

**Hanover Township Mental Health Board**  
**Minutes of the Meeting**  
**October 22, 2013**

The meeting was called to order by Chairman Linda Best at 7:00pm

**Roll Call:** Linda Best, Kathy Biesiadecki, Kristen Cruthers, Steve Caramelli, Kim Lemke and Marvin Kramer present. A quorum was confirmed. Also present: Suzanne Powers, HTMHB Manager. Kristin Cruthers joined the meeting at 6:40 p.m. Also present as participants in the FY15 Grant Hearings Workshop and Challenge Grant Presenter: Theresa Forthofer, Easter Seals of DuPage Fox Valley Region; Lisa LaForge and Bernadette May, Family Service Association; Cathy Vincus, Society for the Preservation of Human Dignity; Cheryl Novas and Karen Rosentraub, Lutheran Social Services of Illinois; Chelsie Scoggin and Mary Brzostowski, Alexian Brothers Center for Mental Health; William Decker, Journeys The Road Home; Mike Gresk, Bartlett Learning Center.

**Approval of the Agenda:** Motion to approve the agenda moved by Mr. Caramelli and seconded by Ms Biesiadecki. The motion was approved by unanimous vote.

**Workshop – FY15 Grant Hearings:** The Board heard requests for annual grants for FY15 that involve new or substantially increased funding. Presentations included representatives of Easter Seals, Family Service Association, Alexian Brothers Center for Mental Health, Journeys – The Road Home, Bartlett Learning Center, Society for the Preservation of Human Dignity.

**Approval of minutes:** Motion to approve the regular meeting minutes of September 24, 2013 was moved by Mr. Kramer seconded by Ms Biesiadecki. Discussion ensued. The Board asked for additional information regarding established FY2015 Funding Priorities to be included in minutes. Motion to approve meeting minutes delayed to October meeting.

Motion to approve the executive committee minutes of August 27, 2013 was moved by Ms. Lemke and seconded by Mr. Caramelli. The motion was approved by unanimous vote.

**Approval of Financials:** Mr. Kramer made a motion to approve the September 2013 Financial Reports as presented. Motion was seconded by Ms Cruthers. Ms. Best called for a roll call vote. Motion was approved.

Linda Best	Yes	Kim Lemke	Yes	Marv Kramer	Yes
Kathy Biesiadecki	Yes	Kristen Cruthers	Yes	Steve Caramelli	Yes

**Managers Report:** The Manager’s report was presented and reviewed.

**Unfinished Business**

**Challenge Grant Request**

Ms. Biesiadecki made a motion to approve a Challenge Grant in the amount of \$25,000 to Lutheran Social Services of Illinois for the Legacy Corps program expansion into Hanover Township. Mr. Kramer seconded the motion. Discussion ensued. Ms. Biesiadecki amended the motion to \$15,000. Mr. Kramer seconded the amended motion. Ms. Best called for a roll call vote. Motion passed.

Linda Best	Yes	Kim Lemke	Yes	Marv Kramer	Yes
Kathy Biesiadecki	Yes	Kristen Cruthers	Yes	Steve Caramelli	Yes

**New Business**

***Capital Grant Request***

Mr. Kramer made a motion to approve a Capital Grant of \$10,000 to the Boys and Girls Club of Elgin towards renovations of the clubhouse kitchen. Ms. Cruthers seconded the motion. Discussion ensued. Ms. Best called for a roll call vote. The motion passed.

Linda Best	Yes	Kim Lemke	Yes	Marv Kramer	Yes
Kathy Biesiadecki	Yes	Kristen Cruthers	Yes	Steve Caramelli	Yes

***Emergency Funding Grant Request***

Ms Cruthers made a motion to approve an Emergency Funding Grant of \$8,000 to the Alexian Brothers Center for Mental Health to continue the second day of services offered in the C-Hope program through the end of the fiscal year allowing time to properly transition clients back to one day of services. Mr. Caramelli seconded the motion. Discussion ensued. Ms Best called for a roll call vote. The motion passed.

Linda Best	Yes	Kim Lemke	Yes	Marv Kramer	Yes
Kathy Biesiadecki	Yes	Kristen Cruthers	Yes	Steve Caramelli	Yes

**2014 Meeting Dates:** Ms Powers presented a proposed calendar of meeting dates for the HTMHB for 2014. Mr. Caramelli moved that the dates be approved as presented. Ms Cruthers seconded the motion. The motion passed unanimously.

**Executive Session:** There was no Executive Session.

**Other Business:** Ms Powers discussed the closing of Larkin Center in Elgin. The MHB had three outstanding grants with Larkin, one which was a capital grant to install safety doors at their Shady Oaks group home. Lawrence Hall Youth and Family Services have contracted to take over several of Larkin Center’s group homes, including Shady Oaks. They requested that the capital grant be transferred over to Lawrence. Board discussion ensued. Proper documentation was requested from Lawrence Hall Youth and Family Services and the board vote on the transfer at the next meeting.

**Adjournment:** There being no further business, Mr. Kramer moved that the meeting adjourn. Ms Biesiadecki seconded the motion. The motion passed. Meeting adjourned at 9:36pm.

Respectfully submitted,

Suzanne Powers  
HTMHB Manager