



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

February 16, 2021

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Streamwood High School
 - B. Claire's
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of February 2, 2021
 - B. Resolution Regarding the Consideration of Closed Session Minutes
 - C. Resolution to Amend the Resolution to Establish a Task Force to Study Diversity and Engagement in Hanover Township
 - D. Resolution to Approve a Professional Services Agreement with FGM Architects, Inc.
 - E. Consideration of Senior Home Care Pilot Program
 - F. Fiscal Year 2022 Tentative Budget and Appropriations Ordinance
 - G. Discussion of Emergency Services Station Timeline
 - H. Approval of Moving the May 18, 2021 Township Board Meeting to May 17, 2021
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**

DEPARTMENT OF ADMINISTRATIVE SERVICES



Report for January 2021

SERVICE PROVIDED	JANUARY 2021	JANUARY 2020	FYTD 2021	FYTD 2020
<i>Passports</i>	213	385	999	3,902
Photo fees	\$2,280	\$4,500	\$10,880	\$30,470
Fee deposits	\$8,030	\$14,165	\$35,575	\$103,750
<i>Fishing/Hunting licenses</i>	0	0	37	60
<i>Handicap Placards</i>	6	25	115	189
<i>Human Resources Requests</i>	122	110	1,320	1,187
<i>New Employee Orientations</i>	0	5	17	22
<i>Technology work orders</i>	35	29	488	544
<i>Resident Contacts</i>	2,144	3,296	16,008	20,544
<i>Percent of Budget Expended (67% of year)</i>	19.5%	8.6%	71.7%	69.8%

Department Highlights

- Assistant Township Administrator Vana and Human Resources Manager Callahan distributed new Township fleeces to all staff in January. Fleece distribution was in place of the Annual Employee Appreciation Lunch which was unable to take place this year due to COVID-19.
- Township Administrator Barr facilitated meetings of the Hanover Township Management Team virtually on January 5 and 19.
- Township Administrator Barr participated in the quarterly Metropolitan Township Association meeting via video conference on January 6.
- Human Resources Manager Callahan participated in a virtual meeting with IPMG’s Mark Bell to review Hanover Township’s risk management coverage.
- Township Administrator led the bi-monthly meeting of Illinois Association of Township Administrators via Zoom on January 13.
- Assistant Township Administrator Vana and Administrative Assistant Matich met with ProxIT to review the continued email signature project. An update to the active directory will take place the first weeks of February prior to department staff transitioning to the new email signature.
- Human Resources Manager Callahan participated in a virtual training on “HR Auditing - Important Issues For 2021”.
- Director Imperato, Human Resources Manager Callahan and Assistant Township Administrator Vana participated in first and second round interviews for the Human Services Case Manager position.
- Director Houdek, Clinical Manager Gonzalez, and Human Resources Manager Callahan participated in first round interviews for Youth and Family Services Bilingual Family Therapist position.
- Township Administrator Barr participated in the Bartlett area local government managers remote meetings on January 15 and 29 to discuss COVID-19 operations.
- Manager Gomez, Clinical Manager Gonzalez, and Human Resources Manager participated in first round interviews for Aging Services C-Hope Therapist position.
- Director Imperato and Human Resources Manager Callahan conducted the Hanover Township Foundation 6 month audit. All documentation was found to be in proper order and complete.
- Township Administrator Barr met with Streamwood area local government managers remotely on January 20 to discuss coordination of services and pandemic operations.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for January 2021

SERVICE PROVIDED	JANUARY 2021	JANUARY 2020	FYTD 2021	FYTD 2020
<i>Programming Division</i>				
Planned programs	91	204	809	2,507
Participants	424	2,626	5,001	34,279
Participants (unduplicated)	163	626	407	1,754
Wait listed (unduplicated)	0	17	0	344
Art & Computer classes	24	68	268	719
Art & Computer class participants	141	354	1,247	3,853
New volunteers	1	4	20	47
Total volunteers (unduplicated)	53	141	89	258
Volunteer hours reported	468	1,780	4,185	23,765
<i>Nutrition Division</i>				
Meals Served	1,023	1,292	10,781	14,099
Meals delivered by volunteers	2,661	2,393	29,030	22,863
<i>Social Services Division</i>				
Clients served (unduplicated)	172	164	1,118	1,158
Clients served (duplicated)	302	234	3,679	2,747
Energy Assistance	17	38	353	342
Prescription drugs & health insurance assistance	104	123	1,460	1,613
Social Service programs	9	11	85	121
Social Service program participants	39	137	862	1,664
Lending Closet transactions	77	136	763	1,311
<i>Transportation Division</i>				
One way rides given	549	1,403	5,881	14,419
Individuals served (unduplicated)	69	150	156	412
New riders	12	18	156	412
Unmet requests for rides	8	23	82	854

Department Highlights

- Director Conway, Social Services Manager Gomez, and Social Services Specialist Domingo attended the AgeOptions Funded Agency Call on January 7.
- On January 18, five Township buses had their catalytic converters stolen. A police report was filed, and the Bartlett Police Department will be patrolling the parking area more frequently. Buses will be parked in front of Town Hall for enhanced security. An insurance claim has been filed for reimbursement.
- Social Services began scheduling appointments for the AARP Foundation Tax Aide Program.
- Effective January 25, Aging Services resumed in-person programs. Transportation also resumed transporting two clients at a time.
- Aging Services completed a virtual audit with AgeOptions January 26 through 29. Aging Services will receive a summary report with any findings or observations within 30 days.
- The Senior Committee Annual Paczki Day Fundraiser on February 8 was a success! The Committee sold over 670 paczkis, raising over \$400. Many thanks to all who supported the fundraiser.
- Nutrition Services continue to offer several promotions including complimentary desserts on Wednesdays, new menu options, as well as meat-free options on Fridays through April 2.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for January 2021

SERVICE PROVIDED	JANUARY 2021	JANUARY 2020	FYTD 2021	FYTD 2020
<i>Administration</i>				
Office visits	156	1,085	1,485	4,008
Building permits processed	211	312	5,170	6,717
Change of Name	3	16	19	114
Property tax appeals	87	130	776	1,375
Certificate of Errors	41	84	574	1,225
Property location updates	0	0	4	32
Sales Recording	317	202	1,439	1,989
New owner mailing	221	145	870	2,638
<i>Exemptions</i>				
Homeowner exemptions	19	0	224	429
Senior homeowner exemptions	6	69	91	531
Senior Freeze exemptions	11	525	153	839
Disabled Veteran exemptions	2	0	38	38
Disabled person exemptions	3	0	49	116
Miscellaneous exemptions	6	0	24	54

Department Highlights

- The Assessor’s Office extended Tuesday hours, provided assistance to six visitors after 4:30 pm in January.
- The total number of email addresses on the Assessor’s Office contact list is 3,212. Eight new email contacts were added in January.
- The Cook County Treasurer postponed indefinitely the 2018 delinquent tax sale.
- Hanover Township opened for Cook County Board of Review appeals December 16. The last day to file an appeal was January 14, 2021.
- Chief Deputy Assessor Glascott, Deputy Deyne and Deputy Christopher participated in a Zoom meeting with the Cook County Township Assessor’s Association January 29.
- Cook County 1st installment tax bill were mailed January 29.
- All new exemptions should be submitted by March 31, 2021.
- Senior Citizen tax deferral forms must be submitted to the Cook County Treasurer no later than March 1, 2021.
- Cook County Assessor’s office is auto renewing all Homeowner Exemptions.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor’s Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS

Report for January 2021

SERVICE PROVIDED	JANUARY 2021	JANUARY 2020	FYTD 2021	FYTD 2020
<i>Website Visits (total)</i>	6,503	4,869	61,384	45,579
<i>Website Visits (unique)</i>	4,527	4,237	46,784	43,361
<i>Facebook Likes</i>	27	72	4,039	3,571
<i>Facebook Reach</i>	39,711	73,685	437,648	564,932
<i>Twitter Followers (new)</i>	0	9	38	38
<i>YouTube Views</i>	313	250	3,042	1,736
<i>Media Releases</i>	4	5	25	29
<i>Veteran Contacts</i>	N/A	186	253	638
<i>Total Veterans served</i>	N/A	144	170	474
<i>Total Resident Contacts (Elgin office)</i>	8	128	169	4,691

Department Highlights

- Director Kuttenberg attended the Metropolitan Township Association’s (MTA) quarterly virtual meeting on January 6.
- Director Kuttenberg joined Administrator Barr, Director Hanson and staff from Hitchcock Design Group on January 7 for a virtual meeting to discuss the Izaak Walton Reserve project and timeline moving forward.
- Director Kuttenberg and Administrator Barr met virtually on January 11 to review the department’s draft of the FY22 budget.
- Director Kuttenberg attended the monthly meeting of the Streamwood Community Relations Commission on January 11.
- Director Kuttenberg joined Supervisor McGuire, Administrator Barr, and MTA representatives for a virtual meeting on January 22 to meet with the association’s lobbyist, preview the upcoming legislative session and identify organizational priorities.
- On January 22, Director Kuttenberg joined Clerk Dolan Baumer, Township legal, and a representative from Hitchcock Design Group for a virtual meeting to discuss the January 28 bid letting process and procedures.
- Community Affairs staff returned to the Izaak Walton Center on January 28 following the return of Cook County into Tier 2 of the COVID-19 mitigations.
- Director Kuttenberg chaired the bi-monthly virtual meeting of the Township Communicators of Illinois on January 27. Nine townships were represented. Director Kuttenberg gave an informal presentation and walk through of Google Analytics.
- The Izaak Walton Reserve bid letting occurred on January 28. Virtual bid opening will take place on February 18.

Report for January 2021

SERVICE PROVIDED	JANUARY 2021	JANUARY 2020	FYTD 2021	FYTD 2020
<i>Appointments</i>				
ProTimes	6	11	90	90
TB skin test	2	9	18	85
Cholesterol	0	1	10	89
Pharmaceutical Assistance Programs	0	0	6	3
Miscellaneous labs	10	17	108	109
Wellness Screening (BP, diabetes, anemia)	4	42	61	455
Other*	22	42	311	445
<i>Clinic Clients</i>				
Senior Center/ home visits	42	87	493	969
Astor Avenue	2	13	28	92
Elgin, Izaak Walton Center	0	1	10	28
Offsite clinics	0	23	0	128
Total clients (unduplicated)	15	27	251	483
<i>Public Education & Health Promotion</i>				
Media coverage	0	1	1	22
Informational seminars/Program	1	2	23	54
Program Participants	12	16	393	1,883
<i>Primary Care Provider Support</i>	0	6	12	37

*Other includes virtual nurse appointments during COVID-19 closure

Department Highlights

- Director Smith and Community Health Nurse Court continued to perform contact tracing for COVID-19 positive patients for the Cook County Department of Public Health and were assigned 281 new cases in the month of January.
- The department submitted a request to Cook County to become a COVID-19 vaccination partner site on January 7. If approved, this submission would allow Township nurses to receive and administer COVID vaccines for employees and residents.
- Director Smith and Community Health Nurse Court provided four home visits for residents in the month of January.
- Director Smith performed six rapid antigen COVID-19 screenings in the month of January.
- Visiting Podiatrist, Dr. Ginsberg, provided foot care services for 12 residents on January 6.
- On January 12 Director Smith attended the Cook County Health Department Healthcare Collaborative virtual call to learn about the distribution, availability and rollout of the COVID-19 vaccine for residents in the 1b phase who became eligible on January 25.
- Illinois Department of Public Health announced that Suburban Cook County moved from Tier 3 to Tier 2 mitigations, allowing employees to return to a regular staffing model and some small group programming to resume beginning January 25.

*Office of Community Health Mission Statement:
 Our mission is to provide education and health promotion,
 prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for January 2021

SERVICE PROVIDED	JANUARY 2021	JANUARY 2020	FYTD 2021	FYTD 2020
<i>Volunteers</i>				
Total sworn volunteers	26	34	26	34
New sworn volunteers	0	0	1	2
<i>Hours</i>				
Volunteer Detail Hours	943	254	5,360	4,602
Volunteer Work Hours	332	354	2,623	2,476
Volunteer Training Hours	260	224	2,144	2,972
<i>Total Volunteer Hours</i>	1,535	832	10,127	10,050
<i>Details</i>				
Emergency Call Outs	7	4	91	80
Safety Patrols	5	7	49	35
Township Sponsored Events	1	0	37	37
Other Community Events	0	0	42	40
Miscellaneous	0	2	8	0
<i>Total Details</i>	13	13	227	192

Department Highlights

- HTES responded to a traffic management incident on IL Rt. 62 on January 1. Barrington Hills Police Department requested traffic control and lighting for a Police Investigation on Route 25 between Routes 68 and 62. Six vehicles and nine personnel responded with 55 man hours.
- HTES responded to a search incident in Carpentersville on January 5.
- HTES responded to a traffic management incident IL. Rt. 20 on January 8. Members assisted with a disabled vehicle attempting to drive west bound on Lake street with a flat tire. HTES provided blocking for the vehicle movement until Elgin Police Department arrived on scene.
- HTES responded to a traffic management incident in Streamwood on January 10. Streamwood Police Department requested assistance with scene control and lighting for a Police investigation. HTES responded with four vehicles and seven personnel, incurred 61 man hours.
- HTES responded to a structural fire in Bartlett on January 12. The request was from Bartlett Fire District for lighting and Fire Support for an industrial structure fire. HTES provided three lighting trucks and portable lighting for the incident. Nine personnel and 39 man hours were incurred on scene.
- HTES was alerted to a structural fire in Hanover Park by the Hanover Park General Alarm on January 28 and responded accordingly.
- Director Crews conducted six interviews with prospective volunteer members in January.
- HTES and Director Crews assisted with traffic management at a COVID-19 vaccination event in Streamwood on January 31.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES AND ROAD MAINTENANCE



Report for January 2021

SERVICE PROVIDED	JANUARY 2021	JANUARY 2020	FYTD 2021	FYTD 2020
<i>Administration</i>				
Vehicle service calls	6	4	21	60
Work orders	265*	73	2,525*	704
Event set-ups/tear downs	21**	170	205**	1,618
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,414	5,591	39,962	45,573
Town Hall	6,300	7,020	56,400	77,760
Senior Center	21,513	25,831	286,644	299,621
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	384.97	370.63	1,182.93	1,252.44
Town Hall	1,331.18	1,256.40	3,872.10	5,354.04
Senior Center	2,347.41	2,127.12	13,066.44	18,874.29
<i>Road Maintenance</i>				
Salt Usage (Tons)	440	394	582	667

*Increase due to implementation of UpKeep Work Order system allowing for more accurate documentation.

** Represent “setups” reduction due to cancellation of programming due to COVID-19.

Department Highlights

- Director Hanson assembled quotes and data for cost estimates of the demolition and disposal of the swimming pool, tennis courts, and structures located on the property at 1169 Robin Hood Drive in Elgin.
- January has seen a significant increase in both snow events and related totals. Facilities and Road Maintenance staff, including Seasonal Snow Plow Operators, have spent over 300 hours on snow removal on all Township roads, facilities, and reserves. Over 440 tons of salt were used during the month of January.
- Due to snow removal operations, repairs to International trucks and pickups increased in January. Repairs included six ruptured hydraulic hoses, replacement of spreader motor, transmission leak repair, and repair of oil line rupture. Two Internationals had to be towed in for repairs, however, five of six hydraulic lines were replaced by staff.
- Facilities staff continues daily complete spray sanitation of buses, twice daily disinfecting of all facilities as part of department coronavirus precautions, as well as daily UV disinfection of Emergency Services Station 1 living quarters.
- Director Hanson, on behalf of Qualification Based Selection interview panel, sent notifications to the four engineering firms not selected for 2021 road resurfacing projects. Director Hanson forwarded and received back the executed Professional Service Agreement with Thomas Engineering which has been filed with the Township Clerk.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF HUMAN SERVICES



Report for January 2021

SERVICE PROVIDED	JANUARY 2021	JANUARY 2020	FYTD 2021	FYTD 2020
<i>General Assistance</i>				
General Assistance clients	9	12	100	108
General Assistance appointments	14	30	213	240
Emergency Assistance appointments	25	20	235	255
Emergency Assistance approved	3	0	43	30
Crisis intake clients	136	214	3,032	2,154
Access to Care	0	0	0	1
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	4	68	304	328
Circuit Breaker/Benefit Access	1	0	1	1
<i>Social Services</i>				
ComEd Hardships	0	1	40	61
Weatherization	0	0	2	0
<i>Food Pantry</i>				
Served (Households)	566	707	8,616	8,147
New applications	23	70	130	392
Food Donations	80	54	881	514
<i>Community Center Walk-Ins</i>	26	238	285	1,941

* Program Closed

Department Highlights

- Enza Lappo has accepted the Case Manager position in Human Services and is scheduled to start Tuesday, February 16.
- Food Pantry online ordering system went live in January, allowing residents to place orders online for scheduled curbside pick-up. This has eliminated the need for residents waiting outside while orders are filled.
- Partners of the Community (POC) maintains hours at the Astor Avenue Community Center providing the Illinois Access to Justice Program which offers education, referrals, intake and assessments to provide immigration legal assistance to immigrants.
- The Welcoming Center has returned to the Astor Avenue Community Center, providing whole case manager and service coordination for individuals and families who identify as immigrants. The goal is to connect immigrants to available resources needed to become economically self-sufficient.
- The Department of Human Services continues to move forward with the Veteran Service Officer (VSO) Accreditation and are waiting on a status update.
- Director Imperato, President of the Township Association of General Assistance Caseworkers hosted an Educational Workshop on January 28. Illinois Department of Employment Security presented on unemployment benefits and other available resources to more than 55 caseworkers from around the state.
- Applications continue to be submitted remotely for CEDA and Salvation Army.

OFFICE OF THE MENTAL HEALTH BOARD



Report for January 2021

SERVICE PROVIDED	DECEMBER 2020	DECEMBER 2019	FYTD 2021	FYTD 2020
<i>Grant Funding</i>				
New clients	88	227	1,453	2,206
Ongoing clients	1,061	1,156	7,745	6,872
Closed cases	30	59	435	579
Prevention programming presentations	13	2	178	245
Number in audience	175	158	837	2,557
<i>TIDE</i>				
Participants	25	25	25	25
Rides	129	167	989	1,309
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	13	112	197	1,075

Department Highlights

- The Mental Health Board met January 26, 2021, awarded \$965,200 to 29 agencies and 43 programs in service contracts for FY22.
- Compiled Mental Health Board members funding allocations and provided averages in preparation for funding allocation meeting.
- Notified all funded agencies about awards for the upcoming Fiscal Year.
- Provided information to the Office of Community Affairs for publication regarding annual funding allocations.
- Disbursed fourth quarter payments to agencies.
- Introduced two new therapists to the Resource Center and provided keys.
- Communicated very closely with the Department of Administrative Services to provide TIDE Rides and ensure bill payment was timely while working remotely.
- Worked with Board members and funded agencies to coordinate a virtual site visit.
- Communicated with agencies about potential mid-year funding requests.
- Conferenced with the Executive Director of PADS of Elgin about their search for a new site.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES



Report for January 2021

SERVICE PROVIDED	JANUARY 2021	JANUARY 2020	FYTD 2021	FYTD 2020
<i>Outreach & Prevention</i>				
Open Gym participants	66	1,140	640	10,353
Open Gym participants (unduplicated)	7	380	67	2,525
Alternative to Suspension referrals	2	31	168	147
Alternative to Suspension participants	86	314	685	1,245
Alternative to Suspension participants (unduplicated)	41	27	203	206
<i>Clinical</i>				
Therapy clients	459	427	3,124	3,403
Therapy clients (unduplicated)	77	107	638	1,318
New clients (unduplicated)	5	12	49	19
Clinical hours	285	237	2,200	2,427
Group session participants	19	153	169	978
<i>Tutoring Participants</i>				
Total	38	0	318	629
Unduplicated	35	0	165	238

Department Highlights:

- The Department of Youth and Family Services returned to the office on January 25 resuming normal business hours.
- Prevention & Volunteer Coordinator Litz participated on a webinar on January 6 hosted by Northwest Illinois Regional Volunteerism Conference titled “Managing Across Generations Through 6 Hat Thinking”.
- Substance Abuse Prevention Specialist Konzal attended “The Truth About Underage Drinking” virtual workshop on January 11.
- Youth and Family Services resumed in person Open Gym on January 25.
- Youth and Family Services Tutoring Program resumed in person on January 26 to complete the remainder of the fall session.
- Manager Gonzalez began interviewing for family therapy interns for the 2021-2022 academic year.
- Family Therapist Maggie Martinez participated in a webinar on January 14 on Oppositional, Aggressive, Attention-seeking and Uncooperative Children, Teen and Young Adults.
- Prevention Specialist Konzal and six teen leaders from Streamwood and Bartlett High Schools attended virtually the Cebrin Goodman Teen Institute’s Mid-Year Teen Leadership Conference on January 15 through January 17. The leaders advanced their skills and knowledge in group facilitation, prevention strategies and leadership development.
- Director Houdek, Manager Gonzalez and Human Resources Callahan conducted first round interviews on January 22 and 26 for the vacant Bilingual (Spanish Speaking) Family Therapist position.
- Director Houdek participated in the second round interview for the C-Hope Therapist position on January 27.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 2/2/2021 - 02/15/2021

	<u>Total</u>
Total Town Fund	88,892.50
Total Senior Services Fund	41,992.08
Total General Assistance Fund	2,752.23
Total Road Maintenance Fund	8,344.59
Total Mental Health Board Fund	11,389.07
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	22,115.46
 Total All Funds	 <u><u>175,685.93</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

February 2 - 15, 2021

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Human Resources Information Software Monthly Fee	346.50
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Adobe Acrobat Annual Creative Cloud/Pro Renewal (11)	2,867.22
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Monthly E-Communciations Servce (January)	79.46
Check	02/09/2021	140181	ProxiT Technology Solutions	Inv# 21573 Maintenance Garage Radio	20.00
Check	02/09/2021	140181	ProxiT Technology Solutions	Inv# 21888 Network Labor - Nov 2020	8,730.00
Check	02/10/2021	140301	Access 1 Source	Inv# 82260 Time & Attendance Monthly Software Fee	295.50
Check	02/12/2021	140324	ProxiT Technology Solutions	Inv# 22044 Service Contract	2,503.75
Total 1014430 · Computer Equipment & Software					14,842.43
Total 101CAP · Capital Expenditures					14,842.43
101CHN · Community Health					
1014452 · Office Supplies					
Check	02/02/2021	140119	Accurate Office Supply Co	Inv# 534710 Construction Paper, Forks, Spoons	36.07
Check	02/02/2021	140130	Accurate Office Supply Co	Inv# 531711 Binders, Dividers	60.20
Total 1014452 · Office Supplies					96.27
1014453 · Printing					
Check	02/09/2021	140153	Braden Interact Business (08730301-1 YFS)	Inv# 689440 Copy Charges Jan 2021	0.71
Total 1014453 · Printing					0.71
1014457 · Furniture and Computer Equip					
Check	02/02/2021	140139	Quench USA, Inc.	Inv# 2903530 Water Cooler Rental	54.08
Check	02/09/2021	140175	Leaf (618-008)	Inv# 11512015 Lower Level Copier Lease	66.00
Total 1014457 · Furniture and Computer Equip					120.08
1014461 · Miscellaneous					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Volunteer Medical Director Appreciation	92.86
Total 1014461 · Miscellaneous					92.86
1014465 · Medical Supplies					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Specimen Transport Tubes	23.75
Check	02/09/2021	140176	McKesson Medical Surgical	Inv# 20640504 Cholesterol Kits	137.68
Check	02/09/2021	140176	McKesson Medical Surgical	Inv# 20706950 Cholesterol Kits	50.43
Check	02/09/2021	140176	McKesson Medical Surgical	Inv# 20714051 Cholesterol Kits	137.68
Check	02/12/2021	140319	McKesson Medical Surgical	Inv# 20943145 Choletserol Tests/Test Tubes	159.89
Total 1014465 · Medical Supplies					509.43
1014466 · Communications					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Sprint 2 Spring Domain Website Hosting	49.00

Hanover Township Board Audit Report

February 2 - 15, 2021

Type	Date	Num	Name	Memo	Amount
Total 1014466 · Communications					49.00
1014491 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	1,918.66
Total 1014491 · Health Insurance					1,918.66
Total 101CHN · Community Health					2,787.01
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014611 · Education & Training					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Communications Training - "Communications Connundrums" (Kuttenberg)	15.00
Total 1014611 · Education & Training					15.00
1014614 · Printing					
Check	02/09/2021	140154	Braden Interact Business (Elgin-BP JaySt)	Inv# 689449 Copy Charges Jan 2021	1.81
Total 1014614 · Printing					1.81
1014617 · Equipment & Furniture					
Check	02/09/2021	140155	Canteen Refreshment Services	Inv# ORD90265 Water Machine Rental Feb 2021	40.95
Check	02/09/2021	140185	Smith, Celeste	Reimbursement Technology - Smart Phone App	18.05
Total 1014617 · Equipment & Furniture					59.00
1014619 · Office Supplies					
Check	02/02/2021	140128	Staples	Inv# 3467230594 Ink	23.74
Total 1014619 · Office Supplies					23.74
1014621 · Satellite Office Utilities					
Check	02/02/2021	140121	City of Elgin	Acct# 413720-6423 Water Monthly Charges 12/9-1/7	15.41
Check	02/02/2021	140124	Com Ed 010	Acct# 6997418010 Monthly Charges 12/9-1/12	283.80
Check	02/12/2021	140320	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 12/29-1/27	268.86
Total 1014621 · Satellite Office Utilities					568.07
1014623 · Satellite Office Phone & Intrnt					
Check	02/02/2021	140122	Comcast (6276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 1/4-2/3	203.35
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Monthly Telecommunicaitons Service (January)	203.35
Total 1014623 · Satellite Office Phone & Intrnt					406.70
1014629 · Dues and Subscriptions					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Digital Monthly Newspaper Subscription (January)	15.96
Total 1014629 · Dues and Subscriptions					15.96
1014691 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	571.64
	Total 1014691 · Health Insurance				571.64
	Total 101CMA · Community Relations				1,661.92
101VET · Veteran Affairs					
1014701 · Veterans Honor Roll					
Check	02/09/2021	140145	A1 Trophies & Awards	Inv# 16002 Engraved Veteran Plate	4.00
Check	02/09/2021	140145	A1 Trophies & Awards	Inv# 16003 Engraved Veteran Plate	4.00
Check	02/09/2021	140145	A1 Trophies & Awards	Inv# 16050 Engraved Veteran Plate	4.00
	Total 1014701 · Veterans Honor Roll				12.00
	Total 101VET · Veteran Affairs				12.00
	Total 101CVA · Community & Veteran Affairs				1,673.92
101ES · ES - Expenditures					
1014802 · Equipment					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Dry erase board	33.29
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Hardware Supplies	33.47
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Hardware Supplies	49.61
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	hardware Supplies	7.85
Check	02/09/2021	140166	Carol Stream Lawn and Power	Inv# 460605 Chain Loop	73.98
Check	02/09/2021	140166	Carol Stream Lawn and Power	Inv# 460941 Chain Saw Sharpening	20.95
	Total 1014802 · Equipment				219.15
1014806 · Office Supplies					
Check	02/09/2021	140146	Amazon Capital Services	Inv# 1YHH-1R3H-MRTY Toner Cartridge	25.21
	Total 1014806 · Office Supplies				25.21
1014808 · Education & Training					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Drone operations text book	52.00
	Total 1014808 · Education & Training				52.00
1014809 · Pre-Volunteer Screening					
Check	02/09/2021	140188	Verify (XHANEM)	Inv# 1388887 Background Checks Dec 20	114.00
	Total 1014809 · Pre-Volunteer Screening				114.00
1014812 · Volunteer Appreciation					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Meal for COVID testing event (3)	27.78
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Officer meeting meal (8)	73.35
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Volunteer meal (2)	35.20
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Officer meeting meal (8)	103.26
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Station Supplies	14.91
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Station Supplies	58.74

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Type	Date	Num	Name	Memo	Amount
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Station Supplies	153.64
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	HTES response meals (6)	21.73
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	HTES response meals (4)	53.06
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	HTES response meals (2)	4.19
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	HTES response meals (4)	7.46
Total 1014812 · Volunteer Appreciation					553.32
1014813 · Vehicle Fuel & Maintenance					
Check	02/09/2021	140167	Friendly Ford, Inc	Inv 6693 Oil Change	52.90
Check	02/09/2021	140172	Illinois Tollway	Inv# VN5302335388 Tolls	21.50
Check	02/09/2021	140167	Friendly Ford, Inc	Inv 67081 Tire test/Battery Test	166.91
Total 1014813 · Vehicle Fuel & Maintenance					241.31
1014814 · Communications					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Emergency Services "Are You Ready" Video - Boosted Post	199.99
Check	02/09/2021	140159	Comcast (207 Town)	Acct# 8771 10 083 0234207 ES Cable Charges 1/20-2/19	10.52
Check	02/09/2021	140177	Motorola Solutions, Inc.	Inv# 5504820210105 Monthly Radio Service Feb 2021	586.00
Total 1014814 · Communications					796.51
1014891 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23
Total 101ES · ES - Expenditures					2,984.73
101ISE · Insurance & Employee Benefits					
1014514 · Employee Recognition					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Employee recognition	25.00
Check	02/09/2021	140145	A1 Trophies & Awards	Inv# 15994 Employee Recognition Awards (9)	676.65
Total 1014514 · Employee Recognition					701.65
Total 101ISE · Insurance & Employee Benefits					701.65
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	02/10/2021	140307	Kopon Airdo, LLC	Inv# 190-0001-32744 January Legal Fees	31,228.67
Check	02/10/2021	140307	Kopon Airdo, LLC	Inv# 190-0005-32745 January Legal Fees	1,409.58
Total 1014502 · Legal Services					32,638.25
Total 101LEA · Legal & Auditing					32,638.25
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	02/12/2021	140309	Bade Supply	Inv# 40413 Roll Towels/Can Liners	230.76

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Type	Date	Num	Name	Memo	Amount
			Total 1014205 · Janitorial Supplies		230.76
			1014209 · Building Contracts		
Check	02/09/2021	140178	Orkin Pest Control 029 (Senior)	Inv# 207018696 Pest Control - Senior Center	84.02
			Total 1014209 · Building Contracts		84.02
			1014210 · Building Maintenance - Town		
Check	02/12/2021	140327	The Home Depot	Ballas	20.97
			Total 1014210 · Building Maintenance - Town		20.97
			1014211 · Building Maintenance - Senior		
Check	02/09/2021	140146	Amazon Capital Services	Inv# 1YHH-1R3H-QRHK Rear Door Senior Center FOB Reader	172.49
Check	02/09/2021	140156	Charles Environmental LLC	Inv# 2489 Quarterly Senior Kitchen Grease Trap Cleaning (2)	300.00
Check	02/09/2021	140158	Climatemp Service Group, LLC	Inv# S19903 Heating Unit Leak Repair	729.84
Check	02/12/2021	140316	Fox Valley Fire & Safety	Inv# 412933 Security Monitoring	314.40
Check	02/12/2021	140327	The Home Depot	Light Bulbs	8.20
			Total 1014211 · Building Maintenance - Senior		1,524.93
			1014212 · Building Maintenance - Astor		
Check	02/09/2021	140146	Amazon Capital Services	Inv# 166H-HRCF-LJWH Building Camera SD Card	44.08
			Total 1014212 · Building Maintenance - Astor		44.08
			1014217 · Education & Training		
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Annual Basic Corporate In-House Service Provider membership	380.00
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Certified Custodial Technician course (Malinkowski, Forkin)	336.94
			Total 1014217 · Education & Training		716.94
			1014222 · Trash Removal - Town		
Check	02/09/2021	140169	Groot, Inc.	Acct# 3107-68246 Monthly Charges Feb 21	275.32
			Total 1014222 · Trash Removal - Town		275.32
			1014223 · Trash Removal - Senior		
Check	02/09/2021	140169	Groot, Inc.	Acct# 3107-61390 Monthly Charges Feb 21	352.95
			Total 1014223 · Trash Removal - Senior		352.95
			1014224 · Trash Removal - Astor		
Check	02/09/2021	140169	Groot, Inc.	Acct# 3107-69323 Monthly Charges Feb 21	660.78
			Total 1014224 · Trash Removal - Astor		660.78
			1014225 · Grounds/Reserve Maintenance		
Check	02/09/2021	140184	Russo Power Equipment	Inv# 10025726 Preventative Maint Scag Mower	687.49
Check	02/09/2021	140184	Russo Power Equipment	Inv# 10523053 Sidewalks Salt	685.02
Check	02/12/2021	140327	The Home Depot	Parking Block Rebar	2.14

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Type	Date	Num	Name	Memo	Amount
Total 1014225 · Grounds/Reserve Maintenance					1,374.65
1014229 · Equipment Maintenance - Izaak					
Check	02/09/2021	140146	Amazon Capital Services	Inv# 1GRX-MN4F-NHHD Camera System Power supplies (2)	32.34
Check	02/09/2021	140147	Amperage Electrical Supply Inc	Inv# 1139805 Lightbulb Replacement	112.80
Total 1014229 · Equipment Maintenance - Izaak					145.14
1014230 · Trash Removal - Izaak					
Check	02/09/2021	140169	Groot, Inc.	Acct# 3107-54379 Monthly Charges Feb 21	131.42
Total 1014230 · Trash Removal - Izaak					131.42
1014291 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	1,669.20
Total 1014291 · Health Insurance					1,669.20
Total 101MAIN · Facilities Maintenance					7,231.16
101PAN · Pantry					
1014161 · Utilities					
Check	02/09/2021	140190	Village of Hanover Park	Acct 3940-001 Water/Sewer Current Meter Read 1/20/21	35.34
Total 1014161 · Utilities					35.34
1014191 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
Total 101PAN · Pantry					1,235.78
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Backup phoneline monthly fee	243.75
Check	02/09/2021	140149	AT&T 152	Inv# 847717527301 Monthly Line for De-Icer 1/22-2/21	102.61
Total 1014402 · Telephone - Town					346.36
1014405 · Internet Access - Town					
Check	02/10/2021	140302	AT&T 824	Acct 253810824 Back-up Internet 1/28-2/27	83.77
Total 1014405 · Internet Access - Town					83.77
1014416 · Equipment Rental - Town					
Check	02/09/2021	140179	Pitney Bowes Global Financial Services	Inv# 3104529447 Postage Machine Quarterly Lease 1/30-4-29	487.53
Total 1014416 · Equipment Rental - Town					487.53
Total 101THE · Town Hall Expense					917.66

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Type	Date	Num	Name	Memo	Amount
101TOE · Town Office Expense					
1014401 · Postage					
Check	02/12/2021	140325	Pitney Bowes, Inc	Inv# 1017451990 Postage Machine Ink/Cartridges/Strips	161.48
Total 1014401 · Postage					161.48
1014404 · Office Supplies					
Check	02/09/2021	140146	Amazon Capital Services	Inv# 1YHH-1R3H-NMWW Labels/Stylus'	54.02
Check	02/09/2021	140186	Staples	Inv# 3467680519 Office Supplies	10.79
Total 1014404 · Office Supplies					64.81
1014406 · Printing					
Check	02/09/2021	140152	Braden Interact Business (DD6303723 Town)	Inv# 6690287 Copy Charges Jan 2021	145.26
Total 1014406 · Printing					145.26
1014414 · Memberships, Subs & Publication					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Video conferencing monthly membership fee (Vana)	14.99
Total 1014414 · Memberships, Subs & Publication					14.99
1014424 · Education & Training					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	HR Auditing webinar (Callahan)	149.00
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Facility Management Professional program with textbooks (Hanson)	2,215.00
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Civic Leadership Webinar Trainings (2) (Vana)	66.00
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Leadership Conference Webinar Training (Teachout)	150.00
Total 1014424 · Education & Training					2,580.00
1014429 · Miscellaneous					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Bereavement Flowers	124.90
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	2021 State and Federal Law posters (6 sets)	305.00
Total 1014429 · Miscellaneous					429.90
1014530 · Financial Administration					
Check	02/09/2021	140168	Governmental Accounting, Inc	Inv# 58903 Monthly Contract Billing Feb 2021	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014531 · Community Affairs					
Check	02/09/2021	140150	Bartlett Area Chamber of Commerce	Inv# 4800 Member Dues	410.00
Total 1014531 · Community Affairs					410.00
1014535 · Legal Notices					
Check	02/12/2021	140323	Paddock Publications, Inc	Inv# 169707 Bid Notices	124.20
Total 1014535 · Legal Notices					124.20
1014560 · Emergency Contingency Fund					

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Type	Date	Num	Name	Memo	Amount
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Monthly employee electronic COVID monitoring tool application	928.00
Check	02/09/2021	140146	Amazon Capital Services	Inv# 1YHH-1R3H-NMWW Webcam	39.99
Check	02/09/2021	140151	Bartlett Volunteer Fire Association	HTES COVID-19 Additional Rental Coverage 9/1/20-2/28/21	9,000.00
Check	02/09/2021	140186	Staples	Inv# 3467680518 Headset	48.89
Total 1014560 · Emergency Contingency Fund					10,016.88
1014591 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	3,852.87
Total 1014591 · Health Insurance					3,852.87
Total 101TOE · Town Office Expense					23,200.39
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Assessor's Office RECEIVED and dated rubber stamps (3)	182.88
Total 1044405 · Office Supplies					182.88
1044419 · Training					
Check	02/09/2021	140193	Illinois Property Assessment Institute	Case Studies in the Appeal Process - Christopher	370.00
Check	02/09/2021	140193	Illinois Property Assessment Institute	Valuation of Senior Housing - Deyne	370.00
Total 1044419 · Training					740.00
1044491 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
Total 104ASR · Assessor's Division					3,792.52
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Video conferencing monthly membership fee (Petrov)	14.99
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Video conferencing monthly membership fee (Norek)	14.99
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Video conferencing monthly membership fee (Houdek)	14.99
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Video conferencing monthly membership fee (Gonzalez)	14.99
Total 1094611 · Education & Training					59.96
1094617 · Equipment Maintenance					
Check	02/10/2021	140303	De Lage Landen Financial Services	Inv# 71239974 Copier Lease	184.02
Total 1094617 · Equipment Maintenance					184.02
1094621 · Recruitment and Pre Employment					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Therapist Association Career Center Job Posting	75.00

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Type	Date	Num	Name	Memo	Amount
Total 1094621 · Recruitment and Pre Employment					75.00
1094691 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	5,875.43
Total 1094691 · Health Insurance					5,875.43
Total 109ADM · Administration & Clinical					6,194.41
109OUT · Outreach & Prevention					
1094791 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	571.64
Total 1094791 · Health Insurance					571.64
Total 109OUT · Outreach & Prevention					571.64
Total 109YFS · Youth & Family Services					6,766.05
Total 1014 · Town Fund - Expenditures					98,771.55
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Therapist job posting	50.00
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Indeed Therapist job posting	50.00
Total 1104523 · Recruitment					100.00
1104524 · Utilities					
Check	02/02/2021	140126	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges Balance 12/28-1/25	1,344.98
Check	02/09/2021	140189	Village of Bartlett	Bill# 829034 Water/Sewer Senior Center - 1/15/21	147.57
Total 1104524 · Utilities					1,492.55
1104527 · Equipment					
Check	02/02/2021	140139	Quench USA, Inc.	Inv# 2903530 Water Cooler Rental	162.22
Check	02/09/2021	140175	Leaf (618-008)	Inv# 11512015 Lower Level Copier Lease	66.00
Check	02/12/2021	140322	Pitney Bowes Global Financial Services	Inv# 3104535634 Postage Machine Quarterly Lease	373.32
Total 1104527 · Equipment					601.54
1104528 · Office Supplies					
Check	02/09/2021	140146	Amazon Capital Services	Inv# 1YHH-1R3H-RRCR Markers/Clipboards	52.83
Total 1104528 · Office Supplies					52.83
1104533 · Printing					
Check	02/02/2021	140134	Kwik Print	Inv# 68367 Business Cards	44.40
Check	02/09/2021	140153	Braden Interact Business (08730301-1 YFS)	Inv# 689440 Copy Charges Jan 2021	11.04
Check	02/12/2021	140317	Kwik Print	Inv# 68413 Envelopes (2,500)	247.50

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Type	Date	Num	Name	Memo	Amount
Total 1104533 · Printing					302.94
1104534 · Dues, Subs, & Publications					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Netflix monthly subscription fee	11.99
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Free Conference Call monthly subscription fee	5.95
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	iStock monthly subscription fee	29.00
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Adobe monthly subscription fee	15.93
Total 1104534 · Dues, Subs, & Publications					62.87
1104591 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	1,874.96
Total 1104591 · Health Insurance					1,874.96
Total 1104ADM · Administration					4,487.69
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	02/02/2021	140133	Get Fresh Produce, Inc	Inv# 3676622 Congregate Food	94.98
Check	02/02/2021	140133	Get Fresh Produce, Inc	Inv# 3678965 Congregate Food	147.50
Check	02/02/2021	140133	Get Fresh Produce, Inc	Inv# 3678988 Congregate Food	119.30
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Food for Cafe	16.22
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Food for Cafe	19.13
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Food for Cafe	7.10
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Food for Cafe	26.38
Check	02/09/2021	140163	Get Fresh Produce, Inc	Inv# 3669237 Congregate Food	117.70
Check	02/09/2021	140163	Get Fresh Produce, Inc	Inv# 3669259 Congregate Food	32.25
Check	02/09/2021	140163	Get Fresh Produce, Inc	Inv# 3684023 Congregate Food	129.77
Check	02/09/2021	140163	Get Fresh Produce, Inc	Credit# 450622 Inv# 3678965 Congregate Food	-26.40
Check	02/09/2021	140165	Gordon Food Service	Inv# 207601850 Congregate Food	577.64
Check	02/09/2021	140165	Gordon Food Service	Inv# 207747622 Congregate Food	615.67
Check	02/09/2021	140163	Get Fresh Produce, Inc	Inv# 3682841 Congregate Food	84.13
Check	02/09/2021	140170	Highland Baking Company	Inv# 2416602 Congregate Food	20.69
Check	02/09/2021	140170	Highland Baking Company	Inv# 2416603 Congregate Food	13.02
Check	02/10/2021	140304	Get Fresh Produce, Inc	Inv# 3684918 Congregate Food	217.33
Check	02/10/2021	140305	Gordon Food Service	Inv# 934085298 Congregate Food	49.58
Check	02/10/2021	140305	Gordon Food Service	Credit 14950256	-56.82
Check	02/10/2021	140306	Highland Baking Company	Inv# 2418305 Congregate Food	42.75
Total 1105551 · Congregate Food					2,247.92
1105553 · Congregate Supplies					
Check	02/02/2021	140133	Get Fresh Produce, Inc	Inv# 3678965 Congregate Supplies	11.90
Check	02/02/2021	140133	Get Fresh Produce, Inc	Inv# 3678988 Congregate Supplies	11.90
Check	02/02/2021	140144	West Pier Laundry Streamwood	Inv# 2860 Laundry Service Dish Towels/Tablecloths	28.00
Check	02/09/2021	140163	Get Fresh Produce, Inc	Inv# 3684023 Congregate Supplies	4.20
Check	02/09/2021	140165	Gordon Food Service	Inv# 207601850 Congregate Supplies	20.30
Check	02/09/2021	140165	Gordon Food Service	Inv# 207747622 Congregate Supplies	23.65
Check	02/09/2021	140163	Get Fresh Produce, Inc	Inv# 3682841 Congregate Supplies	23.80

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Type	Date	Num	Name	Memo	Amount
Check	02/10/2021	140304	Get Fresh Produce, Inc	INv# 3684918 Congregate Supplies	23.80
Check	02/10/2021	140305	Gordon Food Service	Inv# 934082598 Congregate Supplies	32.99
Total 1105553 · Congregate Supplies					180.54
1105558 · Home Delivered Meals Food					
Check	02/02/2021	140133	Get Fresh Produce, Inc	Inv# 3676622 HDM Food	94.97
Check	02/02/2021	140133	Get Fresh Produce, Inc	Inv# 3678965 HDM Food	147.50
Check	02/02/2021	140133	Get Fresh Produce, Inc	Inv# 3678988 HDM Food	119.30
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Food for HDM	16.21
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Food for HDM	19.13
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Food for HDM	7.10
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Food for HDM	26.38
Check	02/09/2021	140163	Get Fresh Produce, Inc	Inv# 3669237 HDM Food	117.70
Check	02/09/2021	140163	Get Fresh Produce, Inc	Inv# 3669259 HDM Food	32.25
Check	02/09/2021	140163	Get Fresh Produce, Inc	Inv# 3684023 HDM Food	129.77
Check	02/09/2021	140163	Get Fresh Produce, Inc	Credit# 450622 Inv# 3678965 HDM Food	-26.40
Check	02/09/2021	140165	Gordon Food Service	Inv# 207601850 HDM Food	577.63
Check	02/09/2021	140165	Gordon Food Service	Inv# 207747622 HDM Food	615.67
Check	02/09/2021	140163	Get Fresh Produce, Inc	Inv# 3682841 HDM Food	84.12
Check	02/09/2021	140170	Highland Baking Company	Inv# 2416602 HDM Food	20.69
Check	02/09/2021	140170	Highland Baking Company	Inv# 2416603 HDM Food	13.02
Check	02/09/2021	140182	Pur Foods LLC dba Mom's Meals	Inv# MM01312021 Special Dietary Meals (358)	2,410.70
Check	02/10/2021	140304	Get Fresh Produce, Inc	Inv# 3684918 HDM Food	217.32
Check	02/10/2021	140305	Gordon Food Service	Inv# 934085298 HDM Food	49.57
Check	02/10/2021	140305	Gordon Food Service	Credit 14950256	-56.82
Check	02/10/2021	140306	Highland Baking Company	Inv# 2418305 HDM Food	42.74
Check	02/10/2021	140308	Pur Foods LLC dba Mom's Meals	Inv# MM04302020-3 Special Dietary Meals Apr-Dec	2,030.00
Total 1105558 · Home Delivered Meals Food					6,688.55
1105560 · Home Delivered Meals Supplies					
Check	02/02/2021	140133	Get Fresh Produce, Inc	Inv# 3678965 HDM Supplies	11.90
Check	02/02/2021	140133	Get Fresh Produce, Inc	Inv# 3678988 HDM Supplies	11.90
Check	02/02/2021	140144	West Pier Laundry Streamwood	Inv# 2860 Laundry Service Dish Towels/Tablecloths	28.00
Check	02/09/2021	140163	Get Fresh Produce, Inc	Inv# 3684023 HDM Supplies	4.20
Check	02/09/2021	140165	Gordon Food Service	Inv# 207601850 HDM Supplies	20.29
Check	02/09/2021	140165	Gordon Food Service	Inv# 207747622 HDM Supplies	23.64
Check	02/09/2021	140163	Get Fresh Produce, Inc	Inv# 3682841 HDM Supplies	23.80
Check	02/10/2021	140304	Get Fresh Produce, Inc	Inv# 3684918 HDM Supplies	23.80
Check	02/10/2021	140305	Gordon Food Service	Inv# 934085298 HDM Supplies	32.98
Total 1105560 · Home Delivered Meals Supplies					180.51
Total 1104NUT · Nutrition					9,297.52
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	02/02/2021	140141	Tranquility Yoga Studio	Virtual Yoga Instruction - Feb 2021	1,134.99
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Media license for Packzi Day Fundraiser flyer	1.00

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Type	Date	Num	Name	Memo	Amount
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Storage for Gift Shop items (reimbursed by Senior Committee)	52.96
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Supplies for virtual holiday party	7.00
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Cart for tax aide	111.23
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Reimbursement for cancelled prime membership	-119.00
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	E-Book for Spanish class instructor	8.43
Check	02/09/2021	140146	Amazon Capital Services	Inv# 1YHH-1R3H-RRCR Drawing Pad/Learning French Instruction Book	57.91
Check	02/09/2021	140162	Joan Davis	Senior Presentation - Green Up Your St. Patrick's Day 3/16/21	150.00
Check	02/09/2021	140164	Jim Gibbons	Virtual Presentation "The Life of JFK" 3/5/21	275.00
Check	02/10/2021	140298	Krista August	Senior Virtual Presentation - Lincoln Park History	450.00
Total 1104515 · Programming					2,129.52
1104520 · Volunteer Services					
Check	02/02/2021	140125	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement Jan 2021	51.04
Check	02/02/2021	140127	Wayne Ruttenburg	Home Deliveres Meals Mileage Reimbursement Jan 2021	50.46
Check	02/02/2021	140131	Edward Baus	Home Delivered Meals Mileage Reimbursement Jan 2021	9.05
Check	02/02/2021	140132	Maureen Edelman	Home Delivered Meals Mileage Reimbursement Jan 2021	31.90
Check	02/02/2021	140135	Lara, Jennifer	Home Delivered Meals Mileage Reimbursement Jan 2021	16.82
Check	02/02/2021	140136	Andrew and Angela Lazzara	Home Delivered Meals Mileage Reimbursement Jan 2021	39.44
Check	02/02/2021	140137	James Mattson	Home Delivered Meals Mileage Reimbursement Jan 2021	61.48
Check	02/02/2021	140140	Joanne Rapp	Home Delivered Meals Mileage Reimbursement Jan 2021	24.94
Check	02/02/2021	140142	Verify (XHTSSE)	Inv# 1392490 Background Checks Jan 2021	256.00
Check	02/09/2021	140148	Dorothy Archer	Home Delivered Meals Mileage Reimbursement Jan 2021	94.02
Check	02/10/2021	140299	Larry Piemonte	Home Delivered Meals Mileage Reimbursement Jan 2021	36.89
Check	02/10/2021	140300	Phil Roth	Home Delivered Meals Mileage Reimbursement 12/28-2/4	48.72
Total 1104520 · Volunteer Services					720.76
1104532 · Visual Arts					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Visual art supplies for virtual class	35.22
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Shipping fee for visual arts virtual program	15.05
Check	02/09/2021	140146	Amazon Capital Services	Inv# 1KV6-FHW6-LMNP Palettes/Paints/Pliers	148.09
Check	02/09/2021	140146	Amazon Capital Services	Inv# 166H-HRCF-KTNP Brushes/paints/Markers/Glue	145.02
Total 1104532 · Visual Arts					343.38
1104891 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	5,007.59
Total 1104891 · Health Insurance					5,007.59
Total 1104PRO · Enrichment Programs					8,201.25
1104SOC · Social Services					
1104519 · Senior Assistance					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Client Utility Assistance	194.00
Total 1104519 · Senior Assistance					194.00
1104991 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	1,245.15
Total 1104991 · Health Insurance					1,245.15
Total 1104SOC · Social Services					1,439.15
1104TRN · Transportation					
1104513 · Alternate Transportation					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Alternate Transportation Invoice #117531	110.00
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Alternate Transportation Invoice #117570	110.00
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Alternate Transportation Invoice #117618	110.00
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Alternate Transportation Invoice #117641	110.00
Total 1104513 · Alternate Transportation					440.00
1104518 · Vehicle Maintenance					
Check	02/09/2021	140187	Suburban Tire Auto Care Centers	Inv# 513096 Bus# 141 Headlights Repair	124.41
Check	02/12/2021	140314	Complete Fleet Services Inc.	Inv# 29391 Bus 140 Catalytic Converter/Rear Brakes	2,814.30
Check	02/12/2021	140314	Complete Fleet Services Inc.	Inv# 29421 Bus 126 Catalytic Converter	1,632.79
Check	02/12/2021	140314	Complete Fleet Services Inc.	Inv# 29541 Bus 137 Manifold Leak Repair/SparkPlug	2,101.92
Check	02/12/2021	140314	Complete Fleet Services Inc.	Inv# 29537 Bus 142 Catalytic Converter	1,688.79
Check	02/12/2021	140314	Complete Fleet Services Inc.	Inv# 29538 Bus 143 Catalytic Converter/Fuses/Lights	1,974.29
Check	02/12/2021	140314	Complete Fleet Services Inc.	Inv# 29292 Bus 146 Oil Change	226.26
Check	02/12/2021	140314	Complete Fleet Services Inc.	Inv# 29315 bus 141 Catalytic Converter/Oil Change/Lift Inspection	2,117.56
Check	02/12/2021	140321	O'Reilly Auto Parts	Inv# 281715 Windshield Wipers/Oil	59.78
Total 1104518 · Vehicle Maintenance					12,740.10
1104550 · Telephone					
Check	02/02/2021	140143	Verizon Wireless	Inv# 9871533365 Monthly Charges 1/19-2/18	446.83
Total 1104550 · Telephone					446.83
1104553 · Uniforms					
Check	02/09/2021	140157	Cintas #22	Inv# 1901903349 Transportation Division Uniforms	525.49
Total 1104553 · Uniforms					525.49
1104691 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	5,453.46
Total 1104691 · Health Insurance					5,453.46
Total 1104TRN · Transportation					19,605.88
Total 1104 · Aging Services - Expenditures					43,031.49
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	02/09/2021	140186	Staples	Inv# 3466657450 Copy Paper	60.75

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Type	Date	Num	Name	Memo	Amount
Total 2024202 · Office Supplies					60.75
2024204 · Equipment					
Check	02/09/2021	140191	Waterlogic	Inv# 484810 Water Machine Rental 2/4-3/3	43.20
Total 2024204 · Equipment					43.20
2024210 · Printing					
Check	02/02/2021	140120	Braden Interact Business (Hanover-IBP WS)	Inv# 689450 Copy Charges Jan 2021	35.31
Check	02/12/2021	140317	Kwik Print	Inv# 68409 Business Cards	44.40
Total 2024210 · Printing					79.71
2024507 · Professional Services					
Check	02/02/2021	140129	Verify (XHANGA)	Inv# 1392482 Background Checks Jan 2021	42.00
Total 2024507 · Professional Services					42.00
2024509 · Volunteer Appreciation					
Check	02/09/2021	140145	A1 Trophies & Awards	Inv# 15186 Engraved Name Badge	7.99
Check	02/09/2021	140145	A1 Trophies & Awards	Inv# 16051 Engraved Name Badge	7.99
Total 2024509 · Volunteer Appreciation					15.98
2024510 · Miscellaneous					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Items for Holiday Program Gifts (Reimbursed by Foundation)	290.98
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Items for Holiday Program Gifts (Reimbursed by Foundation)	136.90
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Items for Holiday Program Gifts (Reimbursed by Foundation)	4,713.98
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Items for Holiday Program Gifts (Reimbursed by Foundation)	2,175.04
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Items for Holiday Program Gifts (Reimbursed by Foundation)	1,718.65
Total 2024510 · Miscellaneous					9,035.55
2024511 · Phone and Internet					
Check	02/02/2021	140123	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 1/25-2/24	212.59
Total 2024511 · Phone and Internet					212.59
2024591 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	2,298.00
Total 2024591 · Health Insurance					2,298.00
Total 2024ADM · Administration					11,787.78
Total 2024 · Human Services - Expenditures					11,787.78
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034705 · Dues, Subs & Publications					
Check	02/12/2021	140312	Continental Weather Svc	Inv# 193547 Monthly Weather Forecasting - Feb 2021	150.00

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Type	Date	Num	Name	Memo	Amount
Total 3034705 · Dues, Subs & Publications					150.00
3034709 · Uniforms & Safety Equipment					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Badge wallets for Township Enforcement Officers (Nelson, O'Neil, Hanson)	90.00
Check	02/12/2021	140327	The Home Depot	Gloves	14.97
Total 3034709 · Uniforms & Safety Equipment					104.97
3034711 · Utilities					
Check	02/12/2021	140310	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 1/5-2/3	127.54
Total 3034711 · Utilities					127.54
3034712 · Miscellaneous					
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Lunch for Snow Plow Operators (5)	50.77
Check	02/09/2021	CC Jan 2021	JP Morgan Chase	Department Lunch (7)	76.98
Total 3034712 · Miscellaneous					127.75
3034791 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	1,143.28
Total 3034791 · Health Insurance					1,143.28
Total 3034ADM · Administration					1,653.54
3034ROD · Road Maintenance					
3034600 · Controlled Substance Testing					
Check	02/12/2021	140326	Township Officials of Illinois	Federal Clearinghouse Background Checks (6)	60.00
Total 3034600 · Controlled Substance Testing					60.00
3034602 · Operating Supplies & Materials					
Check	02/12/2021	140321	O'Reilly Auto Parts	Inv# 279291 Diesel Fuel Additive	209.99
Check	02/12/2021	140321	O'Reilly Auto Parts	Inv# 278169 Oil (55 gallon drum)	349.99
Check	02/12/2021	140321	O'Reilly Auto Parts	Inv# 273434 Fuel Additive/Soap/Wiper Fluid	84.67
Check	02/12/2021	140321	O'Reilly Auto Parts	Inv# 279394 Credit	-22.08
Check	02/12/2021	140327	The Home Depot	Washers	3.56
Check	02/12/2021	140327	The Home Depot	Car Wash Materials	29.22
Check	02/12/2021	140327	The Home Depot	Cleaning Solution	17.97
Total 3034602 · Operating Supplies & Materials					673.32
3034610 · Street Lighting					
Check	02/09/2021	140160	Com Ed 051	Acct# 5619024051 Monthly Charges 11/25-12/30	31.25
Check	02/09/2021	140192	Wood Dale Electrical Const., Inc.	Inv# 607 Streetlight Repairs - Bridlewood	308.60
Check	02/12/2021	140313	Com Ed 051	Acct# 5619024051 Monthly Charges 12/30-1/29	63.83
Total 3034610 · Street Lighting					403.68
Total 3034ROD · Road Maintenance					1,137.00

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Type	Date	Num	Name	Memo	Amount
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	02/09/2021	140161	Central Parts Warehouse	Inv# 628536A Spreader Hydraulic Motors/Hardware	677.67
Check	02/09/2021	140174	Kammes Auto & Truck Repair, Inc.	Inv# 133115 Truck# 501 Transmission Repairs	956.24
Check	02/09/2021	140180	Pomp's Tire Service	Inv# 280117831Truck# 501 Tire & Rim	892.13
Check	02/09/2021	140183	Rush Truck Centers	Inv# 3022303586 Truck# 505 Side Mirror Support Arm	65.90
Check	02/09/2021	140184	Russo Power Equipment	Inv# 10025727 Preventative Maint Scag Mower	454.39
Check	02/12/2021	140315	Dazzo's Auto Repair, Inc.	Inv# 0221014 Air Tank Repair	642.74
Check	02/12/2021	140315	Dazzo's Auto Repair, Inc.	Tax Exempt	-2.24
Check	02/12/2021	140318	Kammes Auto & Truck Repair, Inc.	Inv# 132820 Truck 505 Sensors	1,129.07
Check	02/12/2021	140318	Kammes Auto & Truck Repair, Inc.	Inv# 132896 Truck 501 Hydraulic Hose	841.77
Check	02/12/2021	140327	The Home Depot	Truck Repair Tools/Spreader Repair	98.67
Check	02/12/2021	140327	The Home Depot	Coupler Kit/Reducer	15.46
Total 3034609 · Maintenance Vehicles & Equip					5,771.80
Total 303EQM · Equipment					5,771.80
Total 3034 · Road Maintenance - Expenditures					8,562.34
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054014 · Equip / Database					
Check	02/09/2021	140202	Launch Digital Marketing	Inv# L50861 Website Hosting	50.00
Total 5054014 · Equip / Database					50.00
5054591 · Health Insurance					
Check	02/12/2021	140328	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
Total 5054ADM · Administration					1,776.36
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	02/09/2021	140198	Groot, Inc (114943)	Acct# 3107-114943 Monthly Charges Feb 2021	124.51
Check	02/09/2021	140206	Village of Streamwood Water Billing Dept.	Acct# 105006200-1000053 Monthly Water/Sewer Current Reading Date 1/...	49.30
Total 5054210 · Utilities					173.81
5054213 · Janitorial					
Check	02/09/2021	140199	JaniKing	Inv# CCHC01210203 Monthly Billing Jan 2021	414.00
Total 5054213 · Janitorial					414.00
5054250 · Building Maintenance					
Check	02/09/2021	140200	Johnson Controls Security Solutions	Inv# 35356952 Security Monitoring Feb-Apr MHB	273.00
Total 5054250 · Building Maintenance					273.00

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Type	Date	Num	Name	Memo	Amount
5054286 · Agency Support Services					
Check	02/09/2021	140196	Comcast (823 MHB)	Acct 8771 10 084 0485823 Monthly Cable/Internet 2/2-3/1	234.32
Check	02/09/2021	140204	Quench USA, Inc.	Inv# 2927599 Water Cooler Rental Feb 2021	55.00
Total 5054286 · Agency Support Services					289.32
Total 5054COM · HT Community Resource Center					1,150.13
5054SVC · Service Contracts					
5054128 · RENZ Outpatient					
Check	02/09/2021	140205	Ecker Center for Behavioral Health	Outpatient Services Nov 2020	1,283.25
Total 5054128 · RENZ Outpatient					1,283.25
5054130 · Northwest Casa					
Check	02/09/2021	140203	Northwest CASA	Sexual Assault Intervention Nov 2020	103.00
Check	02/09/2021	140203	Northwest CASA	Sexual Assault Intervention Dec 2020	772.50
Check	02/09/2021	140203	Northwest CASA	Sexual Assault Intervention Jan 2021	618.00
Total 5054130 · Northwest Casa					1,493.50
5054162 · Tide Transportation					
Check	02/09/2021	140194	A#1 Cab Dispatch Inc	Tide Transportation Services Jan 2021	795.75
Total 5054162 · Tide Transportation					795.75
5054165 · Alexian Bros - Outpatient Psych					
Check	02/09/2021	140195	Alexian Mental Health Center	Outpatient Psychiatric Services November 2020	1,513.91
Check	02/09/2021	140195	Alexian Mental Health Center	Outpatient Psychiatric Services December 2020	1,333.71
Total 5054165 · Alexian Bros - Outpatient Psych					2,847.62
5054201 · Journeys Hope Center					
Check	02/09/2021	140201	Journey from PADS to HOPE	Hope Center Counseling Dec 2020	148.50
Total 5054201 · Journeys Hope Center					148.50
5054204 · Easter Seals Family Support					
Check	02/09/2021	140197	Easter Seals DuPage & Fox Valley Region	Family Support Services Dec 2020	107.20
Check	02/09/2021	140197	Easter Seals DuPage & Fox Valley Region	Family Support Services Jan 2021	321.00
Total 5054204 · Easter Seals Family Support					428.20
5054208 · Easter Seals Nutrition					
Check	02/09/2021	140197	Easter Seals DuPage & Fox Valley Region	Nutrition Services Dec 2020	737.76
Check	02/09/2021	140197	Easter Seals DuPage & Fox Valley Region	Nutrition Services Jan 2021	728.00
Total 5054208 · Easter Seals Nutrition					1,465.76
Total 5054SVC · Service Contracts					8,462.58

Hanover Township Board Audit Report

February 2 - 15, 2021

Type	Date	Num	Name	Memo	Amount
Total 5054 · Mental Health - Expenditures					11,389.07
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	02/02/2021	140138	Pace	Inv# 586906 Bus Lease	100.00
Check	02/02/2021	140138	Pace	Inv# 586907 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084420 · Izaak Walton Ctr Improvements					
Check	02/09/2021	140171	Hitchcock Design Group	Inv# 25722 Izaak Walton Reserve Final Design Phase	21,865.46
Check	02/09/2021	140173	Illinois EPA	Coverage# ILR10ZA8M Izaak Walton Reserve Permit Fee	250.00
Total 8084420 · Izaak Walton Ctr Improvements					22,115.46
Total 8084 · Capital Projects - Expenditures					22,115.46
TOTAL					195,857.69

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.
Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Martinez, Essick, and Moinuddin.
Others present either in person or via teleconference were Assessor Tom Smogolski*, Aging Services Director Megan Conway*, Human Services Director Mary Jo Imperato*, Community Health Director Kristen Smith*, Community and Government Relations Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, Assistant Administrator Kristin Vana, Administrator James Barr, and Attorney Mike Airdo*. Also in attendance were two Bartlett Rotarians and Streamwood Trustee Mike Baumer. *Attendance via Zoom.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Director Kuttentberg confirmed that no one had joined us on social media, and therefore, Mr. McGuire closed the Town Hall.
Supervisor McGuire asked that the Board take a moment of silence in memory of past Clerk Marie Downey who served Hanover Township for many years.
- IV. Presentations:
 - A. Veterans Honor Roll nominee SGT John G. LeMaire III was inducted into the Township Honor Roll this evening. He is a resident of Streamwood and served in the U.S. Army from 1965 to 1967. He will be included in all upcoming Veterans events at the Township, and his name will be affixed to the plaque in Veterans Hall, and in the Clerk's office records.
 - B. Bartlett Rotary Club members were thanked for their outstanding donations to the Hanover Township holiday programs.
 - C. Gymkhana was thanked on behalf of Hanover Township for gracious donations to the Hanover Township holiday programs.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire thanked Facilities and Maintenance staff for their snow removal efforts during this past week. Applications for the Governor's Home Town award are available and he asked that Director Kuttentberg submit the names of Township volunteers in nomination. The Supervisor assisted with Emergency Services on Sunday. He reported that he recently spoke with Board of Review Commissioner Wendt; she assured him that in-person appeals would again be instituted.
 - B. Clerk's Report: Clerk Dolan Baumer reported that she was reminded this week that the Annual Meeting is coming up in April; please have your reports and photos ready by March 26.
 - C. Assessor's Report: Assessor Smogolski reported that the first installment of 2020 tax bills have been sent, and that foot traffic has increased in his office.
 - D. Trustee Liaison Committee Reports: Trustee Beattie reported that the Committee on Youth volunteered at the food pantry on Saturday, as the committee gets more involved in other Township areas.
 - E. Department Reports: Written reports were available for review and consideration by the Board. Highlights included Administrator Barr reporting that with the County out of the State tier system for COVID-19, staff and small groups are up and running, returning to the Township. The mid year Finance Meeting budget workshop would be held on February 9. A small memorial (to be broadcast on Facebook) is being planned for February 14 (1-3 p.m.) at Downey Hall in

memory of past Clerk Marie Downey. Director Conway reported that the Age Options virtual audit of the department would be finalized with results in a month. Ten staff members have received the COVID-19 vaccine to-date. Pazcki Day was held with success; February 8 is the order pick-up day. While Director Gomez is on leave, Francis Dominguez will serve as interim director. AARP Tax Services have been delayed and would be held February 10-April 2, with a waitlist. Director Kuttenburg reported that the 2021 township unincorporated roads projects bid has been let with an online bid opening of February 18. UpDevelopment has requested tax credits for the Hanover Landing project. A request for a waiver has been presented to the City of Elgin, pending a hearing. On February 6, the Schaumburg-Hoffman Lions are holding a food drive to benefit the pantry. The Governor would hold a virtual address to the General Assembly. A Township document shred date has been set for March 27. Director Imperator reported that a case manager has been hired to start on February 16. In-person, by appointment meetings are taking place at the Center. Online ordering and curbside pick-up are now occurring at the food pantry. Donations to the food pantry continue to be strong. The grand opening of the Welcoming Center would be announced. Manager Teachout reported that \$965,200 in annual service contracts have been awarded. New in 2021 is the Association of Retired Asians. A site visit has been set for Community Alternatives Unlimited. A meeting with Ecker Center Crisis Intervention program has been set. Director Smith reported that phase 1B of COVID-19 vaccine distribution has begun with those 65 years and older and frontline workers eligible for the vaccine. Retail pharmacies have begun to offer the shots, and another vaccine is up for government approval. IDPH did acknowledge that Hanover would like to become a vaccine partner for becoming a vaccination site; however, no action has been taken on that front, yet. A Red Cross blood drive would be held on the Tiknis campus on March 10. The Supervisor thanked the Community Health staff for their great outreach efforts. Director Houdek reported that Youth and Family staff is now back on-site. In-person Open Gym has restarted. Tutoring in-person is going strong with 54 slots filled. The winter/spring session would begin February 23; registration is now open. Snowball Leadership group is meeting in-person and virtually with Teen Dating Awareness discussions this month. Community Conversations are ongoing. The Committee on Youth decided not to hold the Celebration of Leadership in-person this year, going for a virtual celebration to be announced as plans progress. The Open Gym van has been delivered. The search is ongoing for a bilingual therapist. Director Crews reported that the Village of Bartlett has asked Emergency Services to perform hydrant clearing for the Village. The unit now has 27 sworn members, with ten recruits waiting. 40 members is the short-term goal; creation of a waiting list for service is the long-term goal. The unit was well staffed during the snow event, ready to be called to service. A leadership summit would be held in April, and a tabletop exercise is being planned for all partners. Administrative Assistant Vana reported that the HIRE Vets Medallion Program qualification is under review. This program recognizes employers for their investments in recruiting, employing and retaining our nation's heroes. The department is in process of compiling the surplus equipment list for the upcoming Annual Town Meeting. End of year evaluations are due to Human Resources by mid-March. The GFOA document is being prepared. Director Hanson reported that the unincorporated roads and Township grounds covered by 15" of snow over the past week have been plowed by Facilities staff. 440 tons of salt have been used on unincorporated roads and Township pavements. He is in the process of hiring a new custodian associate, as changes in the department are occurring.

Minutes of a Meeting of the Hanover Township Board

Tuesday, February 2, 2021

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VI. Bill Paying: Mr. Barr presented the bills for payment from January 19, 2021 through February 1, 2021 as follows:

a.	Town	\$24,754.77
b.	Senior Services	15,840.63
c.	General Assistance	10,008.14
d.	Road Maintenance	3,681.35
e.	Mental Health Board	6,465.86
f.	Capital	<u>2,600.00</u>
	Total	<u>\$70,350.75</u>

A motion was made by Trustee Martinez and seconded by Trustee Essick to approve payment of the bills as presented from January 19, 2021 through February 1, 2021. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

VII. Unfinished Business: Consideration of Property located at 1169 Robin Hood Drive, Elgin, IL 60120: Director Hanson reviewed costs related to an in-house demolition of the 1169 Robin Hood Drive, Elgin, IL property.

VIII. New Business:

- A. Board Meeting Minutes of January 19, 2021: Clerk Dolan Baumer presented the minutes from the Board meeting of January 19, 2021 for review and approval. Trustee Martinez moved to approve the Board meeting minutes of January 19, 2021; motion seconded by Trustee Moinuddin and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- B. Resolution recognizing February as African American History Month in Hanover Township: Trustee Martinez moved that the Board approve the resolution recognizing February as African History Month in Hanover Township; Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.

IX. Executive Session: No motion to go into closed session was made.

X. Other Business: The Supervisor reported that he and Assistant Administrator Vana held a phone conversation with the NAACP, and they have agreed to give a presentation at an upcoming Diversity and Engagement Task Force meeting. Mr. McGuire reported that since the swearing-in of the new Township Board must take place on May 17, and the Board meeting is scheduled for the 18th, the Board may want to change the meeting date. This would be on the agenda for consideration at the next Board meeting.

XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:40 p.m. was made by Trustee Essick and seconded by Trustee Beattie, followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

RESOLUTION _____

**A RESOLUTION
REGARDING THE CONSIDERATION OF CLOSED SESSION MINUTES**

WHEREAS, the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, have met from time-to-time in closed session for purposes authorized by the Illinois Open Meetings Act (the "Act"), 5 ILCS 120/1 *et seq.*; and

WHEREAS, the Act requires the Township to periodically, but no less than semi-annually, meet to review the minutes of all closed sessions to determine that: (1) the need for confidentiality still exists as to all or part of those minutes; or (2) the minutes or portions thereof no longer require confidentiality and should be made available for public inspection; and

WHEREAS, pursuant to the requirements of the Act, the Supervisor and the Board of Trustees have met and reviewed the minutes all closed session meetings not previously made available for public inspection; and

WHEREAS, the Supervisor and Board of Trustees has determined that the schedule of minutes of closed session meetings attached hereto as Exhibit A no longer require confidential treatment, in whole or in part, and that the parts of such minutes, if any, for which the need for confidentiality still exists should be redacted; and

WHEREAS, the Supervisor and Board of Town Trustees has determined that the schedule of minutes of closed session meetings attached hereto as Exhibit B still require confidential treatment at this time;

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Town Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The foregoing recitals and all exhibits referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: DETERMINATIONS. The closed session minutes set forth in the attached Exhibit A or portions thereof no longer require confidentiality and should be made available for public inspection, and the need for confidentiality still exists as to the closed session minutes set forth in the attached Exhibit B.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 16, 2021

APPROVED: February 16, 2021

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on February 16, 2021, and approved on February 16, 2021, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

RESOLUTION _____

**A RESOLUTION
TO AMEND THE RESOLUTION TO ESTABLISH A TASK FORCE TO STUDY DIVERSITY
AND ENGAGEMENT IN HANOVER TOWNSHIP**

WHEREAS, Hanover Township (the “Township”) places great value in and draws great strength from the diversity of its community; and

WHEREAS, on March 5, 2019, the Supervisor and Board of Trustees (the “Board”) of the Township adopted Hanover Township Resolution No. 030519, establishing the Hanover Township Diversity and Engagement Task Force (the “Task Force”); and

WHEREAS, the Task Force, *inter alia*, is charged with the duties of assessing diversity and community engagement within the Township and researching and making recommendations to the Board; and

WHEREAS, on June 16, 2020, the Board adopted Hanover Township Resolution No. 061620, *inter alia*, extending the work of the Task Force until, at least, May 1, 2021; and

WHEREAS, the Board deems it necessary and appropriate to further extend the work of the Task Force until, at least, September 1, 2021; and

NOW, THEREFORE, BE IT RESOLVED, by the Supervisor and Board of Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: AMENDMENTS. Hanover Township Resolution No. 030519, “A Resolution to Establish a Task Force to Study Diversity and Engagement in Hanover Township,” as amended by Hanover Township Resolution No. 061620, “A Resolution to Amend the Resolution to Establish a Task Force to Study Diversity and Engagement in Hanover Township,” is hereby amended as follows:

A. Section One, entitled “Formation and Duration,” is modified by deleting the second, third, and fourth sentences thereof, and substituting the following therefore:

The Task Force shall exist until, at least, September 1, 2021. Prior to September 1, 2021, the Board shall decide whether to extend the work of, or to dissolve, the

Task Force. If the Board fails to make a determination on whether to extend the work of, or to dissolve, the Task Force, the Task Force will terminate as of 11:59 p.m. on August 31, 2021.

SECTION TWO: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION THREE: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 16, 2021

APPROVED: February 16, 2021

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on February 16, 2021, and approved on February 16, 2021, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

RESOLUTION _____

**A RESOLUTION
TO APPROVE A PROFESSIONAL SERVICES AGREEMENT
WITH FGM ARCHITECTS, INC.**

BE IT RESOLVED by the Supervisor and Board of Town Trustees (the “Board”) of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: The Professional Services Agreement (the “Agreement”) with FGM Architects, Inc., a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of Hanover Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 16, 2021

APPROVED: February 16, 2021

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on February 16, 2021, and approved on February 16, 2021, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**HANOVER TOWNSHIP
PROFESSIONAL SERVICES AGREEMENT**

This Professional Services Agreement (the "Agreement") entered into this _____ day of February, 2021, between, FGM Architects Inc. (the "Design Professional"), and Hanover Township (the "Township"), agree to the following proposal, rate schedule, and general conditions for the project describe herein.

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in this Agreement, the parties hereby agree as follows:

1. **Understanding of Project.** The project (the "Project") is to consist of the design and construction of a new station for the Hanover Township Emergency Service Department, as more fully described in the proposal (the "Proposal") attached to this Agreement as Exhibit A. In the event of any conflict between the terms and conditions of this Agreement and the Proposal, the terms and conditions of this Agreement shall control.

2. **Representations of Design Professional.** The Design Professional represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the services set forth in the Proposal (the "Services") in a manner consistent with the standards of professional practice by recognized firms providing services of a similar nature.

3. **Scope of Services.** The Design Professional shall perform and complete the Services pursuant to the terms and conditions of this Agreement.

4. **Commencement; Time of Performance.** Design Professional shall commence the Services immediately upon receipt of written notice from the Township that this Agreement has been fully executed by the Parties (the "Commencement Date"). Design Professional shall diligently and continuously prosecute the Services until the completion of the Services or upon the termination of this Agreement by the Township, but in no event later than the date that is 365 days after the Commencement Date (the "Time of Performance"). The Township may modify the Time of Performance at any time upon fifteen (15) days prior written notice to the Design Professional.

5. **Reporting.** The Design Professional shall regularly report to the Township Administrator, or his designee, regarding the progress of the Services during the term of this Agreement.

6. **Compensation and Method of Payment.**

A. Agreement Amount. The total amount paid by the Township for the Services pursuant to this Agreement shall be based on a percentage of the total construction cost for the Project, as set forth in Paragraphs 3.1 and 3.2 of the Proposal the (the "Agreement Amount"). No claim for additional compensation shall be valid unless made in accordance with Sections 6(D) or 6(E) of this Agreement.

B. Invoices and Payment. The Design Professional shall submit invoices in an approved format to the Township for costs incurred by the Design Professional in performing the Services. The amount billed in each invoice for the Services shall be based solely upon the fixed fees and/or rates set forth in the Proposal. The final pay request by the Design

Professional shall include, without limitation: (i) all final waivers of lien; and (ii) all final certified payrolls, as required. The Township shall pay invoice amounts to the Design Professional within forty-five (45) days of receipt by the Township.

C. Records. The Design Professional shall maintain records showing actual time devoted and costs incurred, and shall permit the Township to inspect and audit all data and records of the Design Professional for work done pursuant to this Agreement. The records shall be made available to the Township at reasonable times during the term of this Agreement, and for one year after the termination of this Agreement.

D. Claim In Addition To Agreement Amount. The Design Professional shall provide written notice to the Township of any claim for additional compensation as a result of action taken by the Township, within fifteen (15) days after the occurrence of such action. The Design Professional acknowledges and agrees that: (a) the provision of such written notice shall not be deemed or interpreted as entitling the Design Professional to any additional compensation; and (b) any changes in the Agreement Amount shall be valid only upon written amendment pursuant to Section 22(A) of this Agreement. Regardless of the decision of the Township relative to a claim submitted by the Design Professional, the Design Professional shall proceed with all of the work required to complete the Services under this Agreement, as determined by the Township, without interruption.

E. Additional Services. The Design Professional acknowledges and agrees that the Township shall not be liable for any costs incurred by the Design Professional in connection with any services provided by the Design Professional that are outside the scope of this Agreement (the "Additional Services"), regardless of whether such Additional Services are requested or directed by the Township, except upon the prior written consent of the Township.

F. Taxes, Benefits, and Royalties. Each payment by the Township to the Design Professional includes all applicable federal, state, and Township taxes of every kind and nature applicable to the Services, as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits, and all costs, royalties, and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty, or fee are hereby waived and released by the Design Professional.

G. Final Acceptance. The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the Township of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed.

7. Personnel; Subcontractors.

A. Key Project Personnel. The Key Project Personnel identified in the Proposal shall be primarily responsible for carrying out the Services on behalf of the Design Professional. The Key Project Personnel shall not be changed without the Township's prior written approval.

B. Availability of Personnel. The Design Professional shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Design Professional shall notify the Township as soon as

practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Design Professional shall have no claim for damages and shall not bill the Township for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassignment, or resignation.

C. Approval and Use of Subcontractors. The Design Professional shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved in advance by the Township in writing. All subcontractors used by the Design Professional shall be acceptable to, and approved in advance by, the Township. The Township's approval of any subcontractor or subcontract shall not relieve the Design Professional of full responsibility and liability for the provision, performance, and completion of the Services as required by this Agreement. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Design Professional. For purposes of this Agreement, the term "Design Professional" shall be deemed also to refer to all subcontractors of the Design Professional, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the Township and consistent with commonly accepted professional practices, the Design Professional shall immediately upon notice from the Township remove and replace such personnel or subcontractor. The Design Professional shall have no claim for damages, for compensation in excess of the amount contained in this Agreement, or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

8. Confidential Information.

A. Confidential Information. The term "Confidential Information" shall mean information in the possession or under the control of the Township relating to the technical, business, or corporate affairs of the Township; Township property; user information, including, without limitation, any information pertaining to usage of the Township's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. The term Confidential Information shall not include information that can be demonstrated: (1) to have been rightfully in the possession of the Design Professional from a source other than the Township prior to the time of disclosure of such information to the Design Professional pursuant to this Agreement (the "Time of Disclosure"); (2) to have been in the public domain prior to the Time of Disclosure; (3) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Design Professional or the Township; or (4) to have been supplied to the Design Professional after the Time of Disclosure without restriction by a third party who is under no obligation to the Township to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Design Professional. The Design Professional acknowledges that it shall, in performing the Services for the Township under this Agreement, have access, or be directly or indirectly exposed, to Confidential Information. The Design Professional shall hold confidential all Confidential Information and

shall not disclose or use such Confidential Information without the express prior written consent of the Township. The Design Professional shall use reasonable measures at least as strict as those the Design Professional uses to protect its own confidential information. Such measures shall include, without limitation, requiring employees and subcontractors of the Design Professional to execute a non-disclosure agreement before obtaining access to Confidential Information.

9. Standard of Services, Indemnification, and Insurance.

A. Representation and Certification of Services. The Design Professional represents and certifies that the Services shall be performed in accordance with the standards of professional practice, care, skill, and diligence practiced by recognized members of the Design Professional's profession in performing services of a similar nature in existence at the Time of Performance. The representations and certifications expressed shall be in addition to any other representations and certifications expressed in this Agreement, or expressed or implied by law, which are hereby reserved unto the Township.

B. Indemnification. The Design Professional agrees to waive any and all rights of contribution against Township and, to the extent permitted by law, shall indemnify and hold harmless Hanover Township, the Hanover Township Supervisor and Board of Trustees, and their respective officers, officials, employees, volunteers, agents, successors, and assigns (collectively, the "Indemnified Parties") from and against any and all claims, lawsuits, actions, causes of action, demands, injuries, deaths, damages, losses, penalties, fines, obligations, liabilities, judgments, liens, lien rights, expenses, costs, and fees, including, but not limited to, attorneys' fees and expenses, court costs, settlement judgments, prejudgment interest, and post-judgment interest (collectively, the "Claims"), which arise out of or in any way relate to the following: (a) Design Professional's negligent performance of, or failure to perform, the Services, the Additional Services, or any part thereof; (b) any negligent or wrongful acts, errors, or omissions of Design Professional or its officials, officers, employees, agents, contractors or subcontractors of any tier, licensees, invitees, successors, or assigns, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable (collectively, "Design Professional's Agents"); except to the extent caused by the negligence of a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation to indemnify which would otherwise exist as to any party or person described in this Section 9(B). Design Professional shall similarly indemnify and hold harmless the Indemnified Parties for any and all Claims resulting from the Design Professional's breach of any of its obligations under, or default of, any provision of this Agreement, including, but not limited to, the representations set forth in Section 9(A) of this Agreement.

The obligations in this Section 9(B) shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for Design Professional or Design Professional's Agents under any Workers' Compensation Act, Disability Benefit Act, or Employee Benefit Acts. To the extent permitted by law, Design Professional waives any limits to the amount of its obligations to indemnify, hold harmless, or contribute to any sums due under any Claims, including any Claim by any employee of Design Professional, that may be subject to the Workers Compensation Act or any other related law or judicial decision, such as *Kotecki v. Cyclops Welding Corporation*, 146 Ill. 2d 155 (1991). The obligations in this Section 9(B) shall survive the expiration and/or termination of this Agreement.

Nothing in this Section 9(B) shall be construed to represent an express and/or implied waiver of any common law or statutory privileges or immunities granted to the Indemnified Parties as to any liability whatsoever, and all such privileges and immunities are expressly reserved. Design Professional agrees to waive any right which it may have to punitive, consequential, special, indirect, incidental, and/or exemplary damages against the Indemnified Parties and agrees not to make any claim or demand for such damages against the Indemnified Parties.

C. Insurance.

i. Required Coverages. Design Professional shall procure and maintain for the duration of the Services and Additional Services insurance of the types and in amounts of not less than listed below, insuring all operations related to the Agreement.

Workers Compensation and Employees Liability Insurance:

State:	Statutory
Federal:	Statutory
Employer's Liability:	\$500,000.00 per accident \$500,000.00 disease, policy limit \$500,000.00 disease, each employee

Commercial General Liability Insurance ("CGL"):

\$1,000,000.00	General Aggregate per Project
\$1,000,000.00	Products Completed Operations Aggregate
\$1,000,000.00	Each Occurrence
\$50,000.00	Fire Damage (any one fire)
\$5,000.00	Medical Expense (any one person)

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, vendors and suppliers, products-completed operations, personal injury, and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract) (not to include CG 21 39 or equivalent). There shall be no endorsement or modification of the CGL insurance limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

Commercial Automobile Liability Insurance ("CAL"):

Property Damage:	\$1,000,000.00 per occurrence
Bodily Injury:	\$1,000,000.00 per person \$1,000,000.00 per accident

CAL insurance shall cover liability arising out of any auto including, hired and non-owned autos. CAL insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

Professional Liability Insurance:

\$2,000,000.00

Per wrongful act or failure to perform professional services

When Professional Liability insurance policies are renewed or replaced, the policy retroactive date must coincide with, or precede, the start of services on the Agreement. A claims-made policy which is not renewed or replaced must have an extended reporting period of two (2) years.

Umbrella Excess Liability:

\$1,000,000.00

Over Primary Insurance Limit

ii. Additional Insured. The required insurance coverages, with the exception of Workers Compensation and Professional Liability, shall name Hanover Township, the Hanover Township Supervisor and Board of Trustees, and their respective officers, officials, employees, volunteers, agents, successors, and assigns (collectively, the "Additional Insured") as additional insured. These insurance coverages shall be primary and non-contributory with respect to any other insurance or self-insurance afforded to the Additional Insured and shall not require exhaustion of any other coverage or tender of any claim or action to any other insurer providing coverage to any of the Additional Insured. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insured, or any of them. If Design Professional maintains broader coverage and/or higher limits than the minimums shown above, the Additional Insured requires and should be entitled to the broader coverage and/or higher limits maintained by Design Professional. Any endorsement or policy provision which limits contractual liabilities shall be deleted in its entirety. If the Additional Insured have not been included as an additional insured under the Commercial General Liability, Commercial Auto Liability, and Umbrella Excess Liability Insurance coverages required herein, Design Professional waives all rights against each Additional Insured, for recovery of damages arising out of or related to the Services or Additional Services.

iii. Acceptability of Insurers. Insurance shall be provided by insurance companies licensed to do business in the State of Illinois with a policy holder rating of not less than A and a financial rating of not less than VII in the latest edition of Best Insurance Guide. Upon written request from the Township Administrator, Design Professional must supply certified copies of the requested insurance policies within ten (10) days.

iv. Evidence of Insurance. Prior to beginning work, Design Professional shall furnish Township with a certificate(s) of insurance and applicable policy endorsement(s), including, but not limited to, all additional insured endorsements required herein, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. All certificates shall provide for thirty (30) days' written notice to Township prior to the cancellation or material change of any insurance referred to therein. Written notice to Township shall be by mail. Failure of Township to demand such certificate, endorsement, or other evidence of full compliance with these insurance requirements or failure of Township to identify a deficiency from evidence that is provided shall not be construed as a waiver of Design Professional's obligation to maintain such insurance. Township shall have the right, but not the obligation, of prohibiting Design Professional or any subcontractor of any tier from entering Township properties until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Township. Failure to maintain the required insurance may result in termination of this Agreement at the option of Township. With respect to insurance maintained after final payment

in compliance with a requirement above, an additional certificate(s) evidencing such coverage shall be promptly provided to Township whenever requested.

v. Cross-Liability Coverage. If Design Professional's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

vi. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to Township. At the option of Township, Design Professional may be asked to eliminate such deductibles or self-insured retentions as respects the Additional Insured or required to procure a bond guaranteeing payment of losses and other related costs, including, but not limited to, investigations, claim administration, and defense expenses.

vii. No Waiver of Subrogation Rights. Township shall not, in any manner, be deemed or intended to have waived any right of subrogation which either it and/or its insurance carrier and/or risk pool provider, risk management agency, and/or insurance company providing excess coverage on behalf of the any of them may have against any Design Professional, for any property injury, death, or other damage caused by Design Professional and/or any of its subcontractors of any tier, or any of their respective employees, agents, consultants, officers, directors, limited or general partners, and/or otherwise arising out of the Services or Additional Services.

viii. Failure to Comply with Insurance Reporting Provisions. All insurance required of Design Professional shall provide that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Additional Insured, or any of them.

ix. All Insurance Obtained Shall Apply Separately to Each Insured. All insurance required of Design Professional shall provide that the insurance shall apply separately to each insured against whom a claim is made, or suit is brought, except with respect to the limits of the insurer's liability.

x. Insurance Requirements Cannot Be Waived. Under no circumstances shall Township and/or any of the Additional Insured be deemed to have waived any of the insurance requirements herein by any action or omission, including, but not limited to: (a) allowing any work to commence by Design Professional before receipt of Certificates of Insurance; (b) failing to review any Certificates of Insurance received; (c) Failing to advise Design Professional that any Certificate of Insurance fails to contain all the required insurance provisions, or is otherwise deficient in any manner; and/or (d) issuing any payment without receipt of a sworn certification from Design Professional stating that all the required insurance is in force. Design Professional agrees that the obligation to provide the insurance required herein is solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by Township and/or any of the other Additional Insured.

xi. Liability of Design Professional is not Limited by Purchase of Insurance. Nothing herein contained in these insurance requirements is to be construed as limiting the liability of Design Professional and/or its respective insurance carriers. Township and the Additional Insureds do not, in any way, represent that the coverages or limits of insurance specified is sufficient or adequate to protect the Additional Insured, or any of them, Design Professional, or any subcontractor's interest or liabilities, but are merely minimums. Any obligation of Design Professional to purchase insurance shall not, in any way, limit their

obligations to the Additional Insured in the event that the Additional Insured, or any of them, should suffer an injury or loss in excess of the amount recovered through insurance, or any loss or portion of the loss which is not covered by Design Professional's insurance.

xii. Notice of Personal Injury or Property Damage. Design Professional shall notify Township, in writing, of any actual or possible claim for personal injury or property damage relating to the work, or of any occurrence which might give rise to such a claim, promptly upon obtaining first knowledge of same.

xiii. Subcontractors. Design Professional shall cause each subcontractor employed by Design Professional to purchase and maintain insurance of not less than the types and amounts specified above. When requested by Township, Design Professional shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

D. No Personal Liability. No elected or appointed official or employee of the Township shall be personally liable, in law or in contract, to the Design Professional as the result of the execution of this Agreement.

10. Relationship of the Parties. It is understood, acknowledged and agreed by the Parties that the relationship of Design Professional to Township arising out of this Agreement shall be that of an independent contractor. Neither Design Professional, nor any employee or agent of Design Professional, is an employee, partner, joint venturer, and/or agent of Township, and, therefore, is not entitled to any benefits provided to employees of Township. Design Professional has no authority to employ/retain any person as an employee or agent for or on behalf of Township for any purpose. Neither Design Professional nor any person engaging in any work or services related to this Agreement at the request or with the actual or implied consent of Design Professional may represent himself to others as an employee of Township. Should any person indicate to Design Professional or any employee or agent of Design Professional by written or oral communication, course of dealing or otherwise, that such person believes Design Professional to be an employee or agent of Township, Design Professional shall use its best efforts to correct such belief. In ordering or accepting delivery of or paying for any goods or services, Design Professional shall do so in Design Professional's own business.

11. Conflict of Interest. The Design Professional represents and certifies that, to the best of its knowledge: (1) no elected or appointed Township official, employee or agent has a personal financial interest in the business of the Design Professional or in this Agreement, or has personally received payment or other consideration for this Agreement; (2) as of the date of this Agreement, neither Design Professional nor any person employed or associated with Design Professional has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither Design Professional nor any person employed by or associated with Design Professional shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

12. No Collusion. Design Professional represents and certifies that Design Professional is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue, unless the Design Professional is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11- 42.1-1 *et seq.*; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961,

720 ILCS 5/33E-1 *et seq.* Design Professional represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Township prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that Design Professional has, in procuring this Agreement, colluded with any other person, firm, or corporation, then Design Professional shall be liable to the Township for all loss or damage that the Township may suffer, and this Agreement shall, at the Township's option, be null and void.

13. Compliance with Laws. The Design Professional shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including, without limitation: any applicable prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes requiring preference to laborers of specified classes; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* The Design Professional shall also comply with all conditions of any federal, state, or local grant received by the Township or the Design Professional with respect to this Agreement or the Services. Further, the Design Professional shall have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act. The Design Professional shall be solely liable and agrees to indemnify, defend, and hold harmless the Indemnified Parties from and against any and all Claims, fines, or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Design Professional's or Design Professional's Agents' performance of, or failure to perform, the Services, the Additional Services, or any part thereof. Every provision of law required by law to be inserted into this Agreement shall be deemed to be inserted herein.

14. Illinois Freedom of Information Act. Design Professional agrees to maintain, without charge to the Township, all records and documents for projects of the Township in compliance with the Freedom of Information Act, 5 ILCS 140/1 *et seq.* In addition, Design Professional shall produce records which are responsive to a request received by the Township under the Freedom of Information Act so that the Township may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then Design Professional shall so notify the Township and if possible, the Township shall request an extension so as to comply with the Act. In the event that the Township is found to have not complied with the Freedom of Information Act due to Design Professional's failure to produce documents or otherwise appropriately respond to a request under the Act, then Design Professional shall indemnify, defend, and hold harmless the Indemnified Parties, and pay all amounts determined to be due, including, but not limited to, fines, costs, attorneys' fees and penalties.

15. Termination. Notwithstanding any other provision hereof, the Township may terminate this Agreement at any time upon fifteen (15) days written notice to the Design Professional. In the event that this Agreement is so terminated, the Design Professional shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed, which shall be determined on the basis of the fixed fees and/or rates set forth in the Proposal.

16. Default. If it should appear at any time that the Design Professional has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement ("Event of Default"), and fails to cure any such Event of Default within ten (10) business days after the Design Professional's receipt of written notice of such Event of Default from the Township, then the Township shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

A. Cure by Design Professional. The Township may require the Design Professional, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Design Professional and the Services into compliance with this Agreement.

B. Termination of Agreement by Township. The Township may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement after the effective date of termination.

C. Withholding of Payment by Township. The Township may withhold from any payment, or may recover from the Design Professional, any and all costs, including attorneys' fees and administrative expenses, incurred by the Township as the result of any Event of Default by the Design Professional or as a result of actions taken by the Township in response to any Event of Default by the Design Professional.

17. No Additional Obligation. Design Professional and the Township acknowledge and agree that the Township is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Design Professional or with any vendor solicited or recommended by the Design Professional.

18. Township Board Authority. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Design Professional to, vendors shall be subject to the approval of the Township Supervisor and Board of Trustees. For purposes of this Section 18, "vendors" shall mean entities engaged in subcontracts for the provision of additional services directly to the Township. The Township shall not be liable to any vendor or third party for any agreements made by the Design Professional without the knowledge and approval of the Township Supervisor and Board of Trustees.

19. Mutual Cooperation. The Township agrees to cooperate with the Design Professional in the performance of the Services, including meeting with the Design Professional and providing the Design Professional with such non-confidential information that the Township may have that may be relevant and helpful to the Design Professional's performance of the Services. The Design Professional agrees to cooperate with the Township in the performance and completion of the Services and with any other consultants engaged by the Township.

20. Ownership. All documents prepared or furnished by Design Professional pursuant to this Agreement are instruments of Design Professional's professional service. Upon payment for services rendered, Design Professional: (a) assigns ownership, including copyright, to the Township of the instruments of service, except Design Professional retains copyright in its standard systems, sections, details, and specifications; and (b) grants Township a non-

exclusive, non-revocable license to use Design Professional's standard systems, sections, details, and specifications but only for this Project. Use of the instruments of service without engagement of the Design Professional by Township shall be at Township's sole risk, and Township agrees to indemnify and hold Design Professional harmless from all claims, damages, and expenses, including attorneys' fees, arising out of such use by Township or by others acting through Township.

Notwithstanding the foregoing, Design Professional consents to documents prepared or furnished by Design Professional being reproduced and submitted to contractors who may be submitting bids for this Project, and also to any agency providing Township grant funds. Design Professional further understands and agrees that such documents prepared or furnished by Design Professional may be subject to disclosure and/or copying in the event Township receives a Freedom of Information Act request for said documents and/or is otherwise required by law to furnish and/or disclose said documents. Township's obligation to indemnify and hold Design Professional harmless under this section is limited to unauthorized use of such documents by Township.

21. Dispute Resolution. In the event any dispute shall arise with respect to any matter related to or arising out of this Agreement, the parties shall use their best efforts to resolve the dispute through an informal dispute resolution process, to include, but not limited to mediation. In the event that the parties are unable to resolve the dispute informally within thirty (30) days, both parties agree to waive their right to a jury trial and agree that either party may elect to have the matter resolved by binding arbitration before a neutral arbitrator to-be-agreed upon by both parties. In the event that both parties are unable to agree upon a third party neutral arbitrator, the matter will be submitted by the parties to a mutually determined neutral arbitration firm. In the event the parties are unable to mutually agree upon such a neutral arbitration firm, the matter will be submitted by the parties to the American Arbitration Association. Each party shall be responsible for its own costs and expenses related to the arbitration, including, but not limited to, attorneys' fees, but the costs of the arbitration shall be shared equally by both parties. The decision of the arbitrator shall be final and not appealable and subject to enforcement as a judgment under the Illinois Code of Civil Procedure. All rules of procedure, discovery, and evidence as set forth in the rules adopted by the American Arbitration Association, at the time that arbitration is required, shall be applicable to the proceedings, except to the extent those rules conflict with the requirements of applicable Illinois law. Any arbitration pursuant to this Agreement shall take place in Cook County, Illinois. This dispute resolution provision shall survive any termination of this Agreement.

22. General Terms and Conditions.

A. Entire Agreement. This Agreement constitutes the full and complete agreement between Design Professional and Client and supersedes all prior agreements and negotiations between them, whether written or oral, relating to the subject matter of this Agreement. This Agreement may be amended, added to, superseded or waived only if both parties specifically define in writing an official amendment of this Agreement.

B. Assignment. This Agreement may not be assigned by the Township or the Design Professional without the express written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.

C. Notice. Any notice or other communication required or permitted to be given under this Agreement shall be in writing and shall be deemed served: (a) when delivered by

Federal Express or similar overnight courier service to that party's address set forth below during the hours of 9:00 a.m. and 5:00 p.m. local time Monday through Friday, excluding federal holidays; (b) when mailed to any other person designated by that party in writing herein to receive such notice, via certified mail, return receipt requested, postage prepaid; or (c) via fax. Fax notice shall be effective as of date and time of facsimile transmission, provided that the notice transmitted shall be sent on business days during business hours (*i.e.*, 9:00 A.M. to 5:00 P.M. Central Standard Time). In the event fax notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission. Notice shall be given to the following:

If to Design Professional:

FGM Architects Inc.
1211 W? 22nd Street, Suite 700
Oak Brook, Illinois 60523
Attention: Andrew J. Jasek

With a copy to:

Hinshaw & Colbertson LLP
222 North LaSalle Street, Suite 300
Chicago, Illinois 60601
Attention: Laurie Randolph

If to Township:

Hanover Township
250 S. IL Route 59
Bartlett, Illinois 60103
Attention: James Barr, Township Administrator

With a copy to:

Kopon Airdo, LLC
111 E. Wacker Drive, Suite 500
Chicago, IL 60601
Attention: Michael A. Airdo

D. Third Party Beneficiary. This Agreement is entered into solely for the benefit of the parties hereto, and nothing herein is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish, or impose any legal duty or obligation to any third party. No claim as a third party beneficiary under this Agreement by any person or entity shall be made or be valid against the Township.

E. Survival. All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

F. Severability. Any provision or part of the Agreement held to be void or unenforceable under the Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be deemed binding upon the Client and Design Professional, who

agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

G. Time. Time is of the essence in the performance of all terms and provisions of this Agreement. Notwithstanding the foregoing, in no event will Design Professional be responsible for damages due to delays beyond Design Professional's reasonable control.

H. Calendar Days and Time. Unless otherwise provided in this Agreement, any reference in this Agreement to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Agreement falls on a Saturday, Sunday, or federal holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.

I. Governing Law. This Agreement shall be construed, governed, and enforced according to the laws of the State of Illinois.

J. Authority to Execute.

i. The Township hereby warrants and represents to the Design Professional that the persons executing this Agreement on its behalf have been properly authorized to do so by its corporate authorities.

ii. The Design Professional hereby warrants and represents to the Township that the persons executing this Agreement on its behalf have the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement and that all legal actions needed to authorize the execution, delivery, and performance of this Agreement have been taken.

K. Waiver. Neither the Township nor the Design Professional shall be under any obligation to exercise any of the rights granted to them in this Agreement except as it shall determine to be in its best interest from time to time. The failure of the Township or the Design Professional to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect the Township's or the Design Professional's right to enforce such rights or any other rights.

L. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party to this Agreement, or of any duly authorized officer, employee, agent, or representative of any party to this Agreement, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent shall be in writing.

M. Grammatical Usage and Construction. In construing this Agreement, pronouns include all genders and the plural includes the singular and vice versa.

N. Interpretation. This Agreement shall be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement shall be construed as though all parties to this Agreement participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or

construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

O. Headings. The headings, titles, and captions in this Agreement have been inserted only for convenience and in no way define, limit, extend, or describe the scope or intent of this Agreement.

P. Exhibits. Exhibits A through B attached to this Agreement are, by this reference, incorporated in and made a part of this Agreement. In the event of a conflict between an Exhibit and the text of this Agreement, the text of this Agreement shall control.

Q. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other rights, remedies, and benefits allowed by law.

R. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

S. No Waiver of Immunities or Privileges. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of Hanover Township, and/or its officials, officers, employees, volunteers and/or agents.

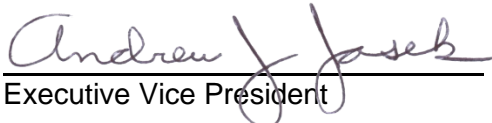
[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth above.

HANOVER TOWNSHIP

DESIGN PROFESSIONAL

Township Supervisor



Executive Vice President

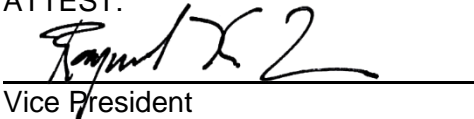
Date: _____

Date: February 12, 2021

ATTEST:

ATTEST:

Township Clerk



Vice President

EXHIBIT A
PROPOSAL

[TO BE PREPARED BY DESIGN PROFESSIONAL AND ACCEPTABLE TO TOWNSHIP]

[SHALL INCLUDE SCHEDULE]

**EXHIBIT A
PROPOSAL**

FGMAARCHITECTS

Proposal for

Architectural Services

For

HANOVER TOWNSHIP EMERGENCY SERVICES DEPARTMENT
Bartlett, Illinois

Submitted to:

HANOVER TOWNSHIP
250 S. IL Route 59
Bartlett, Illinois 60103

By:

FGM ARCHITECTS INC.
1211 West 22nd Street, Suite 700
Oak Brook, IL 60523

February 5, 2021

1.0 SCOPE OF PROJECT

Hanover Township, also referred to as the Owner, would like to construct an Emergency Services Station for the Emergency Services Department on a parcel of land that is being acquired adjacent to the Hanover Town Hall in Bartlett. The station will include the following:

1. Apparatus Bay to house approximately ten (10) response vehicles
2. Sleep Quarters for 6 persons
3. Locker Rooms
4. Gear Storage
5. Combined Kitchen/Living Area
6. Training Room to accommodate forty (40) persons
7. Training Room Storage
8. Laundry Room
9. Communications Room
10. Three (3) Administrative Offices
11. General Maintenance Room
12. Entrance Foyer Area

The initial construction budget is \$1.5M and will be confirmed during the Schematic Design Phase, which will include a space needs evaluation of what will be required in the new station.

2.0 SCOPE OF ARCHITECT'S SERVICES

FGM Architects Inc., hereinafter referred to as FGMA or Architect, shall provide the following Architectural and Engineering Services for the Project:

2.1 Schematic Design Services – Establishment of Scope of Work

- 2.1.1 Meet with Hanover Township and the Hanover Township Emergency Services Department to determine the project goals and specific space needs requirements.
- 2.1.2 FGMA will assist the Owner to obtain topographic surveys and sub-surface soil investigations (soil borings) as required. We have assumed that the Owner has conducted environmental surveys as part of due diligence as the property is being purchased.
- 2.1.3 FGMA will prepare a list of spaces required for the new station, referred to as a space needs program. From the space needs program, a conceptual budget will also be prepared. The program and budget will be reviewed with the Owner and refined as required.

- 2.1.4 Upon Owner's approval of the space needs program and conceptual budget, FGMA will prepare Schematic Design Documents which shall consist of drawings and other documents including a site plan, preliminary building plans and elevations. Major building systems and construction materials shall be noted on the drawings or described in writing. The plans will be reviewed with the Owner and refined as required.
 - 2.1.5 FGMA will prepare up to two exterior perspective sketches of the building design.
 - 2.1.6 A preliminary building code analysis will be performed.
 - 2.1.7 A schematic design budgets will be developed based on the station design. The budget will include construction costs and soft costs (furniture, fixtures, and equipment (FF&E), fees, and contingencies for a total project budget.
 - 2.1.8 All work in this phase will be reviewed with the Owner prior to proceeding into the design development phase of work.
- 2.2 Design Development Services
- 2.2.1 From approved schematic design documents, FGMA shall prepare Design Development Documents which shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the project.
 - 2.2.2 Site and floor plans, building elevations, interior elevations, and other design features will be further developed.
 - 2.2.3 Civil, structural, mechanical, electrical, plumbing, security, and landscape drawings will be initiated to identify systems and overall scope of work required.
 - 2.2.4 Exterior and interior design work will include signage, building materials/finishes, and colors.
 - 2.2.5 The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.
 - 2.2.6 The project will be reviewed with the building department. If there are any items that are requested beyond the scope of this project, they will be discussed with the project team prior to incorporation.
 - 2.2.7 Budgets will be updated upon completion of the design development phase.
 - 2.2.8 All work in this phase will be reviewed with the Owner prior to proceeding into the construction document phase of work.
- 2.3 Construction Document Services
- 2.3.1 Upon approval of the design development phase, FGMA shall prepare Construction Documents for the Project. The Construction Documents shall consist of drawings and specifications as required to secure a building permit, procure bids, and build the

project.

- 2.3.2 FGMA has included civil, structural, mechanical, electrical, plumbing, fire protection engineering and security and landscape architecture consulting services as part of our scope of services.
 - 2.3.3 The bidding requirements, including bid advertisement, general conditions, contract, and bid forms will be developed with input and direction from the Owner.
 - 2.3.4 Budgets will be updated at 95% completion of this phase of work.
 - 2.3.5 All work in this phase will be reviewed with the Owner.
- 2.4 Bidding and Negotiation Services
- 2.4.1 FGMA shall assist the Owner in soliciting bids from Contractors.
 - 2.4.2 FGMA will respond to questions and provide clarifications to bidders, and issue Addenda.
 - 2.4.3 Conduct a Pre-Bid Meeting.
 - 2.4.4 Participate in the Bid Opening Meeting.
 - 2.4.5 Review bids for compliance to Contract Documents and conduct reference reviews.
 - 2.4.6 FGMA will provide a letter of recommendation for lowest qualified bidder.
 - 2.4.5 Prepare Construction Contracts for Owner's legal review.
- 2.5 Construction Administration Services
- 2.5.1 FGMA shall provide construction administration services, including administration of contracts, submittal reviews, on-site observation visits, Owner/Architect/Contractor meetings, and punch list preparation.
 - 2.5.2 FGMA will conduct a pre-construction meeting with the Owner and Contractor.
 - 2.5.3 We have included (22) Owner/Architect/Contractor (OAC) meetings in conjunction with a site review meeting during the construction period. This averages to one (1) OAC/site visit every other week to monitor Construction Phase activities for general conformance with Construction Documents for a ten (10) month construction period.
 - 2.5.4 Prepare Punch-List and related follow-up of same. We have included one (1) meeting for preparation of punch-list and one (1) punch-list follow up meeting.
- 2.6 Services that are not included in our proposal are the following items:
- 2.5.1 Topographic Survey
 - 2.5.2 Sub-Surface Soil Investigations (soil borings)
 - 2.5.3 Environmental Site Studies (i.e.: Phase 1 and 2 Environmental Studies).

- 2.5.4 Special site surveys for endangered species, historical significance, etc.
- 2.5.5 Hazardous Material Remediation.
- 2.5.6 Construction Soil and Material Testing
- 2.5.7 Building Commissioning
- 2.5.8 LEED Consulting Services

2.6 Consultants: FGMA has included the services of the following consultants:

- 2.6.1 Civil Engineering: Webster, McGrath & Ahlberg Ltd.
- 2.6.2 Structural Engineering: McCluskey Engineering Corporation
- 2.6.3 Mechanical, Electrical, Plumbing Engineering: WT Group Engineering
- 2.6.4 Electronic Security Consulting: Correct Electronics Inc.
- 2.6.5 Landscape Architecture will be provided in -house by FGM Architects

3.0 ARCHITECT'S COMPENSATION

The Owner shall compensate FGM Architects for professional Architectural services rendered in connection with the Project under this Proposal as follows:

3.1 For all professional services in connection with Architectural Design and Construction Document Services as described in Paragraph 2.0 above, we propose a fee based on the % of the total construction cost:

<u>Project Final Construction Cost</u>	<u>Fee as a % of Construction Cost</u>
\$1,400,000 - \$2,000,000	9.75%
Above \$2,000,000	9.25%

3.2 Fee Breakdown per Phase: % of Total Fee

3.2.1 Schematic Design	15%
3.2.2 Design Development	20%
3.2.3 Documents	40%
3.2.4 Bidding	5%
<u>3.2.5 Construction Administration</u>	<u>20%</u>
TOTAL	100%

3.2 Reimbursable Expenses

In addition to the compensation above, FGMA shall be reimbursed for additional expenses in connection with the Project, invoiced to the Owner at One Hundred Ten Percent (1.10) times Architect's actual direct cost of same, for the below items. We recommend establishing a Reimbursable Allowance of \$1,000, which FGMA shall not exceed without prior written approval of the Owner. Reimbursable Allowance includes costs for items below.

- 3.2.1 Expense of postage and/or delivery.
- 3.2.2 Expenses of any specialty consultants with Owner's prior approval.
- 3.2.3 Expense of Contract Document printing for permit submittal.
- 3.2.4 Any fees paid by FGMA to authorities having jurisdiction over the project with Owner's prior approval.

Local travel (travel less than 100 miles), phone, fax, and printing of review sets shall not be charged as a Reimbursable Expense.

- 3.3 If specialty consultants are required, FGM shall be reimbursed for consultant expenses in connection with the Project, invoiced to the Owner at One Hundred Ten Percent (1.10) times Architect's actual direct cost of same.
- 3.4 Payments shall be made by the Owner to FGM upon receipt of FGM's invoice in accordance with the Local Government Prompt Payment Act.
- 3.5 Non-payment of invoices shall constitute grounds for discontinuing service.
- 3.6 The terms of this Proposal are based upon services commencing within 30 days and all services being completed within four months thereafter.

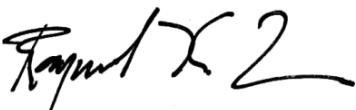
4.0 Form of Agreement

Upon review and approval of this proposal, FGMA shall enter into a Professional Services Agreement as mutually acceptable for the services outlined in this proposal.

We appreciate this opportunity to be of service to Hanover Township for this Project.

Sincerely,

FGM ARCHITECTS INC.



Raymond K. Lee, AIA | Principal in Charge
rayl@fgmarchitects.com



Andrew J. Jasek, AIA, | Executive Vice President
andyj@fgmarchitects.com

HOURLY RATE SCHEDULE

Effective November 1, 2020*

Where the fee arrangements are to be on an hourly basis, the rates shall be those that prevail at the time services are rendered. Current rates are as follows:

FGM Architects

Principal (Board of Directors)	\$250.00
Arch IV	\$200.00
Arch III	\$160.00
Arch II	\$135.00
Arch I	\$115.00
Intern	\$80.00
Interior Designer IV	\$195.00
Interior Designer III	\$160.00
Interior Designer II	\$135.00
Interior Designer I	\$110.00
Landscape Architect	\$165.00
Project Administrator III	\$110.00
Project Administrator II	\$85.00
Project Administrator I	\$75.00

Webster, McGrath and Ahlberg (Civil Engineering)

Senior Engineer	\$160.00
Landscape Architect	\$160.00
Project Engineer	\$125.00
Senior Land Surveyor	\$170.00
Land Surveyor	\$158.00

McCluskey Engineering Corporation (Structural Engineering)

Principal Engineer	\$170.00
Senior Engineer	\$150.00
Engineer	\$125.00
Drafting Supervisor	\$115.00
Draftsman	\$98.00
Clerical	\$65.00

W-T Group Engineering (MEFP Engineering)

Principal In Charge	\$195.00
Principal	\$175.00
Project Engineer	\$135.00

FGMARCHITECTS

CAD/BIM Technician	\$100.00
Administrative	\$85.00

Correct Electronics (Security Consulting)	
Security Consultant	\$120.00

*Hourly rates are subject to adjustment on November 1 each year.

FGM ARCHITECTS



SUBMITTED BY

RAYMOND LEE

Principal-in-Charge
rayl@fgmarchitects.com
630.574.8711

1211 West 22nd Street
Suite 700
Oak Brook, Illinois 60523

SUBMITTED TO

JAMES C. BARR

Township Administrator
jbarr@hanovertownship.org
630.837.0301

250 IL Route 59
Bartlett, Illinois 60103

HANOVER TOWNSHIP

Design and Construction of a New Station for the
Hanover Township Emergency Services Department
February 12, 2020

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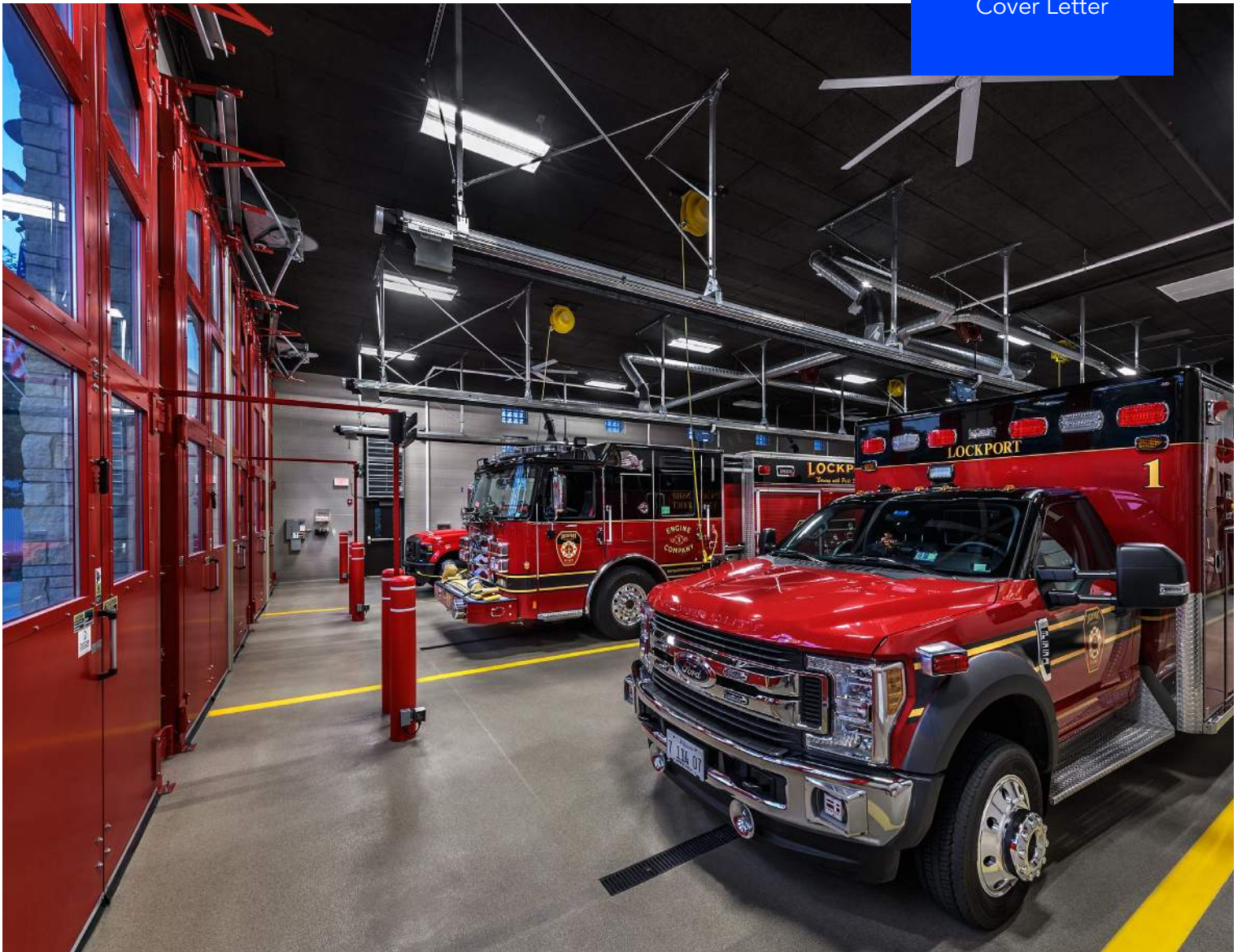
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SECTION

1

Cover Letter



February 12, 2020

Mr. James C. Barr
Township Administrator
Hanover Township
250 IL Route 59
Bartlett, Illinois 60103

Re: *Qualifications for Architectural Services for the Design and Construction of a
New Station for the Hanover Township Emergency Services Department*

Dear Mr. Barr:

Hanover Township is about to embark on a unique project for the Emergency Services Department. Our understanding of the project is that you would like an architectural firm experienced in the planning and design of public safety facilities to lead and guide the Township through the process by providing feasibility studies for potential sites, confirmation of space needs, facility design, budgeting, and implementation of the project. The Township may look at potential adaptive reuse, renovation, or new construction. We understand the budget is tight, so cost effective solutions are imperative.

FGM Architects would very much like to be the architectural firm to work with you on this project. As a firm that specializes in public safety planning and design, we have relevant experience working with emergency management agencies, as well as many fire, police, 9-1-1, and emergency operations center operations.

In the Statement of Qualifications, we have provided information about our firm expertise, proposed staff and consulting engineering partners, a sample of projects that include similar spaces required in the emergency services station, and other supporting specialties that our firm brings to your project, including, resilient, security, sustainable and wellness design.

We would like to identify three reasons why we believe we would be the best choice for Hanover Township and this project.

FGM's Public Safety Team is Second to None – The proposed team for your assignment is a senior and experienced team and includes Ray Lee, Jason Estes, Louise Kowalczyk, Raegan Porter and Elizabeth Cerny. These individuals have more than 75 years of combined experience in the planning and design of public safety facilities. Together with our engineering consultants, each of whom we have worked with for years, we will provide to you a unique level of experience. We invite you to call client references to inquire about the problem-solving abilities, attention to detail, creative solutions and the personalized service of FGM as a firm and more specifically, this team.

FGM is a Leader in Public Safety Facility Design – As a leader in public safety design, we have worked on hundreds of fire service and law enforcement projects with many projects that have emergency management agency components. FGM has earned the trust and respect of public safety professionals through honesty, mutual respect and a genuine desire to support the public safety industry. Our continued passion for public safety design and its changing trends keeps our experience fresh and relevant. The expectations of public safety agencies are changing - there are new threats and hazards, but also opportunities, we stay on top of those trends.

FGM has Recent, Local Public Safety Experience – Our experience is both current and applicable to your project. We have worked on many public safety projects for communities within Hanover Township, including Bartlett, Hanover Park, Hoffman Estates, and Streamwood. We also have a lot of experience with both new and adaptive reuse projects converting existing buildings for new uses. We know how to “stretch your dollar” and work cohesively with the Township, authorities having jurisdiction, and the selected builder and subcontractors to deliver a facility that will serve your long-term needs.

We believe that the combination of the strengths listed above, and our qualifications makes FGM Architects uniquely qualified to become your partner for this project. We sincerely look forward to the possibility of working with you on this exciting project. If you have any questions about our Qualifications or would like to further discuss your Project, please contact us. We look forward to hearing from you.

Sincerely,



Raymond Lee, AIA
Principal in Charge
rayl@fgmarchitects.com

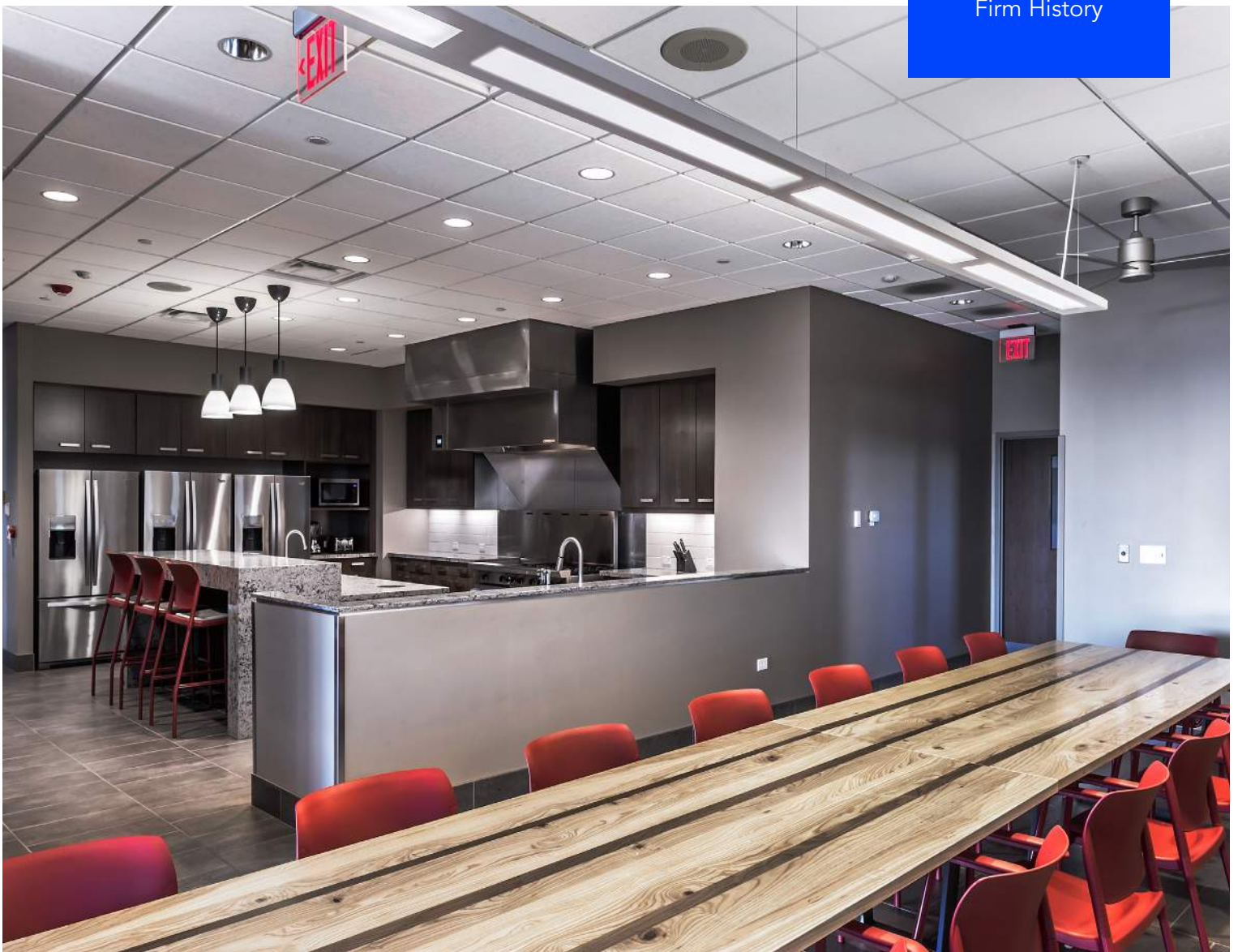


Mr. Jason Estes, AIA
Project Manager
jasone@fgmarchitects.com

SECTION

2

Firm History



FGM Architects work with people and organizations that serve others and impact lives.

At FGM, we call ourselves a “community-based” architecture firm. That is, our practice is dedicated to enhancing communities through environments that make up the landscape of our daily lives. Over our 70-year history as a business—and through our work with countless municipalities—we have honed a set of core values that include commitment, integrity and people.

These values guide everything we do.

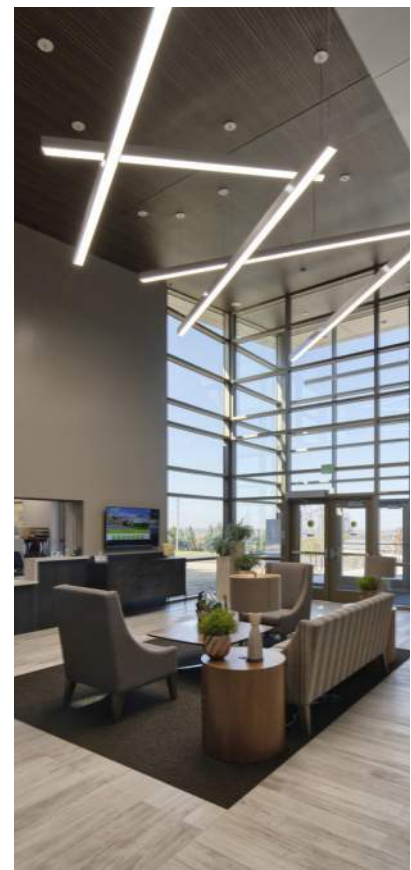
We’ve found that how we work with our clients is just as important as what we design. We believe in face-to-face communication, listening and observing how users interact with their environment.

Our team is committed to delivering world-class design that is aligned with your unique scope, schedule and budget.

Because we work almost solely with publicly-funded organizations, we understand that the people we serve extend well beyond those we report to on a daily basis. As such, one of the most important things we do is to involve stakeholders in every step of a project.

The end result is a design solution backed by solid consensus; everyone has participated in its creation and understands the logic of the planning process. We help lead this process and act as a trusted advisor, providing our clients the information and technical advice they need to make decisions quickly and confidently.

At the end of the day, it’s the client’s mission that determines project priorities. To achieve this, we have to be a partner. We bring a balanced, common-sense design approach that considers all aspects of a building, not just the aesthetic.





FGM's Municipal Practice is a dedicated group of individuals who focus exclusively on your type of project.

We understand that working with local government involves balancing the interests of elected officials with the needs of municipal staff and the demands of a community that may question the need to spend tax dollars on a capital project.

We begin with the end in mind starting with a carefully crafted project goal statement that captures your goals and defines how the project's success will be measured upon completion. This critical first step unifies everyone involved and facilitates important design decisions along the way.

From there, we bring innovative practice solutions to the table as we help our clients select the right choices for both the project and their community.

FGM's qualifications are informed by our core purpose, mission and values. These are the cornerstones of our practice and the source from which we meet our clients' goals and objectives, manage our firm and support the professional development of our staff.

CORE PURPOSE

FGM exists to enhance communities by creating quality environments.

MISSION

We provide architecture, planning and interiors services to a diverse clientele by assembling an integrated professional team who develops strong relationships and works collaboratively with the client to meet the client's present and future needs.

VALUES

Commitment to our Clients:

We build long-term relationships by providing quality design and service that meets our clients' needs, values and interests.

Commitment to the People of FGM:

We offer opportunity for quality professional life and support for quality personal life to all.

Commitment to Ethical Conduct:

We bring integrity, respect, fairness and honesty to all our relationships.

Commitment to FGM:

We apply sustainable business practices. These include responsible fiscal management, market diversity and development of future leaders.



FIRM NAME

FGM Architects Inc.

YEAR ESTABLISHED

1945

KEY STAFF

Raymond Lee

AIA, LEED AP, CSI
Principal-in-Charge

Jason Estes

AIA
Project Manager

Louise G. Kowalczyk

AIA, LEED AP
Designer

Raegan Porter

IIDA, NCIDQ, LEED AP ID+C
Interior Designer

PROJECT OFFICE LOCATION

1211 West 22nd Street
Suite 700
Oak Brook, Illinois 60523
630.574.8300

OTHER OFFICE LOCATIONS

300 South Wacker Drive
Suite 1100
Chicago, Illinois 60606
312.948.8461

475 Regency Park
Suite 325
O'Fallon, Illinois 62269
618.624.3364

One Metropolitan Square
Suite 1945
St. Louis, Missouri 63102
314.439.1601

219 North Milwaukee Street
Suite 325
Milwaukee, Wisconsin 53202
414.346.7282

3520 Bee Caves Road
Suite 150
Austin, Texas 78746
512.474.8085

SIZE OF ORGANIZATION

FGM serves four practice areas: municipal, PK-12 education, higher education and federal, with locations in Illinois, Wisconsin, Missouri and Texas.

Oak Brook Employees	59
Chicago Employees	9
O'Fallon Employees	6
Milwaukee Employees	4
St. Louis Employees	19
Austin Employees	18

AVAILABILITY

We are confident that the level of service and response we provide is valued by our clients.

FGM's current workload as a team and the project work of your individual team members will not interfere in any way with the completion of your project. Your project is important to us. In addition to the team specifically assigned to your project, FGM has a depth of 100+ professionals able to assist on an as-needed basis.



PUBLIC SAFETY AND MUNICIPAL ADMINISTRATION EXPERTS

TRUSTED LEADERS IN PUBLIC SAFETY DESIGN

Our team works closely with municipal leaders, command staff and supervisors to lead clients through the design process. Staff safety is very important to us; we understand the distinct levels of security, containment issues, and the nature of 24/7 mission-critical operations. We have worked with very small communities as well as ones with hundreds of personnel. Our experience includes:

- Multiple decades of experience specializing in public safety facility design including Police, Fire, 911 and Emergency Management Facilities.
- A nationally-recognized practice with abundant local, state and federal designed projects.
- Familiarity with Illinois statutes, standards and best practices.
- Hundreds of public safety consulting projects including existing conditions analyses, space needs studies, preliminary design and budgeting, site selection and feasibility studies.

RESILIENT DESIGN This specialized area of our practice involves design that helps prepare and plan for, absorb, recover from and adapt to adverse events. This includes withstanding natural hazards such as tornadoes and earthquakes, as well as man-made threats such as active shooters, forced entry, and vehicle explosions. We are well-versed in anti-terrorism / force protection (ATFP, DOD/UFC) and ICC-500 / FEMA-361 guidelines, and have designed multiple storm shelters.

SUSTAINABLE DESIGN FGM believes in sustainable design and incorporates 'green building' features

into every project we design. We designed the first LEED Gold police station in the United States, designed the only LEED Platinum public safety facility in the state of Missouri, and completed eight additional LEED Gold and two LEED Silver public safety projects.

Sustainable architecture also means making sure that our client's facilities achieve harmony with their surroundings. Through blending style and materials with the built context, developing a landscape that has engaging view sheds and a sense of privacy and selection of a design aesthetic we aim to help our clients realize buildings that integrate wholly with and sustain their neighborhoods.

PARTNERS At the end of the day, it's about partnerships. Your public safety facility is an incredibly important endeavor. We take it seriously and we will guide you through the entire process.

FUTURISTS Helping you plan for the future is critical to the process. Our participation in public safety goes beyond facility design. We help you look ahead—envisioning what will you need in the future and how public safety and municipal service may evolve. Today's designs need to serve for the next 50 years.

COLLABORATORS There's no one solution. It is our job to study an issue, collaborate with all stakeholders and present distinct options. We'll help you decide which is the right one for you.

GOOD NEIGHBORS FGM, enhances communities by creating quality environments. This is not just a mission statement, it's our way of life at FGM. We treat every community like it is our hometown.



LAW ENFORCEMENT CLIENTS

ILLINOIS

Addison PD
 Arlington Heights PD
 Bellwood PD
 Bensenville PD
 Broadview PD
 Buffalo Grove PD
 Burr Ridge PD
 Carol Stream PD
 Cary PD
 Chicago Heights PD
 Des Plaines PD
 DuPage Public Safety
 Communications
 Edwardsville PD
 Effingham PD
 Elk Grove Village PD
 Elmhurst PD
 Fox Lake PD
 Fox River Grove PD
 Franklin Park PD
 Glen Carbon PD
 Glendale Heights PD
 Glenview PD
 Harwood Heights PD
 Highland Park PD
 Hoffman Estates PD
 Itasca PD
 Illinois State Police
 Kildeer PD

Lake in the Hills PD
 Lakemoor PD
 Lake Forest PD
 Lincoln PD
 Lincolnshire PD
 Manhattan PD
 Matteson PD
 McHenry PD
 Morton Grove PD
 Mount Prospect PD
 Mundelein PD
 New Lenox PD
 Northbrook PD
 Northwestern University Police
 Oakbrook Terrace Police
 Department
 Oak Park Police Department
 Oakwood Hills PD
 Orland Park PD
 Palatine PD
 Park Ridge PD
 Round Lake PD
 Rockford PD
 Rosemont Public Safety
 Department
 Roxana PD
 Schaumburg PD
 Shiloh PD
 Skokie PD
 Streamwood PD

St. Charles PD
 South Barrington PD
 Tower Lakes PD
 Wauconda PD
 Waukegan PD
 Wheaton PD
 Wilmette PD
 Winfield PD
 Winnetka PD
 Woodridge PD

WISCONSIN

Kenosha Joint Services
 Sheriff's and PD
 Oconomowoc PD
 Racine PD
 Neenah PD
 Oshkosh PD

MISSOURI

Cape Girardeau PD
 Farmington PD
 Franklin County Sheriff's
 Department
 Kinlock PD
 St. Francois County 911
 St. Louis 911

MINNESOTA

Duluth PD

TEXAS

Hutto PD



FIRE SERVICE CLIENTS

ILLINOIS

Addison FPD
 Algonquin/Lake in the Hills FPD
 Arlington Heights FD
 Barrington Countryside FPD
 Bartlett FPD
 Beach Park FD
 Belleville FD
 Black Jack FPD
 Bloomingdale FPD
 Bourbonnais FPD
 Braidwood FD
 Bristol Kendall FPD
 Buffalo Grove FD
 Carbondale FD
 Carpentersville FD
 Central County Fire & Rescue
 Cherry Valley FPD
 Clarendon Hills FD
 Countryside FPD
 Darien-Woodridge FPD
 Des Plaines FD
 Dixon Rural FPD
 Dupage Airport Authority
 East Dundee FPD
 East Side FPD
 Edwardsville FD
 Elburn & Countryside FPD
 Elgin FD
 Elk Grove Village FD

Elmhurst FD
 Evanston FD
 Fairview-Caseyville Township FPD
 Forest View FD
 Frankfort FPD
 Geneseo FPD
 Geneva FD
 Genoa-Kingston FPD
 Glen Carbon FPD
 Glenside FPD
 Glenview FD
 Gurnee FD
 Hanover Park FD
 Harlem-Roscoe FPD
 Hinsdale FD
 Hoffman Estates FD
 Hometown FPD
 Huntley FPD
 Knollwood FD
 Lake Forest FD
 Lake Villa FPD
 Lake Zurich FD
 Libertyville FD
 Limestone Township FPD
 Lincolnshire-Riverwoods FPD
 Lockport Township FPD
 Marquette Heights FD
 Maywood FD
 McHenry Township FPD

Merrionette Park FD
 Minooka FPD
 Morton FD
 Morton Grove FD
 Mount Prospect FD
 Mundelein FD
 New Douglas Community FPD
 Orland FPD
 Oswego FPD
 Palatine FD
 Pekin FD
 Peoria Heights Police and Fire
 Pingree Grove FPD
 Plainfield FPD
 Pleasantview FPD
 Quincy FD
 Rockford FD
 Schaumburg FD
 Smithton FD
 South Elgin and Countryside FPD
 Sparta FD
 Streamwood FD
 Streator FD
 Swansea FD
 Sycamore FD
 Taylorville FD
 Tri-State FPD
 Troy FPD
 Villa Park FD



FIRE SERVICE CLIENTS CONTINUED

Waterman Community FPD
Wauconda FD
Waukegan FD
West Chicago FPD
West Dundee FD
West Peoria FPD
Western Springs FD
Westmont FD
Wheaton FD
Wilmette FD
Winfield FPD
Wood Dale FPD

WISCONSIN

Ledgeview FD
Racine FD
Oshkosh FD

MISSOURI

Cape Girardeau FPD
Columbia FPD
Community FPD
Cottleville FPD
Farmington FD
Florissant Valley FPD
Maryland Heights FPD
Metro North FPD
North Jefferson County
Ambulance District
O'Fallon FPD
Pattonville FPD
Robertson FPD

City of St. Louis
Spanish Lake FPD
Sullivan FPD
Wentzville FPD
West Overland EMS & FPD

IOWA

Grimes FD

NEBRASKA

LaVista FD

SECTION

3

Key Staff





KEY STAFF - ORGANIZATION CHART



PRINCIPAL-IN-CHARGE

Raymond K. Lee, AIA, LEED AP, CSI

PROJECT MANAGER

Jason Estes, AIA

DESIGNER

Louise G. Kowalczyk, AIA, LEED AP

PROJECT ARCHITECT

Elizabeth Cerny, AIA

INTERIOR DESIGNER

Raegan Porter, IIDA, NCIDQ, LEED AP ID+C

CONSULTANTS

Pinnacle Engineering
Civil Engineer

McCluskey Engineering
Structural Engineering

WT Group
MEPFP Engineering

Correct Electronics
Security Consulting



KEY STAFF - SUPPORT STAFF

Our team of 100+ professionals is available to support all of your projects.

In addition to the support staff listed below, should additional assistance be required, FGM offers the full resources of the firm.

Brian T. Meade, AIA, LEED AP
Principal/Project Designer

Margaret Krieger, AIA
Project Architect

Marc J. Price, AIA, LEED AP BD+C, NCARB
Quality Control/Project Management

KEY STAFF - CURRICULA VITAE

FGM has provided Hanover Township with a team of talented experts who will deliver your projects on time and on budget.

We offer you individuals with a proven record of experience who are committed to ensuring that your project will be of a highly distinctive quality.

FGM has developed a Principal-led team dedicated to Hanover Township.



RAYMOND K. LEE, AIA, LEED AP, CSI

Principal

"As a Public Safety Geek, I strive to create the best facilities."

Ray specializes in the programming, planning, design and construction of public safety and municipal facilities. He is recognized for his deep understanding of police, fire, 911 and EMA operations, which greatly benefits the organizations he serves. Ray also has an outstanding knowledge of resilient design, focusing on best practices for safety and security from man-made threats and natural disasters.

EDUCATION

BS in Architectural Studies
University of Illinois at Chicago | 1985

LICENSES & CERTIFICATIONS

Architect | Illinois, Missouri, Wisconsin, Texas
1990, 2013, 2017, 2018

American Institute of Architects ASIS
International (Security)

Cal EMA Safety Assessment Program
Disaster Service Worker Volunteer

CPTED Accredited Professional

MEMBERSHIPS

Construction Specification Institute
Illinois Association of Police Chiefs
International Association of Chiefs of Police

Project Role

Principal-in-Charge

Experience

HANOVER PARK FD

Hanover Park, Illinois
HQ Station No. 1 *SPACE NEEDS STUDY*
HQ Station No. 1 *NEW*

VILLAGE OF STREAMWOOD

Streamwood, Illinois
Police Station *SPACE NEEDS STUDY*
Police Station *NEW*

CITY OF EDWARDSVILLE

Edwardsville, Illinois
Public Safety Facility (PD/FD)
SPACE NEEDS STUDY

ELK GROVE VILLAGE

Elk Grove Village, Illinois
Public Safety Complex
(VH/PD/FD) *NEW & RENOVATION*

VILLAGE OF GLENDALE HEIGHTS

Glendale Heights, Illinois
Police Station *NEW*
Civic Center *RENOVATION*

VILLAGE OF HARWOOD HEIGHTS

Harwood Heights, Illinois
Police Station *ADAPTIVE REUSE*

VILLAGE OF MANHATTAN

Manhattan, Illinois
Police Department *ADAPTIVE REUSE*

CITY OF MCHENRY

McHenry, Illinois
Municipal Campus
SPACE NEEDS STUDY
Police Administration &
911 Center *RENOVATION*

VILLAGE OF PALATINE

Palatine, Illinois
Police and Fire *FACILITIES STUDY*

VILLAGE OF MOUNT PROSPECT

Mount Prospect, Illinois
Police, EOC & Fire *FACILITIES STUDY*

VILLAGE OF MUNDELEIN

Mundelein, Illinois
Public Safety Building (PD/FD)
SPACE NEEDS STUDY

CITY OF PARK RIDGE

Park Ridge, Illinois
City Hall & Police *MASTER PLAN*

CITY OF RACINE

Racine, Wisconsin
Public Safety Building (PD/FD)
SPACE NEEDS STUDY

VILLAGE OF WINNETKA

Winnetka, Illinois
Public Safety Building (PD/FD)
SPACE NEEDS STUDY & RENOVATION

CITY OF WOODRIDGE

Woodridge, Illinois
Police/Public Works
SPACE NEEDS STUDY

COUNTRYSIDE FPD

Countryside, Illinois
Station No. 1 & 911 Dispatch Center
NEW

CITY OF DES PLAINES/NORTH SUBURBAN EOC

Des Plaines, Illinois
911 Communications Center
EXPANSION & RENOVATION

DUPAGE PUBLIC SAFETY COMMUNICATIONS (DU-COMM)

Glendale Heights, Illinois
Back-Up Dispatch Facility
SPACE NEEDS STUDY
Renovation Work
MISCELLANEOUS SMALL PROJECTS

CITY OF FARMINGTON

Farmington, Missouri
Police Station & 911 Dispatch Center
FEASIBILITY STUDY

VILLAGE OF GLENDALE HEIGHTS

Glendale Heights, Illinois
Police Station & 911 Dispatch Center
NEW

VILLAGE OF HARWOOD HEIGHTS

Harwood Heights, Illinois
Police Station & 911 Dispatch Center
ADAPTIVE REUSE

CITY OF HIGHLAND PARK

Highland Park, Illinois
Police Station & 911 Dispatch *NEW*

ILLINOIS STATE POLICE

Des Plaines, Illinois
District Chicago 911 Dispatch Center
ADAPTIVE REUSE & MAJOR RENOVATION

VILLAGE OF MUNDELEIN

Mundelein, Illinois
Police Station &
911 Dispatch Center *NEW*

NORTH SHORE CONSORTIUM EOC

Highland Park, Illinois
Communications Center *STUDY*

NORTHWESTERN UNIVERSITY

Evanston, Illinois
Police Station & 911 Dispatch Center
ADAPTIVE REUSE & MAJOR RENOVATION

ORLAND FPD

Orland Park, Illinois
Station No. 1, Administration & 911 Dispatch Center
ADDITION & REMODELING

VILLAGE OF ORLAND PARK

Orland Park, Illinois
Police Station & 911 Dispatch Center
ADAPTIVE REUSE & MAJOR RENOVATION

VILLAGE OF SCHAUMBURG

Schaumburg, Illinois
911 Communications Center *NEW*

VILLAGE OF SKOKIE

Skokie, Illinois
Police Station & 911 Dispatch Center
ADAPTIVE REUSE & MAJOR RENOVATION

VILLAGE OF WINNETKA

Winnetka, Illinois
Public Safety Building &
911 Dispatch Center *RENOVATION*

VILLAGE OF ADDISON

Addison, Illinois
Police Communication Center
RENOVATION
911 Communication Center *NEW*

VILLAGE OF ARLINGTON HEIGHTS

Arlington Heights, Illinois
Police Station *EXTERIOR RENOVATION*
Police Station *FEASIBILITY STUDY*

VILLAGE OF BENSENVILLE

Bensenville, Illinois
Police Station *SPACE NEEDS STUDY*
Police Station *NEW*

VILLAGE OF BROADVIEW

Broadview, Illinois
Police Station *SPACE NEEDS STUDY*
Police Station and 911
ADDITION & RENOVATION

CITY OF CHICAGO HEIGHTS

Chicago Heights, Illinois
911 Center *MASTER PLAN*
911 Center *RELOCATION & RENOVATION*

CITY OF DES PLAINES

Des Plaines, Illinois
Police Station *SPACE NEEDS ANALYSIS*

CITY OF ELMHURST

Elmhurst, Illinois
Police Station *SPACE NEEDS STUDY*

VILLAGE OF FRANKLIN PARK

Franklin Park, Illinois
Police Station *SPACE NEEDS STUDY*
Police Station *NEW*

VILLAGE OF GLENVIEW

Glenview, Illinois
Police Station *SPACE NEEDS STUDY*

VILLAGE OF HOFFMAN ESTATES

Hoffman Estates, Illinois
Police Station *SITE & COST STUDY*

VILLAGE OF NEW LENOX

New Lenox, Illinois
Police Station *NEW*

NORTHWESTERN UNIVERSITY

Evanston, Illinois
Police Station
ADAPTIVE REUSE & MAJOR RENOVATION

CITY OF ROCKFORD

Rockford, Illinois
Police Department
SPACE NEEDS ANALYSIS
Police Station No. 1 *NEW*
Police Station No. 2 *ADAPTIVE REUSE*
Police Station No. 3 *RENOVATION*

VILLAGE OF SKOKIE

Skokie, Illinois
Police Station *RENOVATION*

CITY OF ST. CHARLES

St. Charles, Illinois
Police Station *SPACE NEEDS STUDY*
Police Station *NEW*

VILLAGE OF WILMETTE

Wilmette, Illinois
911 Regional Dispatch
Expansion Study *FEASIBILITY STUDY*

VILLAGE OF WOODRIDGE

Woodridge, Illinois
Police Station with 911
Communication Center *EXPANSION*

ELK GROVE VILLAGE FD

Elk Grove Village, Illinois
Station No. 10 *NEW*
Station No. 8.5 *NEW*

VILLAGE OF MOUNT PROSPECT

Mount Prospect, Illinois
Police, EOC, Fire & Public Works
FACILITIES STUDY
Station No. 14 *NEW*
Police & Fire Department
SPACE NEEDS STUDY



JASON ESTES, AIA

Principal

“I thoroughly enjoy solving problems using architecture as a tool.”

Jason has a vast amount of experience working on municipal and public sector projects. He is skilled in the design of New facilities as well as the expansion and remodeling of existing facilities. Jason’s in-depth knowledge of municipal facilities, together with his leadership abilities, has resulted in successful projects, admiration from clients and award recognition.

EDUCATION

BS in Architecture
Illinois Institute of Technology | 1997

LICENSES & CERTIFICATIONS

Architect | Illinois | 2006

MEMBERSHIPS

American Institute of Architects
Illinois Association of Fire Protection Districts
Illinois Fire Chiefs Association
Kane County Fire Chiefs
National Council of Architectural Registration Boards NCARB Certification

Project Role

Project Manager

Experience

VILLAGE OF CLARENDON HILLS

Clarendon Hills, Illinois
Village Wide (VH/PW/FD/
Train Station) *FACILITIES STUDY*

VILLAGE OF EAST DUNDEE

East Dundee, Illinois
Police & Village Hall
SPACE NEEDS ANALYSIS
East Dundee Summit School
VH/Police

VILLAGE OF GLENDALE HEIGHTS

Glendale Heights, Illinois
Civic Center *RENOVATION*
Police Station & 911 Dispatch
Center *NEW*

VILLAGE OF MOUNT PROSPECT

Mount Prospect, Illinois
Police & Fire Department
SPACE NEEDS STUDY

CITY OF PARK RIDGE

Park Ridge, Illinois
City Hall & Police *MASTER PLAN*

CITY OF RACINE

Racine, Wisconsin
Public Safety Building (PD/FD)
SPACE NEEDS STUDY

DUPAGE PUBLIC SAFETY COMMUNICATIONS (DU-COMM)

Glendale Heights, Illinois
Back-Up Dispatch Facility
SPACE NEEDS STUDY
Renovation Work
MISCELLANEOUS SMALL PROJECTS

CITY OF ELMHURST

Elmhurst, Illinois
Police Station *SPACE NEEDS STUDY*

VILLAGE OF ADDISON

Addison, Illinois
Addison Consolidated
Dispatch Center *NEW*

KENCOM PUBLIC SAFETY

DISPATCH Yorkville, Illinois
911 Dispatch Center *RENOVATION*

ADDISON FPD

Addison, Illinois
HQ Station No. 1 *RENOVATION*
Station No. 2 *ADDITION & RENOVATION*

BRAIDWOOD FD

Braidwood, Illinois
HQ Station *ADDITION & RENOVATION*

ARLINGTON HEIGHTS FD

Arlington Heights, Illinois
Station No. 4 *ADDITION & RENOVATION*
Station No. 3 *ADDITION & RENOVATION*

BARTLETT FPD

Bartlett, Illinois
District-wide
FACILITY SPACE NEEDS ANALYSIS
Station No. 2 RENOVATION
Station No. 2 STUDY

BRISTOL KENDALL FPD

Yorkville, Illinois
Station No. 2 NEW
Station No. 3 NEW
Station No. 1 Administrative
SPACE NEEDS STUDY
Station No. 1 Bunk Room RENOVATION
Station No. 1 Dayroom/Kitchen
RENOVATION
Station No. 1 Pavement
Replacement RENOVATION
Station No. 1 Flooring Replacement
RENOVATION

CARBONDALE FD

Carbondale, Illinois
Station No. 2 NEW

DIXON RURAL FPD

Dixon, Illinois
Station No. 1 STUDY

EAST DUNDEE FPD

East Dundee, Illinois
HQ Station SPACE NEEDS STUDY
HQ Station NEW

ELBURN & COUNTRYSIDE FPD

Elburn, Illinois
HQ Station NEW
Station No. 1 SPACE NEEDS STUDY
Station No. 2 NEW
Station No. 3 STUDY

ELGIN FD

Elgin, Illinois
Department Wide
FACILITY SPACE NEEDS STUDY
Station No. 6 NEW
Station No. 7 NEW
Station No. 8 FEASIBILITY STUDY
Station No. 8 PLANNING & PROGRAMMING

ELK GROVE VILLAGE FD

Elk Grove Village, Illinois
Station No. 10 NEW
Station No. 8.5 NEW

ELMHURST FD

Elmhurst, Illinois
Station No. 2 SPACE NEEDS STUDY
Station No. 2 NEW

FOREST VIEW FD

Forest View, Illinois
HQ Station SPACE NEEDS STUDY
HQ Station NEW

FRANKFORT FPD

Frankfort, Illinois
Station No. 4 NEW
Station No. 5 NEW
Station No. 1 ADMINISTRATION STUDY

GENESE0 FPD

Geneseo, Illinois
HQ Station ADDITION & RENOVATION

GENEVA FD

Geneva, Illinois
HQ Station SPACE NEEDS STUDY
HQ Station NEW
Station No. 2 NEW

GENOA-KINGSTON FPD

Genoa, Illinois
HQ Station FEASIBILITY STUDY

GLENVIEW FD

Glenview, Illinois
Station No. 13 East Lake NEW
Station No. 14 The Glen NEW

HARLEM-ROSCOE FPD

Roscoe, Illinois
Station No. 1 SPACE NEEDS ANALYSIS
Station No. 1 ADDITION & RENOVATION
Station No. 2 ADDITION & RENOVATION
Station No. 3 ADDITION & RENOVATION

ILLINOIS FIRE SAFETY ALLIANCE (IFSA)

Mt. Prospect, Illinois
IFSA FACILITY STUDY

KNOLLWOOD FPD

Lake Bluff, Illinois
HQ Station SPACE NEEDS ANALYSIS

LA VISTA FD

La Vista, Nebraska
Department SPACE NEEDS STUDY
Station No. 2 NEW

LIMESTONE FPD

Peoria, Illinois
District Wide SPACE NEEDS STUDY
Central Station NEW
Station No. 2 ADDITION & RENOVATION
Station No. 4 ADDITION & RENOVATION
Station No. 5 RENOVATION

LOCKPORT TOWNSHIP FPD

Lockport, Illinois
HQ Station No. 6 NEW
Station No. 4 NEW

OSWEGO FPD

Oswego, Illinois
Central Station NEW

PLAINFIELD FPD

Plainfield, Illinois
Administration Campus MASTER PLAN
HQ Campus NEW
Administration & Training Facility
NEW
Station No. 2 NEW
Maintenance Facility NEW
Station No. 3 NEW
Station No. 4 NEW
Station No. 1 NEW

PLEASANTVIEW FPD

La Grange Highlands, Illinois
Station No. 2 STUDY
Station No. 2 ADDITION & RENOVATION
Station No. 3 RENOVATION
District-wide SPACE NEEDS ANALYSIS

SYCAMORE FD

Sycamore, Illinois
Station No. 2 NEW

WEST CHICAGO FPD

West Chicago, Illinois
Station No. 2 NEW
Station No. 3 NEW
Station No. 1 RENOVATION

VILLAGE OF WEST DUNDEE

West Dundee, Illinois
Public Safety Building No. 2 NEW

WINFIELD FPD

Winfield, Illinois
District-wide FACILITY STUDY
Station No. 2 STUDY
District-wide SITE STUDY



LOUISE G. KOWALCZYK, AIA, LEED AP
Principal

“Functionality and building longevity are top design priorities.”

Louise has experience in the design and construction of recreational, municipal, fire service, public safety, and educational facilities. She has outstanding planning and design talents, particularly in developing unique, attractive exterior building elevations and interior color and material schemes. Functionality and facility longevity are always top priorities in her designs.

EDUCATION

BS in Architecture
University of Illinois at Chicago | 1985

LICENSES & CERTIFICATIONS

Architect | Illinois | 1989

MEMBERSHIPS

- Association of Licensed Architects
- American Institute of Architects
- Illinois Park and Recreation Association
- Northern Suburban Association of Chiefs of Police
- Women in Leisure Services
- U.S. Green Building Council

Project Role

Project Designer

Experience

NORTHWESTERN UNIVERSITY

Evanston, Illinois
Police Station & 911 Dispatch Center *ADAPTIVE REUSE & RENOVATION*

HANOVER PARK FD

Hanover Park, Illinois
HQ Station No. 1 *NEW*

VILLAGE OF STREAMWOOD

Streamwood, Illinois
Police Station *NEW*

VILLAGE OF HARWOOD HEIGHTS

Harwood Heights, Illinois
Police Station & 911 Dispatch Center *ADAPTIVE REUSE*

CITY OF HIGHLAND PARK

Highland Park, Illinois
Police Station & 911 Dispatch Center *NEW*

VILLAGE OF NORTHBROOK

Northbrook, Illinois
Police Station & 911 Dispatch Center *EXPANSION & RENOVATION*

VILLAGE OF ORLAND PARK

Orland Park, Illinois
Police Station & 911 Dispatch Center *ADAPTIVE REUSE & RENOVATION*

VILLAGE OF SKOKIE

Skokie, Illinois
Police Station & 911 Dispatch Center *ADAPTIVE REUSE & RENOVATION*

ELK GROVE VILLAGE

Elk Grove Village, Illinois
Public Safety Complex (VH/PD/FD) *NEW & RENOVATION*

CITY OF COUNTRYSIDE

Countryside, Illinois
Police Station *SPACE NEEDS STUDY*

CITY OF EDWARDSVILLE

Edwardsville, Illinois
Public Safety Facility (PD/FD) *NEW*

VILLAGE OF HARWOOD HEIGHTS

Harwood Heights, Illinois
Police Station *ADAPTIVE REUSE*

CITY OF HIGHWOOD

Highwood, Illinois
Police Department *RENOVATION*

VILLAGE OF LAKEMOOR

Lakemoor, Illinois
Police Station *SPACE NEEDS STUDY*
Police Station *NEW*

VILLAGE OF MATTESON

Matteson, Illinois
Police Station *RENOVATION*

VILLAGE OF MANHATTAN

Manhattan, Illinois
Police Department/Fire Department
SPACE NEEDS STUDY
Police Department *ADAPTIVE REUSE*

VILLAGE OF MOUNT PROSPECT

Mount Prospect, Illinois
Police, EOC, Fire *FACILITIES STUDY*
Police & Fire Department
SPACE NEEDS STUDY

BARTLETT FPD

Bartlett, Illinois
Station No. 3 *NEW*
Station No. 2 *RENOVATION*

ELBURN & COUNTRYSIDE FPD

Elburn, Illinois
HQ Station *NEW*
Station No. 1 *SPACE NEEDS STUDY*

VILLAGE OF ARLINGTON HEIGHTS

Arlington Heights, Illinois
Police Station *FEASIBILITY STUDY*

VILLAGE OF BENSENVILLE

Bensenville, Illinois
Police Station
FEASIBILITY & SPACE NEEDS STUDY
Police Station *NEW*

CITY OF DES PLAINES

Des Plaines, Illinois
Police Station *SPACE NEEDS ANALYSIS*
911 Communications
Center *EXPANSION & RENOVATION*

CITY OF ELMHURST

Elmhurst, Illinois
Police Station *SPACE NEEDS STUDY*

VILLAGE OF FRANKLIN PARK

Franklin Park, Illinois
Police Station *NEW*

VILLAGE OF GLENDALE HEIGHTS

Glendale Heights, Illinois
Police Station *NEW*

CITY OF LINCOLN

Lincoln, Illinois
Police Department *ADAPTIVE REUSE*

VILLAGE OF MORTON GROVE

Morton Grove, Illinois
Police Station *FEASIBILITY ANALYSIS*

VILLAGE OF NEW LENOX

New Lenox, Illinois
Police Station *NEW*

CITY OF ROCKFORD

Rockford, Illinois
Police Station No. 1 *NEW*
Police Station No. 2 *ADAPTIVE REUSE*
Police Station No. 3 *ADAPTIVE REUSE*

CITY OF ST. CHARLES

St. Charles, Illinois
Police Station
SPACE NEEDS STUDY & SITE STUDIES

CITY OF WAUKEGAN

Waukegan, Illinois
Police Department
SPACE NEEDS & DESIGN STUDY

VILLAGE OF ADDISON

Addison, Illinois
Addison Consolidated
Dispatch Center *NEW*

VILLAGE OF BROADVIEW

Broadview, Illinois
Village Hall, Police Station & 911
ADDITION & RENOVATION

CITY OF CHICAGO HEIGHTS

Chicago Heights, Illinois
911 Dispatch Center
INTERNAL RELOCATION & RENOVATION

TOWN OF LEDGEVIEW

Ledgeview, Wisconsin
Town Hall & Fire Station *NEW*

MOUNT PROSPECT FD

Mount Prospect, Illinois
Station No. 14 *NEW*

HARLEM-ROSCOE FPD

Roscoe, Illinois
Station No. 1 *ADDITION & RENOVATION*
Station No. 2 *ADDITION & RENOVATION*
Station No. 3 *ADDITION & RENOVATION*

EAST DUNDEE FPD

East Dundee, Illinois
HQ Station *NEW*

HOFFMAN ESTATES FD

Hoffman Estates, Illinois
Station No. 24 *NEW*

LAKE VILLA FPD

Lake Villa, Illinois
Station No. 4 *NEW*
Station No. 2 *ADDITION & RENOVATION*

LOCKPORT TOWNSHIP FPD

Lockport, Illinois
Station No. 1 *NEW*

ROCKFORD FD

Rockford, Illinois
Station No. 3 *NEW*

CITY OF RACINE

Racine, Wisconsin
Public Safety Building (PD/FD)
SPACE NEEDS STUDY



ELIZABETH CERNY, AIA

Associate

“Helping my clients achieve their visions is what inspires me.”

Beth offers talent, passion and dedication to each project she touches. She is an adept problem solver and a skilled collaborator in the design process, working closely with the project team to help ensure that each client’s project goals are incorporated into the design. As a key member of your project team, Beth will see your project through from conception until final completion.

EDUCATION

M in Architecture
University of Minnesota | 2005

BS in Architecture
University of Minnesota | 2002

LICENSES & CERTIFICATIONS

Architect | Illinois | 2012

NCARB Certification

MEMBERSHIPS

American Institute of Architects

National Council of Architectural
Registration Boards

**Project completed while Beth was affiliated with another firm.*

Project Role

Project Architect

Experience

VILLAGE OF HANOVER PARK*

Hanover Park, Illinois
Village Hall & Police
FACILITY NEEDS ASSESSMENT
Police Firing Range NEW

VILLAGE OF BROADVIEW

Broadview, Illinois
Police Station with 911 Dispatch
SPACE NEEDS STUDY
Police Station with 911 Dispatch
ADDITION & REMODELING

VILLAGE OF MOUNT PROSPECT

Mount Prospect, Illinois
Police & Fire Department
SPACE NEEDS STUDY

KENOSHA JOINT SERVICES

Kenosha, Wisconsin
Police and Sheriff’s Department
Firing Range RENOVATION

VILLAGE OF OAK PARK PD

Oak Park, Illinois
Police SPACE NEEDS ASSESSMENT

VILLAGE OF ADDISON

Addison, Illinois
911 Communication Center NEW

ELK GROVE VILLAGE

Elk Grove Village, Illinois
Fire Station 8 NEW
Fire Station 10 NEW

CITY OF CAPE GIRARDEAU

Cape Girardeau, Missouri
Police Station SPACE NEEDS STUDY

CITY OF ELMHURST

Elmhurst, Illinois
Police Station SPACE NEEDS STUDY

VILLAGE OF TINLEY PARK

Tinley Park, Illinois
Fire Station 47 NEW

BEECHER FIRE PROTECTION DIST.

Beecher, Illinois
Fire Headquarters
ADDITION AND RENOVATION

CITY OF RACINE

Racine, Wisconsin
Public Safety Building (PD/
FD/911 Backup) SPACE NEEDS STUDY

CITY OF DEKALB*

DeKalb, Illinois
Police Facility SPACE NEEDS STUDY
Police Facility NEW



RAEGAN PORTER, IIDA, NCIDQ, LEED AP ID+C

Senior Associate

“I want to create exciting spaces that promote health & well being.”

Raegan has a diverse background in recreation, municipal, educational and contract design. She translates her client’s needs into creative, functional space plans and with skillfully selected materials brings their vision to life. Her goal for clients is to create an overall experience for the communities using her spaces.

EDUCATION

BA in Interior Architecture
Columbia College Chicago | 2007

LICENSES & CERTIFICATIONS

Interior Designer | Illinois | 2011

MEMBERSHIPS

International Interior Design Association
Board Member National Council for
Interior Design Qualification
U.S. Green Building Council

THOUGHT LEADERSHIP

Presentation at 2019 SSD Conference

Project Role

Interior Designer

Experience

CITY OF MCHENRY

McHenry, Illinois
Police Admin & 911 Center
RENOVATION

CITY OF FARMINGTON

Farmington, Missouri
Police Station & 911
Dispatch Center *RENOVATION*

VILLAGE OF ADDISON

Addison, Illinois
911 Communication Center

CITY OF EFFINGHAM

Effingham, Illinois
Police, 911 Dispatch Center *NEW*

VILLAGE OF BROADVIEW

Broadview, Illinois
Police Station
ADDITION & REMODELING

CITY OF ST. CHARLES

St. Charles, Illinois
Police Station
SPACE NEEDS STUDY & SITE STUDIES

CITY OF ROCKFORD

Rockford, Illinois
Police Station No. 1 *NEW*
Police Station No. 2 *ADAPTIVE REUSE*
Police Station No. 3 *ADAPTIVE REUSE*

VILLAGE OF LAKEMOOR

Lakemoor, Illinois
Police Station *SPACE NEEDS STUDY*
Police Station *NEW*

CITY OF LINCOLN

Lincoln, Illinois
Police Department *ADAPTIVE REUSE*

ELK GROVE VILLAGE FD

Elk Grove Village, Illinois
Station No. 10 *NEW*
Station No. 8.5 *NEW*

HARLEM-ROSCOE FPD

Roscoe, Illinois
Station No. 1 *ADDITION & RENOVATION*
Station No. 2 *ADDITION & RENOVATION*
Station No. 3 *ADDITION & RENOVATION*

LAKE VILLA FPD

Lake Villa, Illinois
Station No. 2 *ADDITION & RENOVATION*

TOWN OF LEDGEVIEW

Ledgeview, Wisconsin
Fire Station No. 1 *NEW*

CITY OF EDWARDSVILLE

Edwardsville, Illinois
Public Safety Facility (PD/FD) *NEW*

SECTION

4

Sub-Consultants



We make it a practice to enlist only those consultants who have demonstrated exceptional performance.

FGM is a professional architectural design firm. In order to integrate other discipline firms into our team of professionals, we are extremely meticulous and particular as to how firms are selected to work on our projects. We have longstanding relationships with many of the consultants with whom we work, some going back over 40 years.

The experts we have selected complete our facilities team and are experts in public safety facility design.

We have provided a listing of the consultants with whom we have worked and/or are currently working with on a variety of projects.

We have a long working relationship with each of these consultants and we are a tried and proven team.

Each team has a variety of expertise in varying project types and we propose to work with you to discuss the best team to deliver engineering and security services to meet the needs of your project.

CIVIL ENGINEERING

Pinnacle Engineering

1051 East Main Street
Suite 217

East Dundee, Illinois 60118

847.551.5300

pinnacle-engr.com

STRUCTURAL ENGINEERING

McCluskey Engineering

1887 High Grove Lane

Naperville, Illinois 60540

630.717.5335

mclcluskeyeng.com

MEP/FP ENGINEERING

WT Group

79 West Monroe

Suite 1110

Chicago, Illinois 60601

312.374.8020

wtengineering.com

SECURITY CONSULTING

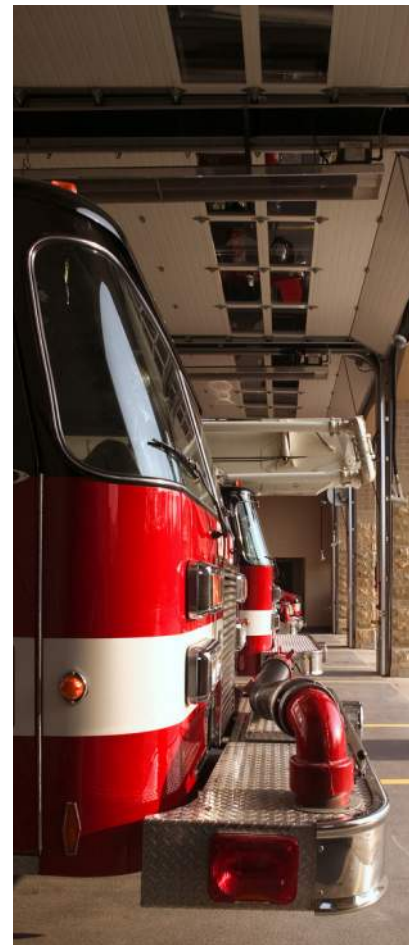
Correct Electronics

1807 South Washington Street

Suite 110

Naperville, Illinois 60565

630.689.1190





PINNACLE ENGINEERING GROUP

Civil Engineering

CONTACT

1051 East Main Street, Suite 17
East Dundee, Illinois 60118
847.551.5300
pinnacle-engr.com

EXPERTISE

PEG is a full service engineering and surveying firm. This allows us to provide a very streamline quality from the initial planning through the final stages of construction and project close-out.

PEG has been nominated for National Association of Industrial and Office Properties (NAIOP) Top Design Firm for 2014, 2015, 2016 in the Midwest. PEG continues to be an industry leader providing sustainable and innovative design for some of the largest developments in the Midwest.

The engineers at Pinnacle possess the experience to understand the unique requirements of each project type and its complexity allowing PEG to make immediate contributions to every project.

Pinnacle Engineering Group (PEG) was founded in 2011 to create a company where people who value friendship, loyalty, and team collaboration would flourish. At PEG, every individual plays a key role in the success of the company as we take a team approach on every aspect of every project. By drawing on the experience and expertise of each team member, PEG is able to provide the highest quality of work and service to our clients.

Within this time, PEG has grown to almost 40 professional staff across three offices. This is attributed to the success of every project and service provided. The firm's commitment to providing resourceful, expeditious and highly skilled services continues to make PEG an industry leader.



CONTACT

1887 High Grove Lane
Naperville, Illinois 60540
630.717.5335
mccluskeyeng.com

EXPERTISE

McCluskey Engineering Corporation offers preparation of contract structural documents for new construction or remodeling of existing structures, consultation of construction methods including cost comparisons and value engineering and evaluation of existing structures or distressed conditions.

McCluskey also provides the structural design and shop drawing preparation for the precast concrete industry.

MCCLUSKEY ENGINEERING

Structural Engineering

McCluskey Engineering Corporation was founded in 1988 to provide a wide range of structural engineering design and consulting services to architects, contractors and owners. The extensive experience of the firm's principal and key staff members allows McCluskey to offer a full range of engineering services.

McCluskey Engineering Corporation (MEC) is a dedicated structural engineering firm, offering engineer of record and precast engineering services across the Midwest and nationwide. For nearly three decades, we have offered the best in structural engineering consulting services to clients in a diverse range of industries. MEC was founded in 1988 and is led by principals Seth Michael and Doug Colclasure.



WT GROUP

MEP/FP Engineering

CONTACT

2675 Pratum Avenue
Hoffman Estates, Illinois 60192
224.293.6333
wtengineering.com

EXPERTISE

Cutting edge computer technology is used to create special designs for various municipal facilities including fire stations, park district facilities, health and financial institutions, village halls, car washes, police stations in addition to privately-owned restaurants and condominium buildings.

With more than 30 years of experience developing engineering systems for heating, cooling, ventilating, plumbing, electrical and fire protection, WT Group ensures design consistency, clarity and accuracy in the most cost and time efficient manner.

WT Group has been providing design services since 1972. They have extensive experience in the designs and application of heating, air conditioning, ventilation, refrigeration, plumbing, electrical and fire protection systems, site design, storm water management, land surveying and permitting. Their dedication and respect for the profession, years of experience in the field and the performance of the systems they have designed will attest to their engineering skills.



CONTACT

1807 South Washington Street
Suite 110
Naperville, Illinois 60565
630.689.1190

CORRECT ELECTRONICS, INC.

Security Consulting

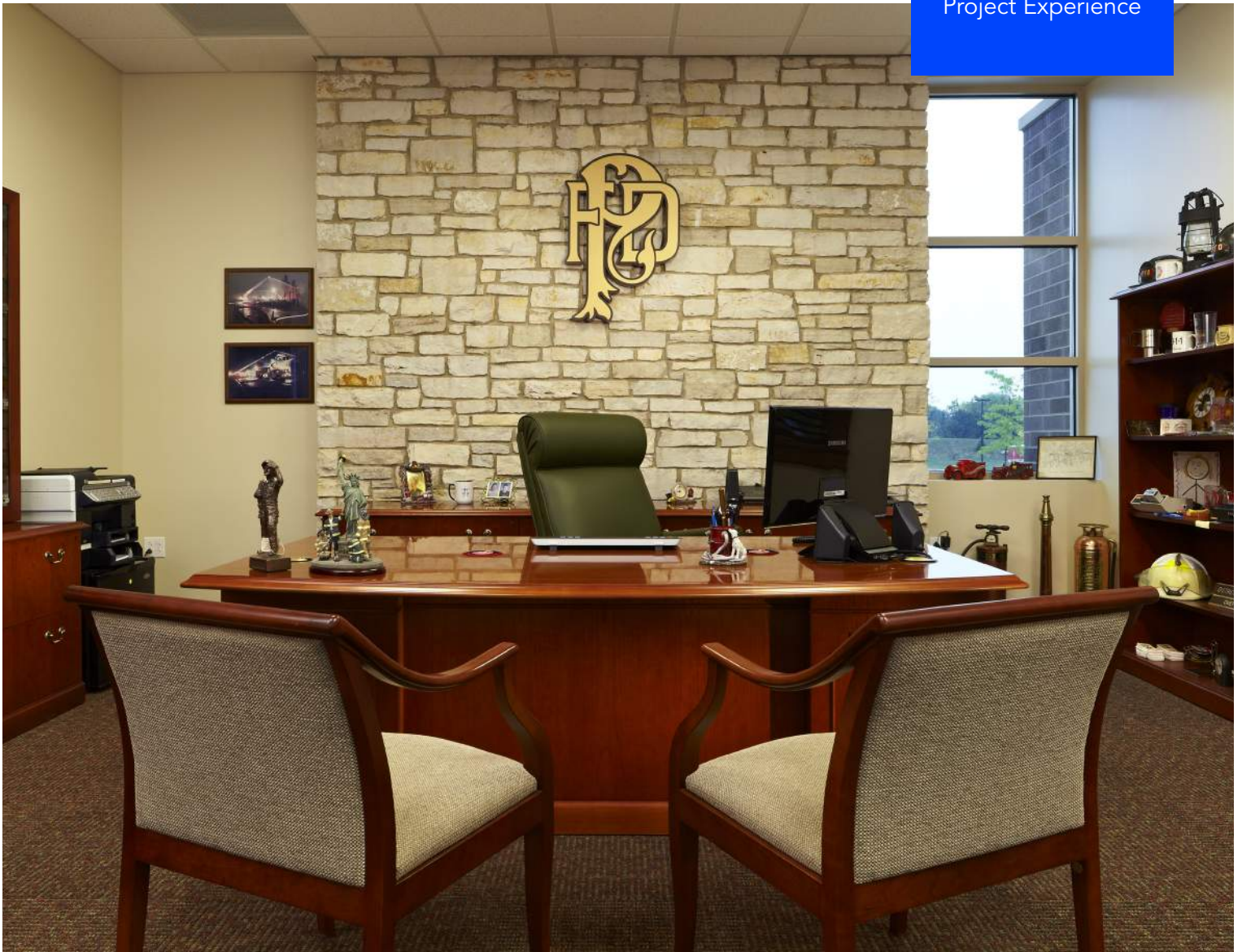
Correct Electronics, Inc.'s goal is to provide cost effective, total security solutions that provide a seamless integration of security electronics and security hardware.

Correct Electronics, Inc. provides services for electronic security systems services, detention doors, hardware and equipment, design, contract development and construction administrative services.

SECTION

5

Project Experience



PROJECT EXPERIENCE

Our relevant experience demonstrates that FGM brings to Hanover Township the necessary skills to translate your needs into reality.

Our experience brings value to your project. We provide quality design that responds to the functional and aesthetic requirements of each project. We consistently deliver projects that are reflective of the high level of energy and creativity of our team.

We have the leadership expertise to oversee the schedule, budget, communication and management issues involved in projects.

The projects we have highlighted on the following pages are just a few of the solutions FGM has provided to our clients to meet their special and unique needs.





CLIENT
Bensenville PD

Size
45,697 sf

Completed
05/2015

PROJECT COST
\$12.1M (e) \$13.4M (a)

DELIVERY METHOD
CM at Risk

PROJECT TYPE
New
Renovation

KEY TEAM MEMBERS
R. Lee
L. Kowalczyk

AWARDS
LEED Gold Certified

REFERENCE
Mr. Mark Rysavy
Former Assistant Director of
Community Development
Current Deputy Dir. of Buildings
& Inspection Services
Village of Mount Prospect
847.818.5328

A Comprehensive Retrofit of an Abandoned Factory

POLICE & EMERGENCY MANAGEMENT HQ

The project received a 2016 top honor from the Construction Industry Service Corporation's Pride in Construction award program.

The design, based on FGM's space needs study, incorporates and enhances most of the original 46,000 sf structure. For example, a wide sidewalk fronted with spaced brick columns was added to prevent vehicular intrusions.

The interior of the ADA-compliant building is designed to facilitate modern police investigations with state-of-art evidence collection rooms, storage systems and interview rooms where police reports can be taken in private. A large multi-purpose room is used for training and professional development activities as well as community meetings.

"We are very proud to have completed this project on time, under budget and without any additional taxes or costs to our residents."

Mr. Frank Soto, Village President



CRISIS MANAGEMENT The Emergency Management Center on the lower level is a community tornado shelter with room for indoor squad car parking as well as a 28-foot wide gun range for active shooter training. Long-term backup generators ensure that the facility is fully powered and available at any time. Critically, the EMC provides backup for Bensenville's entire IT infrastructure. Redundant mechanical and electrical systems ensure the safety of both people and information.

FUTURE READY Adjacent to O'Hare International Airport, regional planners anticipate that the population and transportation infrastructure of this area will continue to grow. This headquarters is designed to accommodate both additional staff and expanded operations to meet future challenges and advances in public safety technologies.

SAVINGS FOR THE COMMUNITY FGM designed to LEED Gold standards, making it 20% more efficient than a conventional building of its size. As a result, the Village will receive a 70% federal rebate on all interest paid for the bonds that financed design and construction of the facility. Over time, the savings can grow to \$1.5 million when the bonds are paid out. The Village was also awarded \$117,788 in grants to reimburse energy efficiency upgrades through the Illinois Energy Now program.





CLIENT
Lake County Illinois

SIZE
28,000 sf

COMPLETED
Study: Complete
Completion Date: N/A

PROJECT COST
\$34M (e)

DELIVERY METHOD
N/A

PROJECT TYPE
New

KEY TEAM MEMBERS
R. Lee
L. Kowalczyk

REFERENCE
Keith Kaiser
Sergeant
847.377.4000
kkaiser@lakecountyil.gov

New Home for Lake Co. 911, EMA & ETSB Services

EOC, 911 & ETSB FACILITY

FGM has completed Phase 1 planning for a replacement facility that will house 9-1-1, EMA and ETSB services on a Lake County Government Center campus. FGM's plan provides decision-makers with options for a facility to replace the existing building at its present capacity OR build a larger facility with the capacity to house consolidated 9-1-1 services for multiple Lake County communities.

The Phase 1 plan was completed in tandem with FGM's current design work for a new Consolidated Public Safety facility that will house all law enforcement functions of the Lake County Sheriff's Department. It's anticipated that the two facilities will be co-located with a linkage between the buildings and space allocated for shared activities such as training. FGM's Phase 1 plan includes a detailed space program, schematic site and floor plans and preliminary cost estimates for the options provided.

LISTENING TO STAKEHOLDERS To create the Phase 1 plan, FGM gathered input from diverse stakeholders including staff of various Lake County agencies as well as representatives of Lake County municipalities that may participate in a consolidated facility.

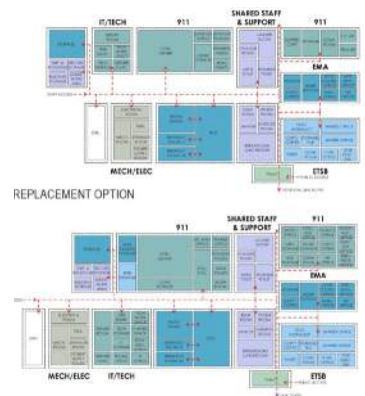
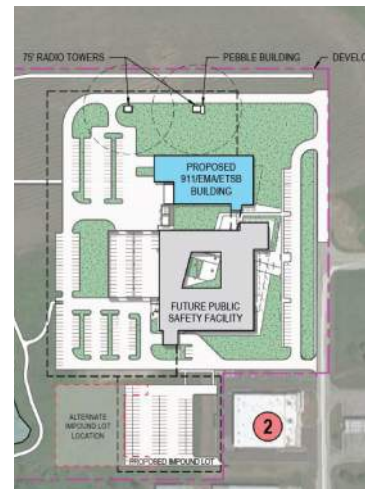


Stakeholder input, understanding of Lake County’s Master Plan and expertise in the design of resilient public safety buildings formed the basis of the Phase 1 plan now under consideration by decision-makers.

ELEMENTS OF THE PLAN As Lake County considers consolidating 9-1-1 services, identifying detailed space needs to support operations is critical. The Phase 1 plan projects that the new facility will range from 20,000-28,000 square feet depending upon the level of consolidation. Accompanying preliminary construction cost estimates range from approximately \$25-34 million.

FGM’s design provides options for a communications center that can be sized to support between 10 and 30 dispatchers and an adjacent emergency operations center. Space is included to house mechanical and electrical systems as well as the IT/technology infrastructure for all operations.

In addition, the building will include sufficient office and workspace, including meeting rooms, for administrative/management 9-1-1, EMA and ETSB personnel. Understanding the demanding nature of emergency services work, FGM incorporates space for break rooms, locker rooms, a fitness center, and quiet rooms for stress relief. The two buildings will be complementary, yet distinct, with consideration given to landscape design as well as overall site security needs.





CLIENT
Village of Addison

SIZE
20,763 sf

COMPLETED
03/2018

PROJECT COST
\$10.6M (e) \$10.7M (a)

DELIVERY METHOD
General Contractor

PROJECT TYPE
New

KEY TEAM MEMBERS
R. Lee
J. Estes
L. Kowalczyk
R. Porter

REFERENCE
Mr. Timothy Hayden
Director of Police
618.692.7521
thayden@addison-il.org

Growth from 8 to 34 Dispatch Stations

911 CONSOLIDATED DISPATCH CENTER

FGM has been a long-term partner to the Village of Addison. When they recently outgrew their former dispatch center, they approached FGM to design and construct a new, larger dispatch center.

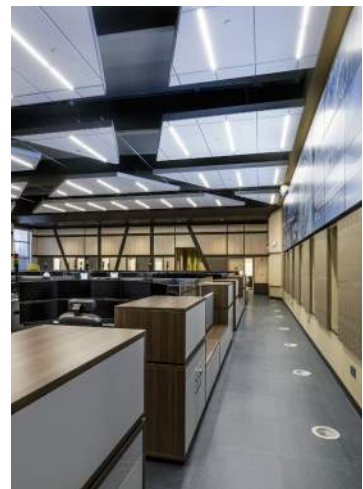
Having renovated Addison's old center in 2011, FGM collaborated closely with the Village and the Addison Police Department to design a larger regional dispatch center. This included an ICC 500/FEMA P-361 tornado safe room.

While the primary purpose of the center is to serve the Village of Addison, a secondary goal was to design a facility large enough to function as a backup center for all of DuPage County.

FGM's experience and expertise in building dispatch centers allowed us to truly understand and implement practical features necessary for dispatch workers, not only to perform their job in the harshest conditions, but also to be comfortable while doing so. Consequently, the new station features an environment with amenities which function as outlets to help alleviate dispatcher stress.



The new dispatch center incorporates a resilient design for disaster scenarios like tornadoes and earthquakes. The final design of the center focused on practicality and an inconspicuous yet pleasant aesthetic.





CLIENT
City of St. Charles

SIZE
56,000 sf

COMPLETED
09/2019

PROJECT COST
\$24.6M (e) \$23.1M (a)

DELIVERY METHOD
Construction Management

PROJECT TYPE
New

KEY TEAM MEMBERS
R. Lee
J. Estes
L. Kowalczyk

REFERENCE
Mr. James Keegan
Chief of Police
630.377.4435
jkeegan@stcharlesil.gov

A New Home for St. Charles Police

ST. CHARLES POLICE STATION

An abandoned shopping center was razed to build a new home for the Charles Police Department. Salvaged metal and bricks are included in the centrally located facility which also features limestone and painted concrete. The station is designed to welcome the community, support 21st century policing and be ready for future needs.

A COMMUNITY PLACE

The public entrance includes a lobby, reception counter and multi-purpose room that seats 60 for training activities and community meetings.

Throughout the building, murals and historic photos evoke past eras of policing and stages of St. Charles development.

“The City of St. Charles, our residents and staff have a modern, efficient and 21st century police facility that the entire community will use and benefit from for generations to come”

Names Keegan
St. Charles Chief of Police



TO PROTECT & SERVE Offices, open space work areas, conference and interview rooms provide ample space for Investigations and Patrol teams. Each team's space is designed to facilitate efficient workflow and communication. For example, Patrol staff work in an area with a roll call room, space for writing reports and easy access to equipment and weapon storage.

The Evidence area has an up-to-date forensics lab with equipment for fingerprint analysis and biological evidence, high-density storage racks and a garage for confiscated vehicles.

A drive-through sally port is a key feature of the Detention area which also includes 5 cells and interview rooms. A squad car garage for 30 vehicles ensures that officers can respond immediately regardless of weather conditions and that the cars will have a longer life.

The second floor of the station features office space for Police administration; conference rooms and classrooms; a small kitchen and dining area; locker rooms and a fitness area that is also used by City staff.

FUTURE READY & SUSTAINABLE The St. Charles Police Department is designed to meet the community's needs for 50 years with flexibly designed space that can be easily adapted for future usage. The 6.5-acre site allows room for building additions if needed.

Portions of the station will serve as a storm shelter when needed with redundant mechanical and electrical systems. A stormwater detention system will help mitigate community flooding issues.





CLIENT

Elk Grove Village

SIZE

Station No. 8: 20,660 sf
Station No. 10: 15,281 sf

COMPLETED

05/2019

PROJECT COST

Station No. 8: \$10.7M
Station No. 10: \$6.9M

DELIVERY METHOD

Design-Build

PROJECT TYPE

New

KEY TEAM MEMBERS

R. Lee
J. Estes
R. Porter
L. Kowalczyk

REFERENCE

Chief Richard J. Mikel
Fire Chief
847.734.8000
rmikel@elkgrove.org

Visual Symbols of Civic Pride to the Community

ELK GROVE FIRE STATIONS NO. 8 & NO.10

Fire Station 8, located in a major business park, combines two outmoded stations into a new station. Fire Station 10 replaces an older facility and is sited on a busy thoroughfare, providing a visible symbol of civic pride to the community. Both stations have 4 apparatus bays to house fire trucks and other vehicles.

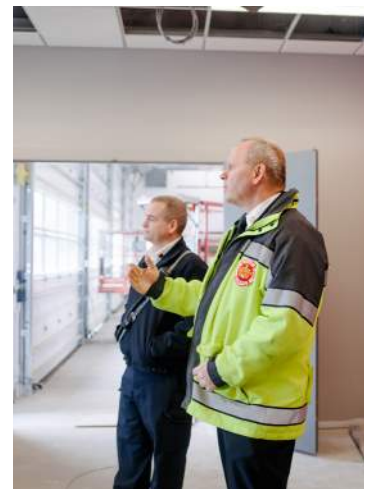
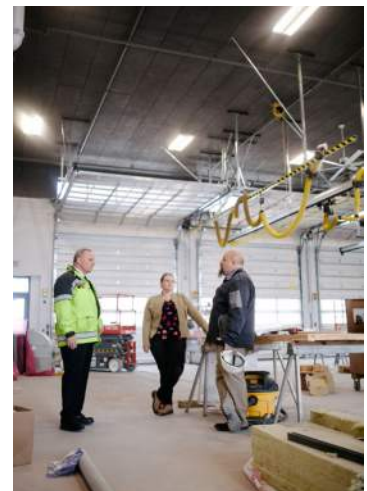
DECONTAMINATION AREAS Fire personnel safety is top priority for Elk Grove Village. The new stations have self-contained decontamination areas that contain toxins when personnel return from fires. The “hot-zone” areas include extraction equipment, laundry, shower and custom-made saunas with infrared heat and stationary bikes so that fire fighters can quickly sweat off harmful toxins.

TRAINING & STORAGE Station 8 features a large training tower behind the station that’s equipped with “burn props” used to simulate different fire scenarios.

Stations 10’s tower, used to hang hoses, bridges the apparatus bay and work/living quarters providing a unified sense of scale for the entire facility. Both stations include training rooms that are used for community meetings.



WORK-LIFE BALANCE Maintaining work-life balance poses unique challenges for fire fighters who often spend 72-hour continuous cycles at the station. The living quarters at both stations include comfortable seating with tables so that personnel can spend time with their families. Expanded bar-height counters in the kitchen/dining areas promote casual conversation and camaraderie.





CLIENT
Bartlett FPD

SIZE
6,800 sf

COMPLETED
11/2013

PROJECT COST
\$2.4M (e) \$2.2M (a)

DELIVERY METHOD
Design/Bid/Build

PROJECT TYPE
Renovation

KEY TEAM MEMBERS
J. Estes
L. Kowalczyk

REFERENCE
Mr. William Gabrenya
Assistant Fire Chief
630.837.3701
wgabrenya@bartlettfire.com

Updated FPD Gains Needed Efficiencies (In the Township) STATION NO. 2 RENOVATION

Two of Bartlett Fire Protection District's facilities lacked efficiency, were outdated and required updates to meet current fire service standards.

FGM completed a study of both stations that reviewed deficiencies in building construction, building layout, useful operation flow, functionality and future growth capabilities.

As a result of the study, Bartlett Fire Protection District engaged FGM to complete a 6,800 sf renovation Station No. 2. The renovated station meets current fire service standards.





CLIENT
Streamwood PD

SIZE
68,129 sf

COMPLETED
06/2017

PROJECT COST
\$11.5M (e) \$11.2M (a)

DELIVERY METHOD
Construction Management

PROJECT TYPE
New

KEY TEAM MEMBERS
R. Lee
L. Kowalczyk

REFERENCE
Mr. John Peterson
Director of Community
Development
630.736.3843
jpeterson@streamwood.org

New Municipal Campus Design (In the Township)

POLICE STATION, VILLAGE HALL & MEMORIAL

The Streamwood Police Department had significantly outgrown their existing station and with its poor condition, the village elected to replace it. The design of the new station was to also complement the design of the existing village hall which is located on the same municipal campus.

The new two-story police station was designed as part of a comprehensive re-design of the municipal campus site that also contains a village hall, veteran's memorial and community service garage. Some of the features of the station include a community/training room, large firing range and a 23-space indoor parking garage for police vehicles.





CLIENT
Village of Streamwood FD

SIZE
23,750 sf

COMPLETED
Spring 2020 (e)

PROJECT COST
\$10M (e)

DELIVERY METHOD
CM at Risk

PROJECT TYPE
New

KEY TEAM MEMBERS
R. Lee
J. Estes
L. Kowalczyk
E. Cerny

REFERENCE
Sharon Caddigan
Village Manager
630.736.3800
scaddigan@streamwood.org

New Trends Shape Modern FS Headquarters

STREAMWOOD FIRE STATION HQ

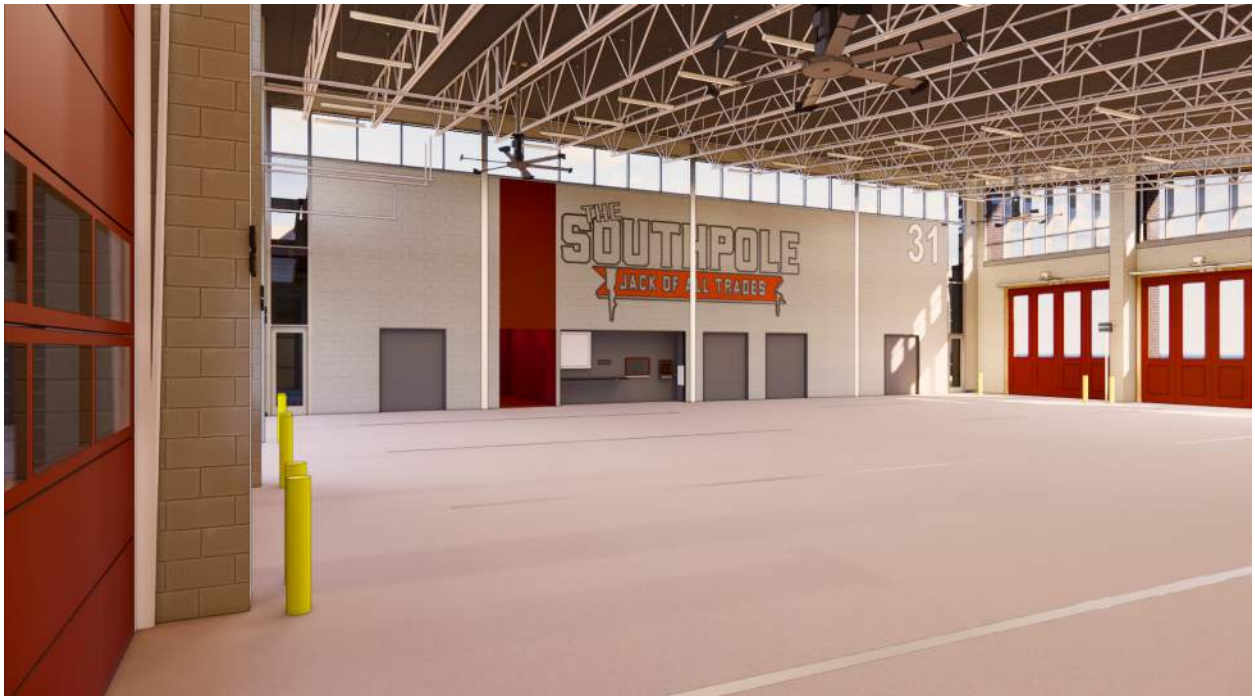
FGM is currently building a new headquarters for the Village of Streamwood Fire Department. The new facility, opening in 2021, will replace an outmoded station on the same site.

The new Headquarters will house the Fire Chief, other senior fire personnel as well as administrative functions that were previously located at another facility. In addition to offices, the station will include open plan workspaces and a conference room.

The station will have a spacious multi-purpose room that can also be used for community meetings, complemented by a kitchenette and public restrooms. An EMT room is available for the public to have blood pressure checks.

Living quarters in the new station will include a combined kitchen and dining area, outdoor patio area, a day room and individual bunk rooms for up to 7 fire fighters. Individual shower/toilet rooms offer privacy and a dedicated exercise room will support fire fighters' preparedness for emergency calls.

The state-of-art apparatus area will include four double-deep bays and a training tower. Ample space will be allocated for



equipment and turnout gear as well as extractor and laundry equipment.

Outside the station parking will be available for the public as well as fire personnel.





CLIENT
Hanover Park FD

SIZE
26,370 sf

COMPLETED
09/2006

PROJECT COST
\$5.3M (e) \$5.3M (a)

DELIVERY METHOD
General Construction

PROJECT TYPE
New

KEY TEAM MEMBERS
R. Lee
L. Kowalczyk

REFERENCE
Chief Craig Haigh
Fire Chief
630.736.6800
chaigh@hpil.org

New Design with Traditional Flair (In the Township)

STATION NO. 1

When the decision was made to build a new headquarters fire station, the desire to reference old-world tradition in a cost conscious manner without sacrificing quality and efficiency presented several challenges.

The basement provides a dividable space which can support multiple meeting rooms, large storage areas, a fitness room and public restrooms.

The living quarters are located on the second floor, providing a clearly demarcated space allowing maximum privacy from day-to-day Administrative operations. The second floor outdoor deck area, accessible from both the bunk area and kitchen, provides a semi-private area for on-duty firefighters to relax. In an effort to reduce response time during sleeping hours, slide poles reminiscent of 'old world' firehouses were incorporated.





CLIENT
Hoffman Estates FD

SIZE
21,740 sf

COMPLETED
06/2009

PROJECT COST
\$5.8M (e) \$6.1M (a)

DELIVERY METHOD
Design-Build

PROJECT TYPE
New

KEY TEAM MEMBERS
L. Kowalczyk

REFERENCE
Patrick Fortunato
Fire Chief
847.882.2138
patrick.fortunato@hoffmanestates.org

Green Finishes & Open Floor Plan Feel Homey

FIRE STATION NO. 24

Built in a developing area, the Village of Hoffman Estates' Fire Station No. 24 needed to have environmentally sustainable products and finishes that were easily maintained and be able to accommodate both the firefighters that would call this home and the public when necessary.

With a striking non-traditional design, the station includes a circular building component that capitalizes on the functional benefits of a semi-circular day room for optimized TV viewing on one side and a day-lit, first floor fitness room with operable windows facing the exterior. Overall water usage is reduced by 30% partially through an underground cistern collecting rainwater which is used for washing fire vehicles. The floor finishes blend recycled content carpet with sealed, natural concrete floors for low maintenance. A combination training room/community room/backup EOC located in the lower level can accommodate 56 and serve multiple uses. The spacious kitchen/dining/day room is very open, allowing desired connectivity between staff.

**CLIENT**

Limestone Township FPD

SIZE

Central Station: 19,240 sf
Station No. 2: 2,380 sf
Station No. 4: 5,500 sf
Station No. 5: 1,200 sf

COMPLETED

05/2015

PROJECT COST

\$5.8M (e) \$5.8M (a)

DELIVERY METHOD

General Construction

PROJECT TYPE

New/Renovation

KEY TEAM MEMBERS

J. Estes

R. Lee

L. Kowalczyk

REFERENCE

Larry W. Gilmore

Fire Chief

309.697.4312

larry.gilmore@limestonefire.net

Cost Effective Design Ideas Bring Value

CENTRAL STATION & STATIONS NO. 2, 4 & 5

Situated among farmland near Peoria, Illinois, the Limestone Township Fire Protection District was faced with challenges. Its outdated stations were struggling to accommodate EMT services, train the volunteer staff and attract new volunteers to the district.

The district evaluated how the stations were serving the community and after passing a successful referendum, chose FGM Architects to design a new Central Station and renovate Stations No. 2, No. 4 and No. 5 to accomplish their goals.

The existing stations were basic with small bays and unassuming exteriors. The exteriors of the stations each looked different and were at times difficult to see in the rural landscape. FGM worked with the district to develop a consistent, eye-catching brand for all of the stations' exteriors through color selection and materials to improve visibility and consistency.

With the new branding and improved bays in mind, FGM and the district set to work on the new construction and renovations.



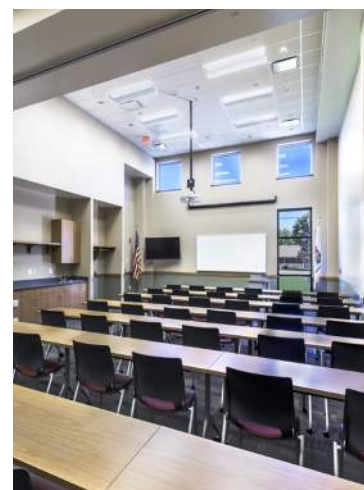
CENTRAL STATION The new Central Station, located on five acres of land, provides living quarters for full-time EMT staff, new apparatus bays that accommodate current apparatus technology, a training tower at the front of the building to showcase the district's training capabilities to potential volunteers and a storm shelter for community use during inclement weather.

STATION NO. 4 The renovations of Station No. 4 are the most dramatic, as the upgrades include new prefab steel structure bays with steel cladding, a bunkroom, a dayroom, a storm shelter and apparatus support space. The existing masonry bays were transformed into the new residence for the station. The renovation nearly transforms the Station into a complete satellite station.

STATION NO. 2 Station No. 2's upgrades include a new dayroom and storm shelter. The new framed structure residence has steel cladding and the existing masonry bays were renovated.

STATION NO. 5 Station No. 5 will add new bathrooms and a storm shelter. Interior and exterior paint, HVAC systems, doors and acoustics will be upgraded in each of the renovated stations.

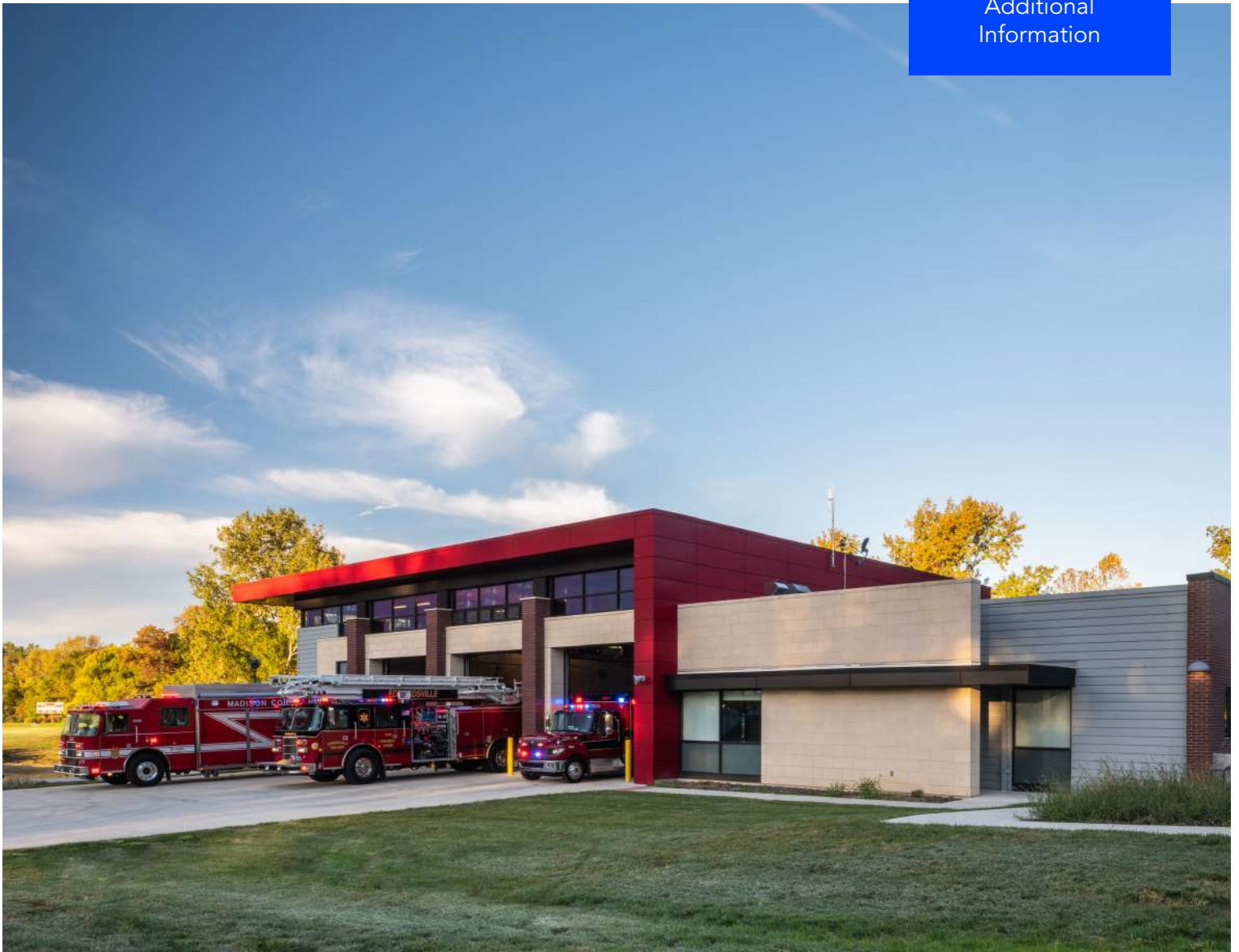
All projects included new HVAC systems and efficient insulation for energy efficiency.



SECTION

6

Additional
Information



FGM is committed to preserving the environment through sustainable design and energy conservation.

We have invested in training to educate our team to value the importance of sustainability which is then incorporated into the planning, design and construction of each of our projects.

Our team has 21 employees who are LEED Accredited Professionals and FGM is also a member of the U.S. Green Building Council. This accreditation recognizes expertise in green building and Leadership in Energy and Environmental Design (LEED). The focus on the environment and the incorporation of sustainable design and energy conservation principles is integral to our design process.

We have invested in training to educate our team to value the importance of sustainability which is then incorporated into the planning, design and construction of each of our projects. The focus on the environment and the incorporation of sustainable design and energy conservation principles is integral to our design process. These practices contribute to the development of healthy, safe, energy-efficient facilities.

Our project team has extensive experience with both the design and commissioning of LEED certified projects. FGM has completed 20 LEED certified projects including the recently Silver certified University of Chicago Lab Schools Gordon Parks Arts Hall project. The project team will prepare all the required design strategies, scorecards, documentation and submittals to the USGBC for certification.

FGM LEED® Facts



1



10



11

LEED
CERTIFICATION
PENDING

5

LEED PLATINUM PROJECTS

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

Stanley O. Ikenberry Commons Bousfield Residence Hall

LEED GOLD PROJECTS

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

Stanley O. Ikenberry Commons Wassaja Residence Hall

BENSENVILLE PD

Police & Emergency Management Headquarters

ELK GROVE VILLAGE

Administration & Public Safety Facility

FRANKLIN PARK PD

Police Station

HOFFMAN ESTATES

Police Station

Fire Station No. 24

MT. PROSPECT FPD

Fire Station No. 14

ORLAND PARK

Police Station *ADAPTIVE REUSE*

SKOKIE POLICE

Police Station *ADAPTIVE REUSE*

WHEATON COLLEGE

Meyer Science Center

LEED SILVER PROJECTS

TRITON COLLEGE

Science & Health Careers Building *ADDITION AND RENOVATION*

UNIVERSITY OF CHICAGO LABORATORY SCHOOLS

Earl Shapiro Hall

Gordon Parks Arts Hall

CHICAGO PUBLIC SCHOOLS

Stephen T. Mather High School *ADDITION*

ELMHURST FPD

Fire Station No. 2

MOTHER MCAULEY LIBERAL ARTS HIGH SCHOOL

High School *ADDITIONS*

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE

Transportation Education Center (TEC)

UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

Fire Service Institute

WHEATON COLLEGE

Memorial Student Center *RENOVATION*

CITY OF OAK BROOK TERRACE

Public Services Facility

PARIS HIGH SCHOOL

SUSTAINABLE PROCESS

We work with our clients early in the process to set environmental goals that are reasonable, practical and meet the budget. On every project, whether or not LEED Certification is pursued, we incorporate green solutions which achieve healthy indoor environments and high performance systems. Green design does not need to cost more but is dependent upon the choices made during the design process. We analyze the first cost vs. life cycle operational costs of systems such as mechanical, electrical or exterior envelope systems. We understand that as stewards of your institution, we need to help you make the best decisions for today as well as future decades.

Design has a tremendous impact on health, operational costs and the environment.



7 WELL BUILDING CONCEPTS

AIR

WATER

NOURISHMENT

LIGHT

FITNESS

COMFORT

MIND

WELL BUILDING

The way that buildings are designed, constructed and maintained impacts the way we sleep, what we eat and how we feel.

The WELL Building Standard uses innovative, research-based strategies to advance health, happiness, mindfulness and productivity in our buildings and communities.

The WELL Building Standard consists of features across the seven concepts that comprehensively address not only the design and operations of buildings, but also how they impact and influence human behaviors related to health and well-being.

AIR



Establishes requirements in buildings that promote clean air and reduce or minimize the sources of indoor air pollution.

LIGHT



Provides guidelines that minimize disruption to the body's circadian system, enhance productivity, support good sleep quality and provide appropriate visual acuity.

WATER



Promotes safe and clean water through the implementation of proper filtration techniques and regular testing for building occupants to receive optimal quality of water for various uses.

FITNESS



Promotes the integration of physical activity into everyday life by providing the opportunities and support for an active lifestyle and discouraging sedentary behaviors.

NOURISHMENT



Requires the availability of fresh, wholesome foods while limiting unhealthy ingredients and encouraging better eating habits and food culture.

COMFORT



Establishes requirements to create a distraction free, productive and comfortable indoor environment.

MIND



Optimizes cognitive and emotional health through design, technology and treatment strategies.

WELL projects complete third party, on-site testing to ensure they've achieved key components of the WELL Building Standard. Performance verification is built into the WELL Certification process.



SCHEDULE AND BUDGET MANAGEMENT

FGM takes pride in our ability to manage complex assignments and keep them on schedule and within budget.

SCHEDULE MANAGEMENT

Before any sketch is generated or any line is drawn, our team will engage in a thorough project planning process which will establish a common set of goals and objectives for the project. These goals are developed and understood by the client as well as the architects, designers and consultants. The main schedule milestones will be identified prior to the commencement of the project and each team member will understand the importance and impact of their involvement in meeting the scheduled goals.

Establishment of a schedule requires the cooperative involvement of the design professional and the owner. Because we believe that each facility belongs to the client and the building users, our design process places you at the center of the design team. We weigh the need for a desired occupancy date against budgetary limitations, potential risks and the client's decision making process.

During the early phases of the project, working with the owner, goals and priorities will be set relating to aesthetic, functional and budget parameters. This will be accomplished through a collaborative consensus building process that will involve all members. As a group we will develop a work plan with which will be our roadmap for the project.

This schedule will help us organize the tasks by phase relating to the milestone dates. It will also indicate when information is required for decision making. It will establish review and approval periods relating to committee and board meetings. The schedule will target budget/estimate reviews, meetings with municipal agencies, internal department reviews and all of the detail required during the various project phases.



BUDGET MANAGEMENT

FGM uses an active “Design to Cost” approach rather than a “Costing of the Design” process. Costs are controlled by means of frequent construction cost estimates throughout the progress of a project. In the early stages, costs will be estimated using square footage or other yardsticks. Due to the large number of projects that we bid every year, we have a large database of recent bids on which to base early estimates that we will provide as input into this early costing process.

A cost model will also be developed in the context of the project budget for all of the major building systems by which alternatives for those systems can be evaluated. It is far easier to make adjustments to maintain cost control in the early stages of the project than in the latter. Your Principal-in-Charge will be involved in this cost monitoring process from project inception through to project close-out to ensure your budgeting concerns are not overlooked.

As a project progresses, more detailed estimates are completed by the Construction Manager/General Contractor and reviewed in depth by us. Manufacturers and suppliers are often consulted regarding specific costs of items.

Alternatives for all building systems are presented to the city with a list of advantages and disadvantages and cost estimates related to the cost model for those building systems so that decisions are made within the overall framework of the budget.

As part of the interdisciplinary coordination meetings that are held on a regular basis over the course of designing and coordination all elements of a project, we benchmark the development of building systems against established budget parameters. We want to develop the best system possible for a client within the budget range that has been established.

We do not want to design a system that has to be altered to fit within a budget. We will not sacrifice functionality. By continuously measuring systems development against budget parameters, rather than only reviewing budget after phases have been completed, we believe that we will eliminate project revisions, maintain the project schedule and ensure project quality.

By constantly monitoring a project, changes during the design are incorporated in updated estimates, and the project scope or building systems can be selected or altered to maintain the budget.



FGM recommends the development of cost estimates during the following stages of a project in order to effectively manage your cost:

- **At the Commencement of the Project—**
The estimating process begins very early in the project and is reviewed and updated during each phase of the project. This ensures that the project stays within your budget. Our objective is to develop an estimate that accurately reflects the price at which your project can be awarded. This requires precise pricing, experienced judgment and continuing assessments of local market conditions.
- **At the Conclusion of Schematic Design**
- **At the Conclusion of Design Development**
- **At 65% Completion of Construction Documents**
- **During Evaluation of Bids—**Upon receipt of bids, we assist the Construction Manager/General Contractor with the check of the cost estimates provided previously to ensure the qualified bidders are at or under budget. Besides cost, information of the bidder's financial stability, previous experience, equipment ownership, and insurance is carefully reviewed.

FGM strives to keep up-to-date with new design tools that helps us better serve our clients.

Over the past 15 years, a trend has evolved to design in 3D versus the traditional 2D method. This technology is called Building Information Modeling (BIM). BIM creates a digital representation of the building that allows designers and contractors to make accurate decisions, high quality construction documents, performance predictions and cost estimates.



REVIT

3-D project design that uses intelligent model based process to plan, design, construct and manage buildings and infrastructure.



NAVISWORKS

Project review software that provides holistic review of integrated models and data to better control project outcomes.



3DS MAX

Modeling and rendering software that creates photorealistic renderings.



ENSCAPE

Virtual walkthroughs in Revit with navigation that allows user to look at any part of the building in real time with 3D goggles or on screen.



DELTEK VISION

Project based resource planning software and project management.



ADOBE CREATIVE CLOUD

Graphic development software.



NEWFORMA

Project management, communication and document management.



MICROSOFT OFFICE 365

Collaboration and communication software.



BUILDING INFORMATION MODELING

FGM provides 3D models integrating architectural, structural, mechanical, electrical, plumbing and fire protection design disciplines.

We have a dedicated Architectural Applications Expert to lead the implementation of new design tools and to manage our BIM software libraries. We utilize clash detection software which reviews our integrated models to identify constructability issues, thus increasing the overall quality of our construction documents.

In addition, our tools help us to communicate the design to you through the use of virtual walkthroughs to view any portion of a building in real time, and photorealistic renderings from the BIM model.

We have worked with construction professionals utilizing a REVIT BIM Model as the foundation for an integrated project delivery with contractors, on all of our larger renovation and new construction projects.

We have projects which have required sub-contractors to develop all shop drawings using BIM to construct the building virtually which helps reduce field issues and expedites the construction schedule. Requiring the use of BIM during construction, requires using more sophisticated construction professionals which is appropriate for your project.



FARO 3D LASER SCANNER

Captures 3D point clouds and 360° color photos to scale.



FARO 3D LASER SCANNER

Captures 3D point clouds and 360° color photos to scale.



FARO 3D LASER SCANNER

Captures 3D point clouds and 360° color photos to scale.



PROFESSIONAL SERVICES AGREEMENT

FGM would like to negotiate some of the terms in the Professional Services Agreement should our team be selected to be your Architect for the Design and Construction of the New Station.



Memorandum

Date: February 9, 2021

To: Brian P. McGuire, Supervisor
Eugene Martinez, Finance Committee Chair
James Barr, Township Administrator

From: Megan Conway, Director of Aging Services
Kristen Smith, Director of Community Health

Re: FY22 Special Budget Request – Senior Home Care Program Proposal

Hanover Township Aging Services and Community Health are proposing an innovative program to serve adults, fifty-five and older, of Hanover Township. The *Senior Home Care Program* would fill gaps in existing programs and support older adults to remain independent. The motivation behind this service is to prevent unnecessary placement in nursing facilities by providing critical home supports.

The project proposal is for a pilot program to be staffed by one full-time Senior Home Care Coordinator and two part-time Home Care Assistants. The Coordinator position would be filled by a “seasoned” Certified Nursing Assistant (CNA); a person who has several years of experience providing direct care, especially to older adults. The Coordinator would be expected to provide direct service for at least 50% of his or her scheduled hours. One of the part-time Home Care Assistants would be filled at 24 hours per week and the other at 16 hours per week. By structuring the staffing in this manner, there will be at least one full day of service in the community each week, as well as back up in case of urgent client need or employee time off.

A menu of services may be adjusted over time, but the initial services will include:

- Activities of Daily Living (ADLs)
 - Bathing
 - Dressing
 - Grooming
- Housekeeping Services
 - Assistance with household chores
 - Meal preparation and cooking; grocery shopping
 - Cleaning

- Laundry
- Assistance with Transportation (escort on bus or driving to specific locations)
- Maintenance of household records
 - Sorting mail
 - Ensuring bills are paid on time
- Companionship
 - Current events discussion, games, and/or activities for cognitive and mental stimulation
 - Assistance with connecting to Aging Services programs, either virtually or at the senior center
 - Assistance with personal errands (picking up prescriptions, going to bank, etc.)

To fund the program, staff will pursue various community and government grants. One area of opportunity is with the Hanover Township Mental Health Board Challenge Funding. The *Home Care Program* will support the mental health of clients who are socially isolated and in need of cognitive stimulation; a primary focus of the Mental Health Board. Another potential opportunity and source of funding would include the Hanover Township Foundation. Initial grant revenue from these sources is expected to generate approximately \$36,000 in project income. The program would also be supported by cost-sharing with clients.

A tentative budget for the program is:

<u>EXPENSE</u>	<u>FULL YEAR COST</u>	<u>SIX-MONTH COST</u>
Salaries	\$76,960.00	\$38,480.00
FICA	\$2,943.72	\$1,471.86
Unemployment	\$861.75	\$430.88
Health Insurance	\$13,364.00	\$6,682.00
Dental, Vision, Life	\$611.16	\$305.58
IMRF	\$3,704.38	\$1,852.19
Training	\$3,000.00	\$3,000.00
Travel	\$1,000.00	\$500.00
Recruitment	\$1,000.00	\$1,000.00
Uniforms	\$1,000.00	\$1,000.00
Supplies	\$1,000.00	\$1,000.00
TOTAL	\$105,445.01	\$55,722.51

There is a similar program called Community Care Program (CCP) administered by the Illinois Department on Aging. The CCP program has no income limit, but restricts cash assets to \$17,500 for a single person and \$35,000 for a couple. A primary home, one car, \$1,500 in pre-paid burial, and personal property are excluded. During the intake process, staff would complete a thorough assessment and screening with the client. Clients will be referred to other community supports or programs for which they may qualify.

The tentative cost-sharing model is:

Client Portion	Asset	Approximate Cost to Client
Client pays 0%	\$0 - \$50,000	\$0
Client pays 25%	\$50,001 - \$100,000	\$5 per hour
Client pays 50%	\$101,001 - \$150,000	\$10 per hour
Client pays 75%	Over \$150,001- 200,000	\$15 per hour
Client pays 100%	Over \$200,001	\$20 per hour

To demonstrate success, the following performance metrics will be used:

- Number of unduplicated clients per month and per year
- Number of direct client contacts per month (a duplicated number)
- Number of hours providing direct service
- Pre- and post-program surveys such as client satisfaction, the UCLA Loneliness Screening, and the Mini Mental Status Exam (MMSE)

Clients would be referred to the program from other Aging Services divisions, Township departments, and community agencies. To establish the needs of a client, the initial visit will involve a Community Health Nurse as well as the Home Care Coordinator. During the visit, an assessment for eligibility will be completed as well as a mini-mental status exam (MMSE) to determine if there is memory loss present. Clients may be ineligible if they have a medical need beyond the scope of the program (catheters, feeding tubes, etc.). The vision of the program is to serve as an added support to all of the Township's residents who may need care. Currently, the options available to a person include applying for the Community Care Program, being eligible for full Medicaid, or privately pay a for-profit agency (which can become financially burdensome). A typical private-pay arrangement would cost between \$18-\$28 per hour and require a minimum commitment of three hours for each day of service.

The expectation of the program is to prevent people from entering a nursing facility prematurely and to maintain high quality living for individuals in their homes. Based on staffing and program development, the program would launch on October 1, 2021.

Please contact Aging Services Director Megan Conway at 630-483-5671 or mconway@hanover-township.org or Community Health Director Kristen Smith at 630-483-5650 or ksmith@hanover-township.org with any questions or if additional information is needed.

Hanover Township
Tentative Budget and Appropriation Ordinance
Ordinance #

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR
 THE TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS,
 FOR THE FISCAL YEAR BEGINNING **APRIL 1, 2021** AND ENDING **MARCH 31, 2022**.
 BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND
 EXPENDITURES, IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, SENIOR CITIZEN
 SERVICES FUND, WELFARE SERVICES FUND, MENTAL HEALTH FUND, ROAD FUND
 RETIREMENT FUND, VEHICLE REPLACEMENT FUND AND CAPITAL PROJECTS FUND FOR THE FISCAL YEAR MENTIONED
 ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. GENERAL TOWN FUND

Beginning Balance April 1, 2021		2,096,216
Estimated Revenues		
3000	Property Tax	4,057,317
3100	Replacement Tax	30,000
3250	Interest Income	25,000
3300	Other Income	5,000
3350	Rent	10,000
3420	MHB/Office Charges	4,500
3430	YFS - Therapy Fees	12,000
3440	YFS - Tutoring Fees	5,000
3445	YFS - MHB Contracts	109,000
3450	Community Health Fees	10,000
3451	Community Affairs Revenue	2,000
3952	Passport Fees	100,000
Total Estimated Revenues		4,369,817
*To be spent for direct costs of providing disaster relief and support services pursuant to 60 ILCS 1/30-117		
Total Estimated Funds Available		6,466,033

Budgeted Expenditures

Administrative Services	1,790,120	
Community Affairs	275,258	
Emergency Services	185,250	
Assessor's Office	209,006	
Facilities Division	586,878	
Community Health	273,550	
Youth and Family Services	1,048,200	
Total Expenditures/Appropriations		4,368,262
Estimated Cash on Hand March 31, 2022		2,097,771
Expenditures/Appropriations		

4301	Compensation of Officials	78,800
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Town Hall Administration Expense

4401	Postage	3,500	
4404	Office Supplies	6,500	
4406	Printing	7,500	
4408	Salaries	433,000	
4412	Travel	5,000	
4414	Memberships, Subs, Pubs	12,000	
4420	Pre-Employment Charges	1,000	
4424	Education & Training	18,000	
4429	Miscellaneous	10,000	
4520	Consulting Fees	10,000	
4530	Financial Administration	65,000	
4531	Community Affairs	5,000	
4532	Committee on Youth	3,000	
4534	Passport Services	10,000	
4535	Legal Notices	1,000	
4560	Contingency	50,000	
4591	Health Insurance	50,650	
4592	Dental, Vision & Life Insurance	3,700	
4593	Unemployment	2,300	
4594	IMRF Expense	24,430	
4595	FICA Expense	13,340	
4596	Ancillary Benefits	13,150	
Total Town Hall Administration Expense		748,070	

Town Hall Expense			
4402	Telephone - Town	20,000	
4403	Utilities - Town Hall	19,000	
4404	Internet Access - Town	4,500	
4405	Equipment Rental - Town	6,500	
Total Town Hall Expense			50,000
Legal/Auditing			
4501	Auditing	12,550	
4502	Legal Services	150,000	
Total Legal/Auditing			162,550
Insurance & Employee Benefits			
4411	Employee Assistance Program	2,600	
4503	General Insurance	170,000	
4507	Flex Plan & 457 Plan	4,000	
4514	Employee Recognition	5,000	
4513	Employee Wellness	8,000	
Total Ins & Employee Benefits			189,600
Capital Expenditures & Transfers			
4410	Equipment Purchase	20,000	
4430	Computer Equipment, Software & Support	135,000	
4540	Facility Lease	21,100	
4541	Transfer to Vehicle Fund	65,000	
4547	Transfer to Capital Fund	320,000	
Total Capital Expenditures & Transfers			561,100
Total Administrative Services			1,790,120

Community Affairs			
4608	Salaries	138,000	
4611	Education & Training	2,200	
4614	Printing	700	
4615	Postage	550	
4617	Equipment & Furniture	2,600	
4619	Office Supplies	1,300	
4620	Satellite Office Programs	2,000	
4621	Satellite Office Utilities	8,500	
4623	Satellite Office Phone & Internet	5,000	
4624	Travel	2,000	
4625	Communications	48,600	
4626	Community Service Awards	2,200	
4627	Community Affairs	5,000	
4628	Historical Maker Program	2,400	
4629	Dues & Subscriptions	500	
4631	Community Festivals	7,500	
4632	Miscellaneous	1,000	
4633	Social Media Archive and Distribution	4,000	
4634	Software	2,500	
4635	Consulting	1,000	
4636	Website Services	8,550	
4691	Health Insurance	11,678	
4692	Dental, Vision & Life Insurance	1,222	
4693	Unemployment	800	
4694	IMRF Expense	7,158	
4695	FICA Expense	4,300	
4701	Veterans Honor Roll	4,000	
Total Community Affairs			275,258

Emergency Services		
4801	Salaries	70,000
4802	Equipment	33,000
4803	Uniforms	8,500
4804	Printing	500
4805	Postage	200
4806	Office Supplies	1,500
4807	Miscellaneous	1,000
4808	Education & Training	6,000
4809	Pre-Volunteer Screening	1,500
4810	Travel	1,000
4812	Volunteer Appreciation	4,000
4813	Vehicle Fuel & Maintenance	12,500
4814	Communications & Dispatch	25,000
4815	Emergency Ops Center	100
4891	Health Insurance	13,365
4892	Dental, Vision & Life Insurance	610
4893	Unemployment	290
4894	IMRF Expense	4,025
4895	FICA Expense	2,160
Total Emergency Services		<hr/>
		185,250
Assessor's Office		
4405	Office Supplies	3,210
4407	Printing	620
4409	Salaries	140,267
4411	Equipment	3,150
4413	Travel	1,534
4415	Dues, Subs & Publications	2,695
4419	Training	1,430
4426	Miscellaneous	425
4433	Professional Services	250
4491	Health Insurance	38,806
4492	Dental, Vision & Life Insurance	1,834
4493	Unemployment	862
4494	IMRF Expense	8,058
4495	FICA Expense	5,365
4525	Communications	500
Total Assessor's Office		<hr/>
		209,006
Facilities Division		
4200	Salaries	322,000
4202	Office Supplies	400
4205	Janitorial Supplies	12,500
4209	Building Contracts	18,000
4210	Building Maintenance - Town	5,000
4211	Building Maintenance - Senior	6,000
4212	Building Maintenance - Astor	2,000
4213	Equipment Maintenance - Town	4,000
4214	Equipment Maintenance - Senior	14,000
4215	Equipment Maintenance - Astor	1,200
4216	Equipment Purchase and Rental	3,000
4217	Education & Training	1,500
4218	Vehicle Maintenance - Town	5,000
4219	Vehicle Fuel - Town	6,000
4220	Seasonal Projects Assistance	36,000
4221	Cell Phone / Communications	4,000
4222	Trash Removal - Town	3,000
4223	Trash Removal - Senior	3,600
4224	Trash Removal - Astor	5,500
4225	Grounds/Reserve Maintenance	13,000
4226	Uniforms	1,500
4227	Miscellaneous	1,000
4228	Building Maintenance - Izaak	3,000
4229	Equipment Maintenance - Izaak	2,000
4230	Trash Removal - Izaak	1,800
4231	Dues & Subscription	300
4232	Work Order Software	5,100
4291	Health Insurance	69,398
4292	Dental, Vision & Life Insurance	4,125
4293	Unemployment	1,939
4294	IMRF Expense	20,237
4295	FICA Expense	10,779
Total Facilities Division		<hr/>
		586,878

Community Health			
4450	Salaries	206,000	
4451	Postage	300	
4452	Office Supplies	1,250	
4453	Printing	2,000	
4454	Travel	2,000	
4455	Dues, Subs & Publications	400	
4456	Community Affairs	2,500	
4457	Equipment	2,500	
4459	Professional Services	3,500	
4461	Miscellaneous	1,000	
4462	License/Professional Insurance	200	
4465	Medical Supplies	10,000	
4466	Communications	1,000	
4491	Health Insurance	19,800	
4492	Dental, Vision & Life Insurance	1,850	
4493	Unemployment	1,150	
4494	IMRF Expense	11,800	
4495	FICA Expense	6,300	
Total Community Health			<u>273,550</u>
Youth and Family Services			
Administration & Clinical			
4608	Salaries	475,000	
4611	Education & Training	6,000	
4612	Consulting Fees	3,600	
4613	Answering Service	1,200	
4614	Printing	2,000	
4615	Postage	300	
4616	Books and Journals	400	
4617	Equipment Maintenance	2,600	
4618	Psychiatric backup	9,000	
4619	Office Supplies	4,000	
4620	Community Affairs	3,800	
4621	Recruitment & Pre-Employment	1,500	
4622	Miscellaneous	500	
4623	Travel	3,000	
4624	Client Mgmt Software	3,600	
4626	Equipment and Furniture	3,000	
4628	Tutoring	27,500	
4629	Dues & Subscriptions	500	
4691	Health Insurance	52,000	
4692	Dental, Vision & Life Insurance	4,900	
4693	Unemployment	4,600	
4694	IMRF Expense	27,000	
4695	FICA Expense	15,250	
Total Administration & Clinical			<u>651,250</u>
Outreach & Prevention			
4627	Open Gym Program	8,000	
4628	Open Gym Salaries	130,000	
4640	Salaries	182,000	
4643	Education & Training	2,000	
4644	Travel	3,000	
4645	Printing	1,000	
4649	Professional Services	1,200	
4650	Program Supplies	2,000	
4651	Cell Phones	3,000	
4652	Substance Abuse Prevention Program	3,200	
4655	Transportation	500	
4791	Health Insurance	32,000	
4792	Dental, Vision & Life Insurance	3,100	
4793	Unemployment	3,450	
4794	IMRF Expense	13,000	
4795	FICA Expense	9,500	
Total Outreach & Prevention			<u>396,950</u>
Total Youth & Family Services			<u>1,048,200</u>
Total Town Fund Expenses/Appropriations			<u>4,368,262</u>

2. SENIOR CITIZEN SERVICES FUND

Beginning Balance April 1, 2021		1,337,660
Estimated Revenues		
3000	Property Tax	1,181,837
3250	Interest Income	5,000
3300	Other Income	10,000
3325	AID Transportation Fees	30,000
3330	Mental Health ServicesMHB Funding	50,000
3350	LIHEAP Fees	6,000
3355	Senior Health Insurance Grant	5,000
3425	Senior Center & Transportation Grants	30,395
3426	Congregate Nutrition Grant	88,477
3450	Transfer From Road Maintenance*	155,000
3500	Senior Programs	105,000
3501	Congregate Meal Donations	25,000
3502	Senior Home Care Pilot Program	36,000
3504	Home Delivered Meals Grant	142,321
3505	Home Delivered Meals Donations	30,000
3506	Out Trip Transportation Fees	1,000
3507	Material Fees	12,000
3508	Nutrition Event Catering	1,000
3509	Lending Closet	12,000
3510	Home Delivered Meals MHB Funding	12,000
Total Estimated Revenue		<u>1,938,030</u>
Total Estimated Funds Available		3,275,690
Total Expenditures/Appropriations		<u>1,958,029</u>
Estimated Cash on Hand March 31, 2022		1,317,661

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Expenditures		
Administration		
4517	Salaries	144,000
4522	Contingency	5,000
4523	Recruitment	3,000
4524	Utilities	53,000
4525	Telephone & Internet	1,000
4527	Equipment	12,000
4528	Office Supplies	8,000
4529	Postage	4,000
4530	Printing	5,000
4534	Dues, Sub & Publications	4,000
4535	Travel	1,000
4536	Education & Training	1,000
4537	Custodial Services	15,000
4538	Community Affairs	1,400
4539	Miscellaneous	1,000
4540	Senior Home Care Pilot Program	56,000
4591	Health Insurance	36,788
4592	Dental, Vision & Life Insurance	683
4593	Unemployment	575
4594	IMRF Expense	8,223
4595	FICA Expense	4,380
Total Administration		<u>365,049</u>

Enrichment Programs		
4510	Satellite Programming	1,000
4514	Weekend Programming	1,500
4515	Programming	77,000
4520	Volunteer Services	16,000
4526	Senior Newsletter	13,000
4531	Computer Instruction	850
4532	Visual Arts	9,000
4533	Out Trip Transportation	1,000
4534	Program Salaries	243,000
4535	Program Training	1,000
4536	Program Staff Travel	500
4891	Health Insurance	61,830
4892	Dental, Vision, & Unemployment	2,516
4893	Unemployment	2,048
4894	IMRF Expense	12,200
4895	FICA Expense	7,411
Total Programs		<u>449,855</u>
Social Services		
4516	Social Services	1,000
4519	Senior Assistance	3,000
4560	Psychiatric Services	750
4561	Salaries	184,000
4562	Training	1,000
4563	Travel	500
4564	Senior Health Ins Program	5,000
4991	Health Insurance	20,360
4992	Dental, Vision, & Life Insurance	1,833
4993	Unemployment	1,436
4994	IMRF Expense	8,042
4995	FICA Expense	5,614
Total Social Services		<u>232,535</u>
Nutrition		
5550	Congregate Salaries	68,600
5551	Congregate Food	63,000
5552	Congregate Equipment	1,250
5553	Congregate Supplies	6,000
5554	Training	500
5555	Travel	500
5556	Home Delivered Meals Salaries	68,900
5558	Home Delivered Meals Food	80,000
5559	Home Delivered Meals Equipment	1,250
5560	Home Delivered Meals Supplies	6,200
5561	Event Catering	1,000
5791	Health Insurance	3,600
5792	Dental, Vision & Life Insurance	611
5793	Unemployment	1,436
5794	IMRF Expense	7,770
5795	FICA Expense	4,188
Total Nutrition		<u>314,805</u>
Transportation		
4513	Alternative Transportation	4,000
4518	Vehicle Maintenance	43,000
4546	Salaries	375,000
4547	Dispatch Software	18,550
4550	Telephone	5,500
4551	Travel and Training	1,250
4552	Fuel	24,000
4553	Uniforms	1,000
4554	Travel	500
4555	Employee Screenings	2,500
4691	Health Insurance	81,952
4692	Dental, Vision & Life Insurance	4,889
4693	Unemployment	2,585
4694	IMRF Expense	19,983
4695	FICA Expense	11,076
Total Transportation		<u>595,785</u>
Total Senior Citizen Services Fund Appropriations		<u>1,958,029</u>

3. GENERAL ASSISTANCE FUND

Beginning Balance April 1, 2021			688,313
Estimated Revenues			
3000	Property Tax	430,959	
3100	Replacement Tax	4,000	
3250	Interest Income	1,500	
3300	Other Income	16,000	
3350	CEDA - LIHEAP	5,000	
Total Estimated Revenues			<u>457,459</u>
Total Estimated Funds Available			1,145,772
Total Expenditures/Appropriations			<u>637,095</u>
Estimated Cash on Hand March 31, 2022			508,677
Expenditures			
Home Relief			
4102	Rent	100,000	
4103	Utilities	20,000	
4105	Personal Essentials	18,000	
4106	Travel Expenses	8,000	
4110	Burial	1,500	
4107	Medical	25,000	
4116	Catastrophic Insurance Premium	3,500	
4117	Miscellaneous	100	
4119	Emergency Assistance	105,000	
Total General Assistance Home Relief			281,100
Administration			
4201	Salaries	190,000	
4202	Office Supplies	4,000	
4204	Equipment	4,000	
4205	Travel & Training	2,000	
4206	Postage	200	
4210	Printing	1,500	
4212	Dues & Publications	500	
4213	Community Affairs	1,000	
4507	Professional Services	4,000	
4509	Volunteer Appreciation	2,000	
4510	Miscellaneous	500	
4511	Phone & Internet	2,100	
4591	Health Insurance	34,550	
4592	Dental, Vision & Life Insurance	1,833	
4593	Unemployment	862	
4594	IMRF Expense	10,775	
4595	FICA Expense	5,750	
Total General Assistance Administration			265,570
Pantry			
4460	Salaries	47,000	
4461	Utilities	8,500	
4462	Custodial Services	15,000	
4391	Health Insurance	14,900	
4392	Dental, Vision & Life Insurance	611	
4393	Unemployment	287	
4394	IMRF Expense	2,693	
4395	FICA Expense	1,434	
Pantry			<u>90,425</u>
Total General Assistance Fund Appropriations			637,095

4. Committee for Senior Services

Beginning Balance April 1, 2021		61,988
Estimated Revenues		
3600 Gift Shop Sales	2,400	
3605 Soda/Snack Vending	1,000	
3610 Party/Bingo Raffles	400	
3615 Bake Sale	100	
3620 Beading Club	100	
3625 Restaurant Fundraisers	500	
3630 Special Events	2,000	
3635 Interest	100	
Total Estimated Revenues		<u>6,600</u>
Total Estimated Funds Available		68,588
Total Expenditures/Appropriations		<u>21,600</u>
Estimated Cash on Hand March 31, 2022		46,988
Expenditures		
5100 Gift Shop	710	
5105 Soda/Snack Vending	500	
5110 Gift Cards	200	
5115 Senior Support	1,000	
5120 Donations	500	
5125 Entertainment	850	
5130 Raffle Expense	100	
5135 Bingo Expense	300	
5140 Beading Club	100	
5145 Special Events	1,000	
5150 Computer Supplies	50	
5155 Scholarship	200	
5160 Contingency	15,000	
5165 Community Relations	1,000	
5170 Miscellaneous	90	
Total Committee for Senior Services		21,600

5. MENTAL HEALTH FUND

Beginning Balance April 1, 2021		910,956
Estimated Revenues		
3000	Property Tax	1,292,877
3100	Replacement Tax	12,000
3250	Interest Income	4,000
3300	Other Income	1,000
3350	Rental Income	12,000
3850	Tide Transportation Fee	5,000
3950	AID Transportation Fees	1,500
Total Estimated Revenues		<u>1,328,377</u>
Total Estimated Funds Available		2,239,333
Budgeted Expenditures		
	Service Contracts	1,442,000
	Administration	119,450
	Community Resource Center	49,500
Total Expenditures/Appropriations		<u>1,610,950</u>
Mental Health Fund		<u>1,610,950</u>
Estimated Cash on Hand March 31, 2022		628,383
Expenditures		
Service Contracts		
4100	CAC CASI	20,000
4102	CAC Family Support	10,000
4103	CAC Safe from the Start	25,000
4104	CCC Domestic Violence Shelter	32,400
4105	CCC Domestic Violence Counsel	31,200
4108	AID Supportive Employment	41,000
4109	AID Case Management	6,000
4112	Clearbrook Children's Program	8,200
4113	Clearbrook Day Services	8,000
4123	Easter Seals	75,000
4130	Northwest CASA	9,000
4131	AID Transportation	30,000
4132	Ecker Therapy Services	90,600
4133	Ecker Therapy PEP	16,500
4135	Ecker Center/Substance	62,800
4136	HTYFS Psychiatric Back-up	9,000
4137	HTYFS Alt. to Suspension	25,000
4138	Contract Support Services	125,000
4139	HTYFS Interventionist	50,000
4142	Centro de Informacion	32,500
4146	Bridge YFS - Crisis Intervention	5,000
4148	FSA Therapy Services	42,700
4158	Summitt Center	14,000
4162	TIDE Transportation	22,000
4165	Amita Alexian	12,500
4166	PADS of Elgin	35,000
4167	HTSS - Senior MH	49,000
4175	WINGS Transitional Shelter	6,600
4177	Staff Development Fund	25,000
4179	Challenge Grant Fund	60,000
4180	Capital Grant Fund	124,800
4183	CCC SA Counseling	15,900
4185	Little City Foundation	5,900
4190	Maryville Academy - Eisenberg Campus	20,000
4192	Leyden FS - Detox/Rehab	15,000
4193	Boys and Girls Club	5,700
4196	Catholic Charities Caregivers Group	5,500
4200	Kenneth Young Center - SASS	5,000
4201	Journeys - Hope Center	3,000
4203	Clearbrook - Residential	8,400
4204	Eater Seals: Family Support	20,500
4205	Mental Health Housing	90,000
4207	Girl Scouts of Northern IL - Outreach	12,700
4210	Gigi's Playhouse	15,000
4221	HTSS Home Delivered Meals	12,000
4222	HTYFS Bilingual Therapist	25,000
4223	Marklund	24,100
4225	Community Alternatives	9,500
4226	Fellowship Housing	5,000
4133	AARA	40,000
Total Service Contracts		1,442,000

Administration			
4001	Hanover Township Services	4,500	
4002	Legal	4,000	
4005	Training	750	
4006	Travel	1,000	
4008	Subscriptions & Publications	150	
4009	Salaries	61,000	
4012	Office Supplies	1,000	
4013	Postage	1,000	
4014	Equip / Database	3,500	
4537	Community Relations	3,000	
4538	Miscellaneous	500	
4539	Dues	1,500	
4540	Special Events	1,000	
4541	Printing	1,500	
4544	Consultants	4,000	
4591	Health Insurance	18,500	
4592	Dental, Vision and Life Insurance	500	
4593	Unemployment	350	
4594	IMRF Expense	7,000	
4595	FICA Expense	4,700	
Total Administration			119,450
Community Resource Center			
4210	Utilities	8,000	
4213	Janitorial	5,500	
4214	Rent	10,000	
4216	Telephone Systems Maintenance	1,000	
4217	Capital Improvements	10,000	
4250	Building Maintenance	5,000	
4286	Agency Support Services	10,000	
Total Community Resource Center			49,500
Total Mental Health Fund Appropriations			1,610,950

6. ROAD FUND

			1,049,868
Beginning Balance April 1, 2021			
Estimated Revenues			
3000	Property Tax	850,577	
3100	Replacement Tax	25,000	
3250	Interest Income	4,000	
3300	Permits and Fines	1,000	
3400	Traffic Enforcement Fees	1,000	
3500	Other	1,000	
Total Estimated Revenues			882,577
Total Estimated Funds Available			1,932,445
Budgeted Expenditures			
	Road Maintenance	966,000	
	Equipment	91,500	
	Bridge Maintenance	5,000	
	Buildings	35,000	
	Administration/Transfers*	300,310	
Total Expenditures/Appropriations			1,397,810
Estimated Cash on Hand March 31, 2022			534,635
Expenditures			
Road Maintenance			
4600	Controlled Substance Test	1,500	
4601	Salaries	177,000	
4602	Operating Supplies & Materials	25,000	
4603	Fuel	20,000	
4606	Engineering	90,000	
4607	Contract Work	550,000	
4610	Street Lighting	10,000	
4614	Signs, Stripping & Tree Removal	12,500	
4616	Salt	80,000	
Total Road Maintenance			966,000
Equipment			
4604	Machine Rental	1,500	
4608	Equipment Purchase	60,000	
4609	Maintenance Vehicles & Equip	30,000	
Total Equipment			91,500
Bridge Maintenance			
4615	Bridge Repair and Maintenance	5,000	
Total Bridge Maintenance			5,000
Buildings			
4612	Buildings & Perm Improvement	25,000	
4613	Building Maintenance	10,000	
Total Buildings			35,000
Administration			
4700	Postage	1,000	
4701	Legal	20,000	
4702	Liability Insurance	30,000	
4704	Phone and Data	1,000	
4705	Dues, Subscriptions & Publications	1,000	
4706	Travel	1,000	
4707	Printing	500	
4708	Training & Conferences	1,000	
4709	Uniforms and Safety Equipment	1,500	
4710	Community Affaris	2,500	
4711	Utilities	5,000	
4712	Miscellaneous	1,000	
4713	Recruitment	1,000	
4714	Office Supplies	500	
4716	Transfer to Sr Transportation*	155,000	
4717	Transfer to Vehicle Fund*	25,000	
4791	Health Insurance	18,176	
4792	Dental, Vision & Life Insurance	1,375	
4793	Unemployment	2,100	
4794	IMRF Expense	19,920	
4795	FICA Expense	11,739	
Total Administration			300,310
Total Road Fund Appropriations			1,397,810

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

7. IMRF FUND

Beginning Balance April 1, 2021			129,282
Estimated Revenues			
3000	Property Tax	200,891	
3250	Interest Income	500	
Total Estimated Revenues			<u>201,391</u>
Total Estimated Funds Available			330,673
Budgeted Expenditures/Appropriations			
4508	IMRF	201,391	
Total Expenditures/Appropriations			<u>201,391</u>
Estimated Cash on Hand March 31, 2022			129,282

8. SOCIAL SECURITY

Beginning Balance April 1, 2021			82,924
Estimated Revenues			
3000	Property Tax	162,422	
3250	Interest Income	400	
Total Estimated Revenues			<u>162,822</u>
Total Estimated Funds Available			245,746
Budgeted Expenditures/Appropriations			
4522	Social Security	162,822	
Total Expenditures/Appropriations			<u>162,822</u>
Estimated Cash on Hand March 31, 2022			82,924

9. VEHICLE REPLACEMENT FUND

Beginning Balance April 1, 2021			167,110
Estimated Revenues			
3250	Interest Income	4,000	
3440	Bus Fares & Donations	6,000	
3450	Transfer from Road Maintenance*	25,000	
3460	Transfer from Town Fund	65,000	
Total Estimated Revenues			<u>100,000</u>
Total Estimated Funds Available			267,110
Budgeted Expenditures			
4408	Vehicle Purchase	40,000	
4540	Senior Bus Purchase	80,000	
Total Expenditures/Appropriations			<u>120,000</u>
Estimated Cash on Hand March 31, 2022			147,110

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

10. CAPITAL PROJECTS FUND

Beginning Balance April 1, 2021			829,012
Estimated Revenues			
3445	Grant	2,400,000	
3455	From Town Fund	320,000	
3455	Loan Proceeds	1,000,000	
Total Estimated Revenues			<u>3,720,000</u>
Total Estimated Funds Available			4,549,012
Budgeted Expenditures			
4414	Emergency Services Station	3,000,000	
4415	Senior Center BAS	85,000	
4416	Security Camera System	90,000	
4420	Izaak Walton Reserve	800,000	
4425	Building & Permanent Improvements	125,000	
Total Expenditures/Appropriations			<u>4,100,000</u>
Estimated Cash on Hand March 31, 2022			449,012

SECTION 2: THAT THE AMOUNTS APPROPRIATED FOR TOWNSHIP PURPOSES FOR THE FISCAL YEAR ENDING MARCH 31, 2022, BY FUND IS:

GENERAL TOWN FUND	4,368,262
SENIOR CITIZEN SERVICES FUND	1,958,029
GENERAL ASSISTANCE FUND	637,095
MENTAL HEALTH FUND	1,610,950
COMMITTEE FOR SENIOR SERVICES	21,600
ROAD FUND	1,397,810
IMRF FUND	201,391
FICA FUND	162,822
VEHICLE REPLACEMENT FUND	120,000
CAPITAL PROJECTS FUND	4,100,000

TOTAL APPROPRIATIONS 14,577,959

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES SPECIFIED AND IN PARTICULAR AMOUNTS STATED FOR EACH FUND RESPECTIVELY IN SECTION 1, CONSTITUTING THE TOTAL APPROPRIATION IN THE AMOUNT OF **Fourteen Million Five Hundred and Seventy Seven Thousand Nine Hundred and Fifty Nine (\$14,577,959)** FOR THE FISCAL YEAR ENDING MARCH 31, 2022.

SECTION 4: THAT IF ANY SECTION, SUBDIVISION, OR SENTENCE OF THIS ORDINANCE SHALL FOR ANY REASON BE HELD INVALID, SUCH DECISION SHALL NOT AFFECT THE VALIDITY OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE OF THIS TOWNSHIP, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS AFTER ITS ADOPTION.

ADOPTED ON MARCH 16, 2021 AT HANOVER TOWNSHIP, COOK COUNTY, ILLINOIS, BY THE HANOVER TOWNSHIP BOARD OF TRUSTEES BY ROLL CALL VOTE.

Ayes _____
Nays _____
Absent _____

Supervisor

Township Clerk

CERTIFICATION

I, Kathleen Dolan Baumer, do hereby certify that I am Clerk of the Hanover Township, Cook County, Illinois and that the foregoing is a true, correct and exact copy of Ordinance No. 2021-_____ adopted and approved by the Board of Trustees of said Township at the regular meeting, duly and legally called, and held March 16, 2021, as the same appears in the records in my possession and custody as such clerk.

Dated this March 16, 2021

Township Clerk