COMMITTEE ON YOUTH MEETING

Supervisor

**Brian P. McGuire**

Clerk

**Katy Dolan Baumer**

Assessor

**Thomas S. Smogolski**

Trustees

**Alisa “Lee” Beattie**

**Craig Essick  
 Eugene N. Martinez**

**Khaja Moinuddin**

Administrator

**James C. Barr**

Director

**Tina Houdek, LCPC**

Minutes

Monday, February 24, 2020

1. Call to Order: A meeting of the Hanover Township Committee on Youth was called to order at 6:37 pm by Ray Alvarez on February 24, 2020 at 250 South Route 59, Bartlett, IL  
   1. Members Present: William Henderson, Rob Wojtowicz, Ray Alvarez, Ariel Correa, Yesenia Ojeda, Denise Camacho and Jordan Wildermuth
   2. Members not present: Rebecca Swangren
   3. Staff and Township representatives present: Tina Houdek, Director
   4. Staff and Township representatives absent: Alicia “Lee” Beattie, Trustee
   5. Guests present: No public present
2. Approval of February 24, 2020 agenda: Motion was made by Jordan Wildermuth and seconded by Bill Henderson – all in favor.
3. Approval of January 27, 2020 Minutes: Motion was made by Bill Henderson and seconded by Yesenia Ojeda – all in favor.
4. Public Comments: None.
5. Liaison Report: Trustee: None
6. Youth and Family Services Department Report: Director Tina Houdek discussed expanding the open gym program with the recent partnership with Heritage Elementary. She reported on expanding programming to facilitate parenting classes at the Izaak Walton location for 6-week courses offered in English and Spanish with free childcare. See Highlights.
7. Unfinished Business:
   1. Evaluation form: Team worked on evaluation form to be used at the Internet Safety Youth presentation.
   2. COY member roles for the event: Ray will introduce and close the presentation, Rob will introduce guest speaker, Denise and Yesenia will do sign-in and handouts.
   3. Strategic Goals: Approval of COY Strategic Goals & Action Plan FY 2020-2021: Motion was made by Ariel Correa and seconded by Bill Henderson – all in favor.
8. New Business:
   1. Celebration of leadership reception Nomination Form: Nomination Forms will be posted after Supervision’s Community Service Awards applications close.
   2. Celebration of leadership reception certifications: Certificates and letter will be created by next COY meeting for review.
      1. Discussion on COY members who will announce winners of a category will contact recipients from that category. Yesenia added that we should contact nominators then award recipients at a minimum of 48 hours later.

10. Adjournment: Motion to adjourn was made by Ariel Correa at 7:27 PM and seconded by Yesenia Ojeda – all in favor.

Next Meeting: March 23, 2020 – Hanover Township -- Downey Hall

Respectfully Submitted,

Ray Alvarez