer**

Assessor

**Thomas S. Smogolski**

Trustees

**Alisa “Lee” Beattie**

**Craig Essick  
 Eugene N. Martinez**

**Khaja Moinuddin**

Administrator

**James C. Barr**

Director

**Tina Houdek, LCPC**

**Committee on Youth**

Minutes

January 27, 2020

1. Call to Order: A meeting of the Hanover Township Committee on Youth was called to order at 6:36 pm by Ray Alvarez on January 27, 2020 at 250 South Route 59, Bartlett, IL  
   1. Members Present: William Henderson, Rob Wojtowicz, Ray Alvarez, Ariel Correa, Yesenia Ojeda, Rebecca Swangren, Denise Camacho and Jordan Wildermuth
   2. Members not present: Shannon Henderson
   3. Staff and Township representatives present: Tina Houdek, Director/ Clinical Manager
   4. Staff and Township representatives absent: Alicia “Lee” Beattie, Trustee
   5. Guests present: No public present
2. Approval of January 27, 2020 agenda: Motion was made by Jordan Wildermuth and seconded by Bill Henderson – all in favor.
3. Approval of November 25, 2019 Minutes: Motion was made by Bill Henderson and seconded by Rebecca Swangren – all in favor.
4. No minutes from December meeting due to no quorum
5. Public Comments: None.
6. Liaison Report: Trustee
   * 1. None
7. Youth and Family Services Department Report: Director Tina Houdek reported that Shannon Henderson resigned from COY. Additionally, she shared that they hired a new bilingual therapist and are continuing to work on staffing. They did hire a behavior interventionist and they changed the title to substance abuse counselor. New therapist hired as clinical manager and also hired a new administrative assistant, Marina Herrera. There is only one full time opening left to fill. Izaak Walton Center events in December. See Highlights.
8. Unfinished Business:
   1. Ray Alvarez reviewed the committees work from November 25, 2019 meeting and hoping to finalize the action plan tonight with our strategic goals.
   2. Strategic Goals: The committee reviewed the COY Action Plan.
   3. Tina and Ray took minutes from the team’s brainstorm and discussion on their paper copy of the Strategic Goals & Action Plan. Tina will download tonight’s edited version of the Strategic Goals & Action Plan onto the desktop of this laptop.
      1. Bill mentioned sharing samples of certificates that he just completed for Knights of Columbus so we could have a starting point and sample to use.
      2. Team discussed putting together prompts and questions to start “Bee the Buzz”
         1. What does leadership mean to you?
         2. What defines a leader?
      3. Host event March 5th for Internet and Social Media
         1. Bill will share survey that could be used at the event and team chose to do both paper pencil format and electronic version on March 5th
         2. There is a separate budget line item for COY (approx.. $1,200)
         3. Use survey from March 5th for our COY March meeting and use May COY meeting to debrief the April Leadership reception and also the feedback surveys from March 5th
      4. Next COY meeting the team will review the updated version and vote to approve or to continue to work on action plan.
   4. Team discussed marketing plan for both internet safety and the Leadership reception. The team discussed levels of support for March 5th: Tina will get refreshments, Yesenia and Denise will provide support at the reception area, Ray will welcome and introduce the event as well as speak on behalf of COY, and Rob will introduce officer Ed and officer Sparks. Lastly, Tina Houdek updated the leadership application.
9. New Business: none

10. Adjournment: William Henderson asked for a motion to adjourn the meeting at 8:24 pm and was seconded by Rebecca Swangren - all in favor.

Next Meeting: February 24, 2020, Hanover Township, Downey Hall

Respectfully Submitted,

Dr. Ariel Correa