

**Hanover Township Mental Health Board**  
**Minutes of the Meeting**  
**February 28, 2013**

The meeting was called to order by Vice-Chairman, Marv Karmar, at 6:30 p.m.

**Roll Call:** Kristen Cruthers, Terry Gavin, Jan Joerin, Marv Kramer and Kim Lemke present. A quorum was confirmed. Also present: James Barr, Township Administrator, Suzanne Powers, HTMHB Coordinator.

**Approval of the Agenda:** Motion to approve the agenda moved by Mr. Gavin, seconded by Ms. Joerin. The motion was approved by unanimous vote.

**Approval of minutes:** Mr. Kramer called for any corrections or additions to the minutes. Motion to approve the regular meeting minutes of January 22, 2012 was moved by Ms. Cruthers, seconded by Mr. Gavin. The motion was approved by unanimous vote.

**Approval of Financials:** Mr. Kramer made a motion to approve the January 2012 financial reports as presented. Motion was seconded by Ms. Lemke. Mr. Kramer called for a roll call vote. Motion was approved.

Kristen Cruthers	Yes	Terry Gavin	Yes	Marv Kramer	Yes
Jan Joerin	Yes	Kim Lemke	Yes		

**Coordinators Report:** The Coordinator's report was presented and reviewed.

**Unfinished Business:** There was no unfinished business to be addressed

**New Business**

***Staff Development Grant***

Ms. Cruthers made a motion to approve a Staff Development Grant of \$370 to Ecker Center for Mental Health towards training direct service staff on alcohol and substance abuse. Ms. Joerin seconded the motion. Discussion ensued. Mr. Kramer called for a roll call vote. The motion was approved,

Kristen Cruthers	Yes	Terry Gavin	Yes	Marv Kramer	Yes
Jan Joerin	Yes	Kim Lemke	Yes		

Ms. Joerin made a motion to approve a Staff Development Grant of \$1500 to Hanover Township Senior Services for staff to attend the Annual Conference of the American Society on Aging. Mr. Gavin seconded the motion. Discussion ensued. Mr. Kramer called for a roll call vote. The motion was approved

Kristen Cruthers	Yes	Terry Gavin	Yes	Marv Kramer	Yes
Jan Joerin	Yes	Kim Lemke	Yes		

Mr. Kramer made a motion to approve a Staff Development Grant of \$1500 to Bridge Youth and Family Services for staff towards annual membership in the Illinois Collaboration on Youth. Mrs. Lemke seconded the motion. Discussion ensued. It was questioned whether staff development funds should be used towards funding a portion of memberships rather than

specific program requests. Ms. Joerin made a motion to amend the award for \$500. Mr. Kramer seconded the motion. Mr. Kramer called for a roll call vote. The motion was approved.

Kristen Cruthers	Yes	Terry Gavin	Yes	Marv Kramer	Yes
Jan Joerin	Yes	Kim Lemke	Yes		

**Capital Grant**

Ms. Joerin made a motion to approve a Capital Grant of \$677 to Centro de Informacion towards the purchase of two new printers and a blue ray DVD player for educational purposes at their Hanover Park offices. Mr. Gavin seconded the motion. Discussion ensued. Mr. Kramer called for a roll call vote. The motion was approved.

Kristen Cruthers	Yes	Terry Gavin	Yes	Marv Kramer	Yes
Jan Joerin	Yes	Kim Lemke	Yes		

**Executive Session:** There was no Executive Session.

**Other Business:** The board directed Ms. Powers to send Renz Addiction Counseling Center a letter to acknowledge their letter regarding FY14 prevention programs.

**Open Comment:** There were no open comments to be discussed

**Adjournment:** There being no further business, Ms. Cruthers moved that the meeting adjourn. Ms. Lemke seconded the motion. The motion passed. Meeting adjourned at 7:13p.m.

Respectfully submitted,

Kristen Cruthers  
Board Member