

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

December 16, 2019

The meeting was called to order by Chair Kristen Cruthers at 6:29 p.m.

Roll Call: Kristen Cruthers, Kathy Biesiadecki, Matthew Steichmann, Deb Sirchia, Mary Jane Garvey, Trustee Khaja Moinuddin. Also present, Amanda Teachout, Mental Health Board Manager. Not present: Faiza Rahim, Administrator James Barr.

Approval of the Agenda: Mary Jane Garvey moved to approve the agenda of the December 16, 2019 meeting and Kathy Biesiadecki seconded. The motion was approved.

Public Comment: None

Presentations: Kimberly Bianchini of Advanced Preschool presented about her agency and the Capital Request to create a sensory room in the Preschool. Ms. Bianchini explained that her preschool serves as a Headstart location and most of the families are very low income. She explained that many students at the school suffer from abuse, neglect and other traumas and the school is looking to create a safe space for them while referring them to their partner agencies, like Children's Advocacy. Ms. Biesiadecki asked about the qualifications of the teachers at the school. Ms. Bianchini shared that she has a doctorate in early childhood education and supervises all the curriculums.

Workshop: Fiscal Year 2021 Annual Mental Health Board Funding Hearings:

- A. Center for Enriched Living: Ms. Karen Fay presented on behalf of Center for Enriched Living on the FY 21 Application for their CEL programming in the Northwest Suburbs. Ms. Fay explained that the agency is no longer at the location they were at because they could not increase their services while renting from the church. As a result, currently, Township clients are being bused to the Riverwoods location but they are working with a real estate agent to purchase something permanent in Hoffman Estates or Schaumburg. They are asking for increased funding to allow them to expand once they have a permanent location.
- B. WINGS: Luticia Fiorito presented the FY21 Safe House, Housing and Supportive Services Program. She explained that WINGS is requesting an increase to accommodate an increase in Township clients.
- C. Family Services Association: Ms. Bernadette May presented the FY 21 Application for Therapy Services. Ms. May explained that they are requesting the same amount they requested the previous year but did not receive. She explained that their numbers have increased dramatically and they ended last year in a deficit. They are looking to close that gap this coming fiscal year.
- D. Marklund: Ms. Niesa Patton presented Marklund's FY 21 Application for the Wasmond Center and Community Day Services. Ms. Patton explained that Marklund is asking for an increase this year because they are looking to fund an additional program, the Community Day Services. In the past, the MHB funded just the Residential side. Ms. Patton also shared that the Community Day Services have a 100% Township residency rate.

- E. Children’s Advocacy Center: Mr. Mark Parr, the Executive Director of Children’s Advocacy Center presented the FY 21 Application regarding an increase to the CASI and Safe from the Start Programs. Mr. Parr explained that the numbers for CASI have increased and the agency is attempting to keep up with the demand. Similarly, the waiting list for the Safe from the Start Program has increased to about two months. Children’s Advocacy Center would like to address that problem by hiring an additional staff.
- F. The Bridge: Mr. Gregg Stockey, the Executive Director of The Bridge presented his FY 21 Application for Crisis Intervention Counseling. Mr. Stockey explained that although the Bridge has not increased number of residents served, it has increased the amount of time spent with residents, increasing the cost of service. He attributes this to more intense needs and a better relationship with referral sources. Mr. Stockey explained that The Bridge exhausted it’s previous funding by July. Ms. Biesiadecki asked if they were working with other schools in the area besides Streamwood. Mr. Stockey explained that they have a relationship with a local middle school, but are looking to improve. He shared that most of their referrals come from the police station.

Approval of October 2019 Financial Statement: Ms. Biesiadecki moved to approve the September 2019 Financial Statement and Mr. Steichmann seconded. Ms. Cruthers asked about some of the agencies that had not spent much of their funding and Ms. Teachout gave an update. A roll call was held to approve the finances.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Mr. Steichmann	Yes	Trustee Moinuddin	Yes

Approval of Regular Meeting Minutes of November 18, 2019: Ms. Biesiadecki moved to approve the minutes of November 18, 2019 and Mr. Steichmann seconded. Discussion ensued. Ms. Biesiadecki asked Manager Teachout to ensure that programs are listed in the funding hearings in the minutes. The minutes were approved.

Manager’s Report: The Manager’s Report was presented and reviewed. Manager Teachout highlighted the Resource Guide getting quoted by a printer, the budget, and the FY 21 Applications.

Unfinished Business:

- A. Capital Funding-Ecker Center for Mental Health: Mr. Steichmann moved to consider the capital request in the amount of \$18,806.45 and Ms. Garvey seconded. Discussion ensued. The Board was pleased that quotes were provided but wondered if there was a preferred bidder. Ms. Garvey shared that she is also looking at commercial flooring for her employer and the bids were considerably lower than what her employer was looking at. The Board decided that \$15,000 was more in line with the number of residents served. Ms. Garvey moved to amend the motion to \$15,000 and Ms. Steichmann seconded. A roll call was to held to approve the amendment.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Mr. Steichmann	Yes	Trustee Moinuddin	Yes

After the motion to amend to \$15,000 passed, Ms. Garvey moved to approve the capital request in the amount of \$15,000 and Mr. Steichmann seconded. The motion passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Mr. Steichmann	Yes	Trustee Moinuddin	Yes

B. Challenge Funding Request-American Association of Retired Asians: Ms. Biesiadecki moved to consider the Challenge Funding in the amount of \$25,000 and Ms. Sirchia seconded. Discussion ensued. The Board agreed the programs were very important and provided a service for an underserved population. Ms. Biesiadecki explained that she is uncomfortable with the funding being used for rent and salary, as the Mental Health Board exists to fund programs and services. Trustee Moinuddin clarified that her she seems to be looking for a space primarily. Ms. Cruthers asked if the Board could go back to the agency and explain the predicament, and ask if the programs could be funded, utilizing fund raised dollars for administration costs. Ms. Biesiadecki moved to table the request until the next meeting when an amended application could be considered and Ms. Garvey seconded. The motion passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Mr. Steichmann	Yes	Trustee Moinuddin	Yes

New Business:

A. Staff Development Request- Renz Addictions Center: Ms. Sirchia moved to consider the Staff Development Request from Renz Addictions Center in the amount of \$2,670. Ms. Biesiadecki seconded. Discussion ensued. The motion passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Mr. Steichmann	Yes	Trustee Moinuddin	Yes

B. Capital Request- Advanced Preschool: Ms. Sirchia moved to consider the capital request in the amount of \$9,165.26. Ms. Garvey seconded. Mr. Steichmann said the presentation was very helpful in his understanding of how the preschool served those with mental health needs. Ms. Cruthers questioned why this was a capital request, not a challenge request, as the program is new. Ms. Biesiadecki noted that many of the items listed in the request were consumables, therefore not eligible for capital dollars. Ms. Biesiadecki moved to amend the motion of \$5,000 and Ms. Sirchia seconded. The motion to amend was passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Mr. Steichmann	Yes	Trustee Moinuddin	Yes

Ms. Biesiadecki then moved to approve the capital request in the amount of \$5,000 seconded by Ms. Sirchia. The motion passed unanimously.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
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Ms. Garvey Yes Mr. Steichmann Yes Trustee Moinuddin Yes

C. Emergency Funding- Ecker Center for Mental Health: Ms. Biesiadecki moved to consider the emergency funding request in the amount of \$25,000 and was seconded by Ms. Garvey. Discussion ensued. The motion passed unanimously by roll call.

Ms. Biesiadecki Yes Ms. Sirchia Yes Ms. Cruthers Yes

Ms. Garvey Yes Mr. Steichmann Yes Trustee Moinuddin Yes

Executive Session: None

Other Business: Manager Teachout shared a letter with the Board regarding the C-Hope Services. Also, reminded the Board that the next meeting is the allocation meeting and will occur on January 28th. They will be receiving their funding worksheets in the following days of this meeting.

Adjournment: There being no other business, Ms. Biesiadecki moved to adjourn the meeting. Ms. Sirchia seconded the motion. Motion was approved. Meeting adjourned at 8:27 p.m.

Respectfully Submitted,

Debra Sirchia

Mental Health Board Secretary