

Hanover Township Mental Health Board
Minutes of the Meeting
December 11, 2012

The meeting was called to order by Chairman, Brian Gorcowski, at 6:30 p.m

Roll Call: Linda Best, Bill Burke, Terry Gavin, Jan Joerin, Kathy Biesiadecki and Marvin Kramer present. A quorum was confirmed. Also present: James Barr, Township Administrator, Suzanne Powers, HTMHB Coordinator, and Debra Lischwe and Jim Powers of University of Illinois School of Medicine Health Systems Research.

Approval of the Agenda: Motion to approve the agenda moved by Ms. Cruthers, seconded by Mr. Gavin. The motion was approved by unanimous vote.

Workshop – Health Systems Research Needs Assessment Presentation: Debra Lischwe and Jim Powers presented results of Focus Group Study 2012 conducted to assess needs for services in the areas of Mental Health, Substance Abuse, and Developmental Disabilities. Findings will be used to determine priorities for the HTMHB for the next three years.

Approval of minutes: Motion to approve the regular meeting minutes of October 23, 2012, moved by Mr. Gavin, seconded by Ms Joerin. The motion was approved.

Approval of Financials: Ms Cruthers made a motion to approve the October 2012 Financial Reports as presented. Motion was seconded by Ms Best. Mr. Gorcowski called for a roll call vote. Motion was approved.

Brian Gorcowski	Yes	Linda Best	Yes	Kathy Biesiadecki	Yes
Bill Burke	Yes	Kristen Cruthers	Yes	Terry Gavin	Yes
Jan Joerin	Yes	Marvin Kramer	Yes		

Ms Best made a motion to postpone consideration of November 2012 Financial Reports until the next meeting. Motion was seconded by Mr. Gavin. Motion was approved.

Coordinators Report: The Coordinator’s report was presented and reviewed.

Unfinished Business: There was no unfinished business to consider.

New Business

Capital Grant Request

Mr. Burke made a motion to approve a Capital Grant of \$22,400 to Easter Seals Dupage for renovations at the Jayne Shover Center in Elgin. Mr. Burke seconded the motion. Questions were raised regarding the viability of the project and proportion requested from HTMHB. Mr. Gorcowski called for a roll call vote. The motion was denied.

Brian Gorcowski	No	Linda Best	No	Kathy Biesiadecki	No
Bill Burke	No	Kristen Cruthers	No	Terry Gavin	No
Jan Joerin	No	Marvin Kramer	No		

Budget for 2014 Fiscal Year: Proposed budget for Fiscal 2014 was presented. Proposed expenditures total \$1,143,150 with anticipated revenues of \$1,034,500 and anticipated expenditure of estimated \$108,000 from reserves. Service Contract Budget remains at \$1million of which \$741,000 is proposed for Agency Grant Allocations. Mr. Burke made a

motion to approve the proposed budget as presented. Ms Cruthers seconded the motion. Mr. Gorcowski called for a roll call vote the motion passed.

Brian Gorcowski	Yes	Linda Best	Yes	Kathy Biesiadecki	Yes
Bill Burke	Yes	Kristen Cruthers	Yes	Terry Gavin	Yes
Jan Joerin	Yes	Marvin Kramer	Yes		

Inter-Governmental Transportation Agreement: The Inter-governmental Transportation Agreement between the Hanover Township Mental Health Board and Hanover Township Senior Services was reviewed.

Executive Session: There was no Executive Session.

Other Business: The receptionist vacancy at the HTMHB Resource Center was discussed. An agency staff member has been performing this function but will be unavailable for an unknown period due to illness. The board suggested that Ms Powers explore alternatives for staffing through the HTMHB.

Open Comment: Ms Biesiadecki was welcomed as a new member to the board.

Adjournment: There being no further business, Ms Cruthers moved that the meeting adjourn. Mr. Gavin seconded the motion. The motion passed. Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Linda Best
Secretary