

**HANOVER TOWNSHIP MENTAL HEALTH BOARD**  
**MINUTES of the MEETING**  
**DECEMBER 10, 2013**

The meeting was called to order by Chairman Linda Best at 6:30 p.m.

**Roll Call:** Linda Best, Steve Caramelli, Kristen Cruthers, Jan Joerin and Kim Lemke (6:37), Brian Gorcowski (6:38). Also present: Suzanne Powers, HTMHB Manager.

**Approval of the Agenda:** Motion to approve the agenda was moved by Ms. Cruthers, seconded by Mr. Gorcowski. The motion was approved by unanimous vote.

**Approval of the Minutes:** Motion to approve the minutes of the November 18, 2013 meeting was moved by Ms. Cruthers, seconded by Mr. Gorcowski. The motion was approved by unanimous vote.

**Approval of the Financials:** Motion to approve the Financial Report of October 2013 was moved by Ms. Joerin, seconded by Mr. Gorcowski. Discussion ensued regarding some agencies exhausting/using majority of funds. Ms. Best called for a roll call vote. The motion was approved.

Linda Best	Yes	Kim Lemke	Yes	Jan Joerin	Yes
Steve Carmelli	Yes	Kristen Cruthers	Yes	Brian Gorcowski	Yes

**Manager's Report:** The Manager's Report was presented and reviewed.

**Unfinished Business:** There was no unfinished business.

**New Business:**

**A. Staff Development Grant Request:**

Hanover Township Office of Community Health requested \$429.88 for staff development for specialized geriatric training. Motion to approve the request was made by Mr. Caramelli and seconded by Mr. Gorcowski. Ms. Best called for a roll call vote. The motion was approved.

Linda Best	Yes	Kim Lemke	Yes	Jan Joerin	Yes
Brian Gorcowski	Yes	Kristen Cruthers	Yes	Steve Caramelli	Yes

**B. Consideration of Fiscal Year 2015 Budget:**

Ms. Cruthers reported on the proposed Fiscal Year 2015 budget. The cost of the lease will increase and it is projected there will be an increase in real estate taxes. The proposed budget recommends a \$19,000 increase in FY15 Annual Mental Health Grants. Ms. Lemke made a motion to accept the proposed Fiscal Year 2015 budget. Mr. Gorcowski seconded the motion. Ms. Best called for a roll call vote.

Linda Best	Yes	Kim Lemke	Yes	Jan Joerin	Yes
Mr. Gorcowski	Yes	Kristen Cruthers	Yes	Steve Caramelli	Yes

**Executive Session:** None

**Other Business:** Mr. Gorcowski announced his resignation from the MHB after many years of faithful service. He was presented with a plaque of appreciation and received comments of gratitude from members.

**Public Comment:** No one offered comments

**Adjournment:** There being no other business, Mr. Gorcowski moved to adjourn the meeting. Ms. Joerin seconded the motion. Motion passed. Meeting adjourned at 6:48 p.m.

Respectfully Submitted

Jan Joerin  
Secretary