## HANOVER TOWNSHIP MENTAL HEALTH BOARD

## **MINUTES of the MEETING**

## **December 14, 2020**

The meeting was called to order by Chair Kristen Cruthers at 6:33 p.m.

**Roll Call:** Kristen Cruthers, Kathy Biesiadecki, Matthew Steichmann (6:38), Mary Jane Garvey, Trustee Khaja Moinuddin, Deb Sircha. Faiza Rahim. Also present, Amanda Teachout, Mental Health Board, Pia Laipert of PADS of Elgin, Talat Khan and Nazneen Hashimi of American Association of Retired Asians and Vicki Shaw of Gigi's Playhouse.

**Approval of the Agenda:** Ms. Garvey moved to approve the agenda of the meeting of December 14, 2020 and Ms. Sirchia seconded. The motion was approved.

Public Comment: none

Presentations: Ms. Shaw of Gigi's Playhouse presented on the capital funding request to purchase new laptops. Ms. Sirchia asked Ms. Shaw to clarify how many clients are Township residents and Trustee Moinuddin asked if the laptops would stay with staff from the Hoffman Estates location. Ms. Laipert of PADS of Elgin presented their Emergency Funding request. She explained that PADS was required to use a hotel by the health department when a staff member tested positive for COVID-19. Ms. Sirchia commented that she noticed some names were listed twice. Ms. Laipert explained that in some cases, they had to split families up into multiple rooms. Ms. Cruthers asked for clarification as to how many of the clients submitted to the Mental Health Board were Township residents. Ms. Khan presented on behalf of American Association of Retired Asians for a Funding Hearing. She presented the Annual Funding request. Ms. Biesiadecki expressed gratitude for the work of the agency with Aging Services. Ms. Begum of Global Executive Council was not present for Funding Hearing as scheduled.

**Approval of Regular Meeting Minutes of November 16, 2020:** Ms. Sirchia moved to approve the regular meeting minutes of November 16, 2020 and Ms. Garvey seconded. There was no discussion and the motion passed.

**Manager's Report:** The Manager's Report was presented and reviewed. Manager Teachout highlighted the completed carpet project at the Resource Center and the preparation for the Finance Committee and completion of the FY 22 budget.

**Unfinished Business:** none

## **New Business:**

**Gigi's Playhouse:** Ms. Rahim moved to consider Gigi's Playhouse capital funding request in the amount of \$12,870 and Ms. Biesiadecki seconded. Discussion ensued. Ms. Biesiadecki suggested the Board look at their award as purchasing a few laptops. The Board agreed. Ms. Rahim moved to amend the motion to consider Gigi's Playhouse in the amount of \$2,574 and Ms. Biesiadecki seconded.

Ms. Biesiadecki Yes Ms. Cruthers Yes Faiza Rahim Yes

Ms. Garvey Yes Trustee Moinuddin Yes

Ms. Sirchia Yes Mr. Steichmann Yes

Ms. Rahim moved to consider Gigi's Playhouse capital request in the amount of \$2,574 and Ms. Garvey seconded. The motion passed.

Ms. Biesiadecki Yes Ms. Cruthers Yes Faiza Rahim Yes

Ms. Garvey Yes Trustee Moinuddin Yes

Ms. Sirchia Yes Mr. Steichmann Yes

**Leyden Family Services SHARE Program:** Ms. Biesiadecki moved to consider Leyden Family Services SHARE Program's Emergency request in the amount of \$4,500 and Ms. Garvey seconded the request. The Board began their discussion by noting that Leyden had not submitted any reports for the fiscal year, stating they had no Township residents as clients. A roll call occurred.

Ms. Biesiadecki No Ms. Cruthers No Faiza Rahim No

Ms. Garvey No Trustee Moinuddin No

Ms. Sirchia No Mr. Steichmann No

**PADS of Elgin:** Ms. Garvey moved to consider PADS of Elgin Emergency request in the amount of \$25,000 and Ms. Biesiadecki seconded. Discussion ensued. It was noted that the request included many payment for many guests of the shelter who were not from Hanover Township. The Board agreed they would like to cover the costs of the guests who were from Hanover Township. The Board also agreed that the cost of disinfecting the shelter could be great and they would like to contribute. Ms. Garvey moved to amend the motion to consider PADS of Elgin request to \$6,000 and Ms. Biesiadecki seconded. The motion to amend passed.

Ms. Biesiadecki Yes Ms. Cruthers Yes Faiza Rahim Yes

Ms. Garvey Yes Trustee Moinuddin Yes

Ms. Sirchia Yes Mr. Steichmann Yes

Ms. Garvey then moved to approve PADS of Elgin emergency request in the amount of \$6,000 and Ms. Biesiadecki seconded. The motion passed.

Ms. Biesiadecki Yes Ms. Cruthers Yes Faiza Rahim Yes

Ms. Garvey Yes Trustee Moinuddin Yes

Ms. Sirchia Yes Mr. Steichmann Yes

**Easterseals:** Ms. Biesiadecki moved to consider Easterseals Staff Development request in the amount of \$3,000 and Ms. Rahim seconded. Discussion ensued. A roll call occurred and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Faiza Rahim	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes		
Ms. Sirchia	Yes	Mr. Steichmann	Yes		

**Approval of Fiscal Year 2022 Budget:** Ms. Biesiadecki moved to approve the Fiscal Year 2022 Budget and Ms. Rahim seconded. Changes to the budget were explained, including the increase of annual service contracts to \$975,000. A roll call occurred.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Faiza Rahim	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes		
Ms. Sirchia	Yes	Mr. Steichmann	Yes		

**Executive Session:** None

**Other Business:** Manager Teachout informed the Board that the next meeting is scheduled for January 26, 2020 and will take place in Veteran's Hall of the Senior Center.

**Adjournment:** There being no other business, Ms. Rahim moved to adjourn the meeting at 7:55 pm and Ms. Biesiadecki seconded. Chairwoman Cruthers called for a roll call to adjourn at 7:55 pm.

Respectfully Submitted,

Deb Sirchia, Mental Health Board Secretary