

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.  
Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Martinez, Essick, and Moinuddin.  
Others present either in person or via teleconference were Assessor Tom Smogolski, Aging Services Director Megan Conway\*, Human Services Director Mary Jo Imperato\*, Community Health Director Kristen Smith\*, Community and Government Relations Director Tom Kuttentberg\*, Emergency Services Director Mike Crews\*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek\*, Mental Health Board Manager Amanda Teachout\*, Assistant Administrator Kristin Vana, Administrator James Barr, and Attorney Mike Airdo\*. \*Attendance via Zoom.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Director Kuttentberg confirmed that no one had joined us on social media, and therefore, Mr. McGuire closed the Town Hall.
- IV. Presentations: No presentations were made this evening.
- V. Reports:
  - A. Supervisor's Report: Supervisor McGuire offered thanks to Community Health staff and Emergency Services volunteers for working the recent Covid 19 testing with Hanover Park. Legal services would be offered at Astor Avenue from 9-1 p.m. 1500 children were assisted through the Township holiday programs. 1300 were served in 2019. Toys and meal boxes would be distributed through Christmas Eve at Astor. My Cucina would be selling \$1 pancakes to benefit the pantry on Saturday.
  - B. Clerk's Report: Clerk Dolan Baumer reported she attended the Township Officials of Cook County Board meeting recently; virtual training and provision for education would be a key in 2021. She also reported that the County Township Clerks met and she learned that there would be several new clerks in 2021 after the election.
  - C. Assessor's Report: Assessor Smogolski reported that the Assessor did a Covid 19 relief residential adjustment and from 10-20 percent of residents a decrease; he believes lower income homes are being targeted.
  - D. Department Reports: Written reports were available for review and consideration by the Board. Highlights included Director Smith reporting that rapid Covid 19 tests through Cook County would be distributed to essential workers; a standing order of 80 tests was approved through Homeland Security for use on volunteers and employees with symptoms. The vaccine is being distributed to frontline healthcare workers and nursing home resident and staff. Director Houdek reported that the Youth and Family Services staff is working remotely. Open Gym is virtual, five days per week. 103 registrants who previously registered for Cookies & Cocoa with Santa received goodie bags. Community Conversations are going well and are themed to reach a variety of age groups. 948 students signed up for tutoring at Streamwood High. Due to the high demand, free virtual tutoring for middle and high school students is being offered with the assistance of U46 teachers, in one-hour sessions. Director Conway reported that Social Services Adopt-a-Senior drive-through holiday program served 86 residents. AARP tax assistance would be available at the Izaak Walton Center through the last week of January. Nutrition Services is facing a short workweek, but with a long weekend ahead. Thirty registrants signed up for the Holiday Party drive-through gift pick up. The event is now hitting 3,000 recipients. She attended the Age Options Funded Agency meeting last week. Director Kuttentberg reported that 303 tests were taken at the recent Hanover Park/Hanover Township co-sponsored Covid 19 testing event. Another testing event would be held at St. Ansgars on December 23. He, Director

Hanson and Administrator Barr met with Hitchcock Design to discuss the Izaak Walton master plan. He had a pre application meeting at the City of Elgin where he shared the drawings. The office is requesting the County allow Emergency Services volunteers, nurses and staff to be able to be on the short list to receive the Covid 19 vaccine first. The department intern's last day is Friday. \$3,100 had been raised for the Hanover Township Foundation to date. Manager Teachout reported that the FY22 budget would be discussed at the next meeting; allocations would be made in January. The carpeting at the resource center would be completed on December 16. ACMA of Illinois met to discuss how 708 boards can respond and have responded to Covid 19. There is a concern regarding safety in residential communities and the boards are looking at ways to support them. Therapy requests have been funneling through her office for various agencies. Director Hanson reported that the top scoring firms that interviewed for the 2021 resurfacing projects will be contacted for final interviews. The department assisted with the Covid 19 testing at Hanover Park, and with the holiday toy distribution. Seasonal snow employee orientation was held for three new staff for winter 2021. Administrative Assistant Vana reported that the Township telephone service was transferred from CallOne to Comcast; she would continue to work with ProxIT and Comcast on fiber lines. She is doing a five year look back at property taxes. The U. S. Postal Service reported that delivery time has increased, affecting passport mailings. Director Crews reported that he received a verbal agreement to work with the Streamwood Fire department. He thanked the volunteers who supported the recent Covid 19 testing in Hanover Park. A new officers meeting and one-on-one training would be conducted. The fleet is in top shape. Administrator Barr reported that Christafano has received the earnest money for the property to the south of the Township. He offered thanks to Director Imperato for overseeing the holiday toy drive. Governor Pritzker issued a new order extending the current order of closures, social distancing, masking, etc. to January 9. We will continue with our current model of service until January 9, 2021.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

VI. Bill Paying: Mr. Barr presented the bills for payment from December 1, 2020 through December 14, 2020 as follows:

a.	Town	\$35,848.72
b.	Senior Services	17,799.54
c.	General Assistance	11,584.24
d.	Road Maintenance	7,179.23
e.	Mental Health Board	26,952.62
f.	Capital	<u>19,483.79</u>
	Total	<u>\$118,848.14</u>

A motion was made by Trustee Beattie and seconded by Trustee Martinez to approve payment of the bills as presented from December 1, 2020 through December 14, 2020. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: The Supervisor thanked Trustee Beattie for assisting with getting volunteers for the holiday programs.

VIII. New Business:

A. Board Meeting Minutes of December 1, 2020: Clerk Dolan Baumer presented the minutes from the Board meeting of December 1, 2020 for review and approval. Trustee Essick moved to approve the Board meeting of December 1, 2020; motion seconded by Trustee Beattie and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.

B. Hanover Township Tax Levy Ordinance for the Fiscal Year beginning April 1, 2020 and ending

March 31, 2021: Trustee Martinez reported that the Board must adopt Tax Levy for the Township for the upcoming fiscal year. He moved that the Board determine the taxes to be levied for Hanover Township for the fiscal year beginning April 1, 2020 and ending March 31, 2021 as follows:

General Corporate	\$4,057,317
Aging Services	\$1,181,837
Human Services	\$430,959
Social Security	\$162,422
IMRF	\$200,891
Community Mental Health	<u>1,292,877</u>
Total Taxes to be Levied	<u>\$7,326,303</u>

And he further moved that the Board approve ordinance 1215201, an ordinance levying taxes for all corporate purposes for Hanover Township, Cook County, Illinois, for the fiscal year beginning April 2, 2020 and ending March 31, 2021. Trustee Moinuddin seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.

C. Hanover Township Roads and Bridges Tax Levy Ordinance for the Fiscal Year beginning April 1, 2020 and ending March 31, 2021: Trustee Martinez reported that the Board must adopt the tax levy for Township Roads and Bridges for the upcoming fiscal year. He moved that the Board determine the taxes to be levied for Hanover Township Roads and Bridges for the fiscal year beginning April 2020 and ending March 31, 2021, to be \$1,650,119. And, moved that the Board approve ordinance #1215202 an ordinance levying taxes for all corporate purposes for Hanover Township Roads and Bridges, Cook County, Illinois for the fiscal year beginning April 1, 2020 and ending March 31, 2021. The motion was seconded by Trustee Moinuddin. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.

D. Consideration of an Illinois Welcoming Center: Supervisor McGuire reported that we hosted the Illinois Welcoming Center in the past; it was located at Astor Avenue. Since then, the State cut its funding and it was closed. The State has reinstated funding for the centers and they would like to again operate out of the Astor Avenue center. Hearing no objections for the Board members, and finding them all in concurrence, he asked staff to proceed with allowing the Illinois Welcoming Center to operate out of Astor.

IX. Executive Session: No motion to go into Executive Session was made.

X. Other Business: No other business was discussed.

XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:06 p.m. was made by Trustee Essick and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs