

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

January 28, 2020

The meeting was called to order by Chair Kristen Cruthers at 6:34 p.m.

Roll Call: Kristen Cruthers, Kathy Biesiadecki, Matthew Steichmann, Deb Sirchia, Mary Jane Garvey, Trustee Khaja Moinuddin, Faiza Rahim. Also present, Amanda Teachout, Mental Health Board Manager and James Barr, Township Administrator.

Approval of the Agenda: Mary Jane Garvey moved to approve the agenda of the January 28, 2020 meeting and Kathy Biesiadecki seconded. The motion was approved.

Public Comment: None

Approval of Regular Meeting Minutes of December 16, 2019: Ms. Biesiadecki moved to approve the minutes of December 16, 2019 and Mr. Steichmann seconded. The Board voted to approve the minutes unanimously.

Approval of November 2019 Financial Statement: Ms. Biesiadecki moved to approve the November 2019 Financial Statement and Ms. Sirchia seconded. A roll call was held to approve the finances.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes	Mr. Steichmann	Yes
Ms. Rahim	Yes				

Manager’s Report: The Manager’s Report was presented and reviewed. Manager Teachout highlighted the NAMI Family Support Group getting started and the proofs of the Resource Guide.

Unfinished Business: Challenge Funding Request- American Association of Retired Asians (AARA): Ms. Sirchia moved to consider the AARA Challenge Funding request in the amount of \$25,000 and Ms. Garvey seconded. Discussion ensued. The Board agreed they would like to support the agency, as they are doing important work in an underserved population but they still felt uncomfortable covering rent without a plan to sustain it. Ms. Sirchia moved to amend the request to \$12,500 and Ms. Biesiadecki seconded. A roll call occurred.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes	Mr. Steichmann	Yes
Ms. Rahim	Abstain				

A roll call was held on the amendment to consider the AARA Challenge Funding Request in the amount of \$12,500. The motion passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
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Ms. Garvey Yes Trustee Moinuddin Yes Mr. Steichmann Yes
Ms. Rahim Abstain

New Business:

A. Adoption of the Fiscal Year 21 Budget: Ms. Biesiadecki moved to adopt the Fiscal Year 21 Budget as presented. Mr. Steichmann seconded. Mr. Barr elaborated on the budget and explained major changes. A roll call was held.

Ms. Biesiadecki Yes Ms. Sirchia Yes Ms. Cruthers Yes
Ms. Garvey Yes Trustee Moinuddin Yes Mr. Steichmann Yes
Ms. Rahim Yes

B. Allocation of Fiscal Year 2021 Service Contract Funding: The allocation requests of 49 programs/34 agencies for FY2021 were discussed. Available funds totaled \$935,000; less than funds requested at \$1,145,855. Discussion ensued and allocations were made (see attached list). Motion to accept FY 21 Service Contract Funding in the amount of \$935,000 as listed was made by Ms. Garvey, seconded by Ms. Biesiadecki. Ms. Cruthers called for a roll call vote. The motion was approved.

Ms. Biesiadecki Yes Ms. Sirchia Yes Ms. Cruthers Yes
Ms. Garvey Yes Trustee Moinuddin Yes Mr. Steichmann Yes
Ms. Rahim Yes

Executive Session: None

Other Business: The Board was reminded the next Mental Health Board meeting was on February 25, 2020 at a different location.

Adjournment: There being no other business, Ms. Biesiadecki moved to adjourn the meeting at 8:16 and Ms. Sirchia seconded. The meeting was adjourned.

Respectfully Submitted,

Debra Sirchia

Mental Health Board Secretary